

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

Minutes of the Annual Parish Meeting and Annual Meeting of St Cuthbert Without Parish held on Thursday 28 May 2026 at 7.30pm at The Creighton Rugby Club.

Present: S Reed (Chair), S Bird, M Bowman, S Bradford, B Graham, E Nanson, I Stewart, C Stringfellow, M Turnbull, E Wallace

Also present: N Phillips (Clerk/RFO),

Minutes

Annual Parish Meeting

1. Chair's report 2025-26 – received a report from the 2025-26 Chair of St Cuthbert Without Parish Council who thanked members for their efforts and contributions throughout the year along with the Cumberland Councillors, the Clerk, our auditors and the venues that we have used. It had been a busy year, with speeding issues and grass contracts. Planning applications are starting to come in for the Garden Village and matters with the CSLR which is due to open soon. We are pleased that we have managed to keep the precept down for the next year.
2. Public participation -.None present.

Annual Meeting of St Cuthbert Without Parish Council

3. **APOLOGIES FOR ABSENCE** - received apologies and approved reasons for absence from Cllr Hayton
4. **Election of Chair** – Elected Cllr Reed as chair for 2026-27
5. **Chair's Declaration of Acceptance of Office** –received the Chair's signed declaration.
6. **Election of Vice Chair**– Elected Cllr Stewart as Vice Chair for 2026-27
7. **MINUTES OF THE COUNCIL MEETING held on 26 March 2026** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 26 March 2026 – Cllr Reed apologised that he had missed the meeting.
8. Year End Accounts –received and noted the statements of accounts.
9. Internal Auditor 2026-27 –
 - a. received the internal audit report for 25/26
 - b. resolved to re-appoint the existing internal auditor.

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

10. Risk Management Policy and Protocol –resolved to adopt the suggested policy

11. Annual AGAR Return 2025-26 (Attached)

a. answered the questions on the Annual Governance Statement and authorised the Clerk and Chair to sign.

b. resolved to authorise the Chair to Sign the Accounting Statement

12. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

a. Register of Interests: Councillors are reminded of the need to update their register of interests

b. To declare any personal interests in items on the agenda and their nature
Stewart declared an interest in item 23

c. To declare any prejudicial interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the meeting for the relevant items)

d. To make any requests for dispensation

13. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public

14. PUBLIC PARTICIPATION - none present

15. CUMBERLAND COUNCILLOR REPORTS– none present

16. POLICE MATTERS –resolved to submit the following matters to the Local Focus Hub thanks for police action re bike use at woodland between Carleton Clinic and Rugby Club.

17. PLANNING APPLICATIONS -

a. resolved to submit the following observations on the following application

26/0252	487 Durdar Road, Carlisle, CA2 4TU	Erection Of Single Storey Rear Extension To Provide 1no. En-Suite Bedroom And Kitchen/Living/Dining Room; Installation Of Rear Dormer And Creation Of 1no. En-Suite Bedroom At First Floor Level (Revised Application)
No observations		

b. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

26/0180	Wilfs Barn, Greenlands, Wreay, Carlisle, CA4 0RR	Erection Of Two Storey Side Extension To Provide Extended Kitchen/Living Room On Ground Floor With En-Suite Bedroom Above (Resubmission)	No observations
26/0141	Eden Valley Hospice, Durdar Road, Carlisle, CA2 4SD	Redevelopment Of Existing Disused Greenfield To Provide New Sensory Garden & Staff Car Parking Bays	Councillors are generally supportive of the application as they believe that the extra parking spaces will provide relief to local residents and hope that the sensory garden

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

			will provide for those in need.
26/0175	Golden Fleece Service Station, Carleton, Carlisle, CA4 0AN	Proposed Extension To HGV Park With 2.4 Metre High Fencing To Perimeter; Proposed Amenity Building To Include Gym And Shower Facilities; EV Car Charging Spaces And EV HGV Charging Space; Installation Of 2no. Jet Wash Bays	Councillors have expressed no concerns with this application.

