

## St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW  
Tel: 0750 800 1602 Email:clerk@StCuthbertWithout-PC.gov.uk  
Web [www.stcuthbertwithout.org.uk](http://www.stcuthbertwithout.org.uk)

Wednesday, 14 January 2026

Dear Councillor

You are summoned to attend the **St Cuthbert Without Parish Council Meeting** that will be held at The Carleton Clinic on **22 January 2026** at 7.30 PM. The Public and Press are invited to attend.



Clerk

### AGENDA

83. **APOLOGIES FOR ABSENCE** - To receive apologies and approve reasons for absence
84. **MINUTES OF THE COUNCIL MEETING held on 27 November 2025** - To authorise the chair to sign, as a correct record, the minutes of the meeting held on 27 November 2025 (attached).
85. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
- Register of Interests: Councillors are reminded of the need to update their register of interests
  - To declare any personal interests in items on the agenda and their nature
  - To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
  - To make any requests for dispensation
86. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**  
To decide whether there are any items of business which require exclusion of the press and public
87. **PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.
88. **CUMBERLAND COUNCILLOR REPORTS– to receive** items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)
89. **POLICE MATTERS – to resolve** whether to submit any matters to the Local Focus Hub.
90. **PLANNING APPLICATIONS** - You may view the details on the Planning Authority website ([Cumberland.gov.uk](http://Cumberland.gov.uk)) where parishioners can submit their own observations directly
- To resolve whether to submit any observations on the following applications

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|             |  |  |
|-------------|--|--|
| 25/0542     | 487 Durdar Road, Carlisle, CA2 4TU     | Erection Of Single Storey Side & Rear Extension To Provide Hall & Extended Bedroom & Kitchen/Lounge Together With Installation Of Dormer And Creation Of En-Suite Bedroom At First Floor Level With Terrace Area |
| 25/0719     | Land at Brisco Road, Brisco, Carlisle  | Erection Of Affordable Dwellings & Retirement Living Accommodation, With Associated Infrastructure (Outline)   |
| 26/0001/TPO | 6 Worthington Place, Carlisle, CA1 3TS | Re-Pollarding Of 1no. Sycamore Tree (T1) Subject To TPO 308  |

- b. To note the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

|         |  |   |                 |
|---------|--|---|-----------------|
| 25/0634 | Wilfs Barn, Greenlands, Wreay, Carlisle, CA4 0RR | Erection Of Two Storey Side Extension To Provide Extended Kitchen/Living Room On Ground Floor With En-Suite Bedroom Above | No observations |
|---------|--|---|-----------------|

### 91. FINANCE

- a. **Payments- to authorise** schedule of payments totalling £2767.76 (VN 72-79)

| VN | Inv. Date  | PAYEE                      | CHQ. NO/<br>Ref no | Purpose of<br>Expenditure | AMOUNT<br>£ | VAT<br>INCLUDED<br>£ | NET<br>AMOUNT<br>£ |
|----|------------|----------------------------|--------------------|---------------------------|-------------|----------------------|--------------------|
| 72 | 23/01/2026 | Green Team Garden Services | 00000284           | Bench                     | 87.50       | 17.50                | 105.00             |
| 76 | 23/01/2026 | Nick Phillips              | 0                  | Expenses                  | 37.14       | 0.00                 | 37.14              |
| 74 | 27/01/2026 | Nick Phillips              | 0                  | Salary                    | 1,140.73    | 0.00                 | 1,140.73           |
| 73 | 27/01/2026 | HMRC                       | 0                  | PAYE                      | 166.08      | 0.00                 | 166.08             |
| 75 | 27/01/2026 | Unity Trust Bank           | 0                  | Bank charges              | 6.00        | 0.00                 | 6.00               |
| 78 | 27/02/2026 | Nick Phillips              | 0                  | Salary                    | 1,140.73    | 0.00                 | 1,140.73           |
| 77 | 27/02/2026 | HMRC                       | 0                  | PAYE                      | 166.08      | 0.00                 | 166.08             |
| 79 | 28/02/2026 | Unity Trust Bank           | 0                  | Bank charges              | 6.00        | 0.00                 | 6.00               |

- b. **Monthly reconciliation (November and December 2025) – to receive and note** the reconciliation and balances checked by Cllr Stringfellow.
- c. **Monthly budget update- to receive and note**
- d. **Receipt – to note** receipt from Unity Trust Bank – Interest R07 £245.65, Cumberland Council, Grant for 2 x Speed indicators R08, £1988.

92. **HIGHWAY MATTERS:** To receive, for information, any items relating to the highway and **Resolve** which to ask the Clerk to report to the Highways Authority.

93. **CSLR** – to receive, for information, any updates.

94. **St Cuthbert's garden Village** – to receive, for information, any updates.

95. Grass Contract – To resolve whether to issue a contract to Green Team as per the tender document provided.

96. Trees on Brisco Common – to receive an update from the Clerk on the proposal from residents to plant trees on the common.

97. Autospeedwatch

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- a. to receive the report and decide whether members would prefer a more detailed report as per previous meetings or the new summary.
- b. To decide on position for two new cameras following the successful bid from Cumberland Council.

### **98. Clerk and Councillors' reports/items for future agenda**

AGAR and assertion 10

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

### **99. Date of next meeting**

**The next meeting of the Parish Council** will take place on Thursday 26 March 2026 in Wreay Village Hall at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on 12 March 2026.

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## Minutes of the St Cuthbert Without Parish Council meeting held on Thursday 27 November 2025 at 7.30pm at Carleton Day Centre.

**Present:** S Reed (Chair), M Bowman, B Graham, E Nanson, I Stewart, C Stringfellow M Turnbull, E Wallace

**Also present:** N Phillips (Clerk/RFO), Cumberland Councillor Ellis

### Minutes

64. **APOLOGIES FOR ABSENCE** - received apologies and approved reasons for absence from Cllrs Hayton, Bird and Bradford

65. **MINUTES OF THE COUNCIL MEETING held on 25 September 2025** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 25 September 2025.

#### 66. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

- a. Register of Interests: Councillors are reminded of the need to update their register of interests Cllr Reed acts for two landowners
- b. To declare any personal interests in items on the agenda and their nature
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- d. To make any requests for dispensation

#### 67. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To decide whether there are any items of business which require exclusion of the press and public – item 79

#### 68. **PUBLIC PARTICIPATION none present**

69. **CUMBERLAND COUNCILLOR REPORTS—Cllr Ellis** update on CSLR most will be open by Christmas but not all of it. In particular the link to Junction 42 is likely to be open in the new year. Councillors feedback that there had been a number of issues lately where flooding and the CSLR road closures had caused villages to be cut off.

70. **POLICE MATTERS –resolved** not to submit any matters to the Local Focus Hub.

#### 71. **PLANNING APPLICATIONS -**

- a. resolved to submit the following observations

|                 |  |  |
|-----------------|--|--|
| 25/0630         | 2 Carleton Hill Cottages, Cocklakes, Cumwhinton, Carlisle, CA4 0BN | Erection Of Moveable Cabin Within Garden |
| No observations |  |  |

- b. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

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|                  |  |  |                 |
|------------------|--|--|-----------------|
| 25/0573<br>&0572 | Leslies Nurseries,<br>Durdar Road,<br>Durdar, Carlisle,<br>CA2 4TR | Erection Of 20no. Dwellings  | No observations |
| 25/0542          | 487 Durdar Road,<br>Carlisle,<br>CA2 4TU                           | Erection Of Single Storey Side & Rear Extension To Provide Hall & Extended Bedroom & Kitchen/Lounge Together With Installation Of Dormer And Creation Of En-Suite Bedroom At First Floor Level With Terrace Area | No observations |
| 25/0518          | Newbiggin Hall Farm,<br>Carleton,<br>Carlisle, CA4 0AJ             | Removal Of Brick Chimney; Installation Of Conservation Rooflights; Erection Of Replacement Porch; Installation Of Door & Window Within Existing Opening & New Rear Door (LBC)                                    | No observations |

### 72. FINANCE

#### a. Payments- authorised schedule of payments totalling £6389.39 (VN 56-69)

| VN                    | Inv. Date  | PAYEE                            | CHQ. NO/<br>Ref no | Purpose of<br>Expenditure | AMOUNT<br>£ | VAT<br>INCLUDED<br>£ | NET<br>AMOUNT<br>£ |
|-----------------------|------------|----------------------------------|--------------------|---------------------------|-------------|----------------------|--------------------|
| Payments already made |            |                                  |                    |                           |             |                      |                    |
| 56                    | 17/09/2025 | Autospeedwatch Limited           | Order 547          | Speed Indicator Device    | 198.00      | 39.60                | 237.60             |
| 57                    | 10/10/2025 | Stannp Ltd                       | 80783-20251010-1   | Survey                    | 1,978.97    | 395.79               | 2,374.76           |
| Payments to be made   |            |                                  |                    |                           |             |                      |                    |
| 60                    | 18/11/2025 | Hayton Parish Council            | INV25              | Expenses                  | 84.62       | 0.00                 | 84.62              |
| 61                    | 18/11/2025 | WJP Software Ltd                 | IN25-1236          | Website                   | 82.00       | 16.40                | 98.40              |
| 62                    | 18/11/2025 | Glasdon                          | EQ70132442         | Bench                     | 598.24      | 119.65               | 717.89             |
| 66                    | 27/11/2025 | Nick Phillips                    | 0                  | Expenses                  | 41.44       | 0.00                 | 41.44              |
| 64                    | 27/11/2025 | Nick Phillips                    | 0                  | Salary                    | 1,140.73    | 0.00                 | 1,140.73           |
| 63                    | 27/11/2025 | HMRC                             | 0                  | PAYE                      | 166.08      | 0.00                 | 166.08             |
| 67                    | 27/11/2025 | SSE Energy Solutions             | 0                  | Footway lighting          | 77.17       | 3.86                 | 81.03              |
| 59                    | 28/11/2025 | Information Commissioners Office | 0                  | Subscription              | 47.00       | 0.00                 | 47.00              |
| 65                    | 30/11/2025 | Unity Trust Bank                 | 0                  | Bank charges              | 6.00        | 0.00                 | 6.00               |
| 69                    | 27/12/2025 | Nick Phillips                    | 0                  | Salary                    | 1,140.73    | 0.00                 | 1,140.73           |
| 68                    | 27/12/2025 | HMRC                             | 0                  | PAYE                      | 166.08      | 0.00                 | 166.08             |
| 71                    | 27/12/2025 | SSE Energy Solutions             | 0                  | Footway lighting          | 77.17       | 3.86                 | 81.03              |
| 70                    | 31/12/2025 | Unity Trust Bank                 | 0                  | Bank charges              | 6.00        | 0.00                 | 6.00               |