18. FINANCE

a. Payments- authorised schedule of payments totalling £8325.22 (VN 1-18)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Already paid							
5	22/04/2026	SSE Energy Solutions	0	Footway lighting	71.48	3.57	75.05
2	27/04/2026	Nick Phillips	0	Salary	941.33	0.00	941.33
1	27/04/2026	HMRC	0	PAYE	365.48	0.00	365.48
3	27/04/2026	Unity Trust Bank	0	Bank charges	7.00	0.00	7.00
4	05/05/2026	Cumberland Council	0411231	Street Light repair	1,476.35	295.27	1,771.62
To be paid							
13	21/05/2026	Jean Airey	St Cuthbert Without	Audit	75.00	0.00	75.00
16	21/05/2026	Cumbria Association of Local Councils	0	Subscription	786.90	0.00	786.90
9	27/05/2026	Nick Phillips	0	Expenses	86.42	0.00	86.42
7	27/05/2026	Nick Phillips	0	Salary	941.33	0.00	941.33
6	27/05/2026	HMRC	0	PAYE	365.48	0.00	365.48
8	27/05/2026	Unity Trust Bank	0	Bank charges	7.00	0.00	7.00
15	29/05/2026	DM Payroll Services Ltd	INV-5196	Payroll	120.00	24.00	144.00
14	29/05/2026	Green Team Garden Services	00000496	Grass contract	380.00	76.00	456.00
17	29/05/2026	Green Team Garden Services	00000556	Grass contract	380.00	76.00	456.00

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

18	29/05/2026	Starboard Systems Ltd	INV-18744	Scribe accounts	444.00	88.80	532.80
11	27/06/2026	Nick Phillips	0	Salary	941.33	0.00	941.33
10	27/06/2026	HMRC	0	PAYE	365.48	0.00	365.48
12	27/06/2026	Unity Trust Bank	0	Bank charges	7.00	0.00	7.00

- b. **Monthly reconciliation (March and April 2026) –received and noted** the reconciliation and balances checked by Cllr Stringfellow.
 - c. **Monthly budget update- received and noted**
 - d. **Receipt –noted** receipt from Unity Trust Bank – Interest payment £231.16, R10, Cumberland Council – Precept £24,000 R01
19. **HIGHWAY MATTERS:** Received the following for the Clerk to report: Rubbish and fly tipping on road at Brisco. Lack of road sweeping on roads in general and highlighted Sewell Lane. Condition of road in Wreay between A6 and village and timing of the hoped for repairs. Report of excellent job done dealing with Fly tipping at High Wreay. Verges are in general too long especially around Junction 42. Sign missing on road to Upperby.
20. **Issues with sinking carriageway on Cumwhinton Drive** – received the following updates from the Clerk: Contractor has carried out a risk assessment following a camera survey and has concluded that the road probably needs to be closed for repair, although no imminent danger of further collapse. They are liaising with Cumberland Council and bus companies in order to close the road. Cumberland Council are also liaising with Taylor Wimpey about the repair. The Clerk is in contact with Taylor Wimpey and Cumberland Council. Resolved that the Parish Council would like to take the following actions: Follow up with Cumberland Cllr Patrick re adoption of road.
21. Proposal to set up a PO Box for mail items –discussed the proposal and resolved to set up a PO Box.
22. Car park and Picnic Area: discussed the confidential paper and resolved to authorise the clerk to reach an agreement with Cumberland Council/ CSLR team to fence the car park with access gates and that the Parish Council had granted no permissions to the CSLR team and had received no formal proposal despite earlier promises. The Parish Council also reiterated that they require their bus shelter to be reinstated.
23. CSLR-No update provided – Clerk to write to team to strongly express the frustration felt by the residents of Wreay.
24. Autospeedwatch updates: received the attached report and agreed to site the new cameras on Blackwell Road and Cumwhinton Road.
25. St Cuthbert's Garden Village – Clerk attended a planning committee meeting and site visit for application 23/0207 which was granted outline planning permission as the first development of the Garden Village with the access arrangements gaining full permission. Our suggestion of roundabouts to calm traffic had been rejected although they have committed to look at calming measures as part of the highway plan. They also agreed to a condition to

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle
CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

install grit bins. Cllrs raised the issues of ensuring that the small developments count towards the total number in the Village and that the infrastructure is in place.

26. Standing Orders- resolved to re-adopt the model standing orders, Cllr Bowman asked that members should thoroughly read the Standing orders and asked if there was a concise version that could be provided.

27. Financial Regulations –resolved to re-adopt the financial regulations.

28. Meeting Dates –noted and agreed the dates for forthcoming meetings.

29. Plough Inn Sign at edge of Village Green in Wreay –noted that the owner of the Plough Inn has asked the Parish Council, as guardians of the Village Green, whether they are still supportive of the sign being placed opposite the pub. Resolved that the clerk will respond that the council have no view on the issue as the sign is on the highway verge.

30. Street lighting electricity supply –resolved to authorise the clerk to accept a two year fixed price deal.

31. Clerk and Councillors' reports/items for future agenda

Suggestion that part of the green in Parklands Village is a planted as wildflower meadow

Suggestion the dog fouling sign is placed on entrance to bridleway between Carleton Clinic and The Coppice and or bins.

Dog fouling on Brisco Common and at the Picnic Area

32. Date of next meeting

The next meeting of the Parish Council will take place on 23 July 2026 at Eden Valley Hospice at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on 9 July 2026.

Meeting closed at 21.10