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- b. **Monthly reconciliation (September and October 2025) –received and noted** the reconciliation and balances checked by Cllr Stringfellow.
  - c. **Monthly budget update- received and noted**
  - d. **Receipt –noted** receipt from St Mary’s Church Wreay £100, grounds care R06, Bank Interest of £288.27 R05, payment from Church Commissioners towards Wreay Village Green, £1241 R04.
73. **HIGHWAY MATTERS:** received, for information, the following items for the clerk to report or suggest to the Highway Authority: Road from Wreay to Causeway House-Chappel Hill Road – ideally needs another passing place. Query to be raised about Cast Iron Finger Posts. Cumwhinton Drive between Parkland and Oak Lane – Potholes. The Ridings – traffic calming area has bushes that make visibility difficult. Road junction markings need repainting in Parklands Village and Carleton Grange. Sewell Lane – issues at the end near London Road, double yellow lines needed. Cumwhinton Road, From Sewell Lane to Clinic – Speed restriction to be extended. Issues re flooding in Brisco. Un-adopted part of Cumwhinton Drive issue with leaves on un-adopted road.
74. Garden Village- Received the following information: Information re Members Action Group has been circulated.
75. CSLR- received the following information - no further information other than that recorded in Cumberland Councillor report.
76. Parish Survey –received the results from the resident survey and resolved to take the following actions – Cllrs Nanson, Bowman and the Clerk to meet to create an action plan.
77. Budget –agreed the budget for 2026-27 and agreed the level of precept to levy on Cumberland Council to be £24000
78. National Grid Consultation –resolved to encourage individuals to respond to the consultation.
79. Wreay Village Green –received a verbal update from the Clerk on the progress towards acquiring the green.
80. Grass Contract –received and agreed the grass contract with the Picnic area removed specifications and authorised the Clerk to contact potential contractors.
- 81. Clerk and Councillors’ reports/items for future agenda**
- Water coming down from Wreay Village -  
Cllr Stewart has been informed that he needs to remove some trees.  
Parking at Carleton Clinic and on Pavement. Clerk to write to clinic, University of Cumbria and Police again.
82. **Date of next meeting**
- The next meeting of the Parish Council** will take place on 22 January 2026 in The Carleton Clinic at 7.30 pm.  
Agenda items to be submitted to the Clerk by 12 noon on 8 January 2026.  
Meeting closed at 20.55



Civic Centre  
Rickergate  
Carlisle  
Cumbria CA3 8QG  
Telephone 0300 373 3730  
cumberland.gov.uk

Nick Phillips  
Clerk to St Cuthberts Without PC  
14 Twickenham Court  
Carlisle  
Cumbria  
CA1 3TW

**Case Officer:**  
**Direct Line:**  
**E-mail:**  
**Your Ref:**  
**Our Ref:**

Elisabeth Turner  
01228 817276  
elisabeth.turner@carlisle.gov.uk  
ET/DC/25/0542

06 January 2026

Dear Nick

#### **NOTIFICATION OF AMENDED DETAILS/FURTHER INFORMATION**

**Proposal: Erection Of Single Storey Side & Rear Extension To Provide Hall & Extended Bedroom & Kitchen/Lounge Together With Installation Of Dormer And Creation Of En-Suite Bedroom At First Floor Level With Terrace Area**

**Location: 487 Durdar Road, Carlisle, CA2 4TU**  
**Appn Ref: 25/0542**  
**Grid Ref: 340504 551190**

I refer to the above application, upon which you were recently consulted and/or commented and write to advise that revised plans of the proposal have now been submitted.

You may view the application via our online register at [www.cumberland.gov.uk](http://www.cumberland.gov.uk). Revised details can be found at the top the "Documents" listed on the application details under either "Amended" or "Additional Info".

As this is a householder application, in the event of an appeal against a refusal of planning permission, any representations made about this application will be sent to the Secretary of State and there will be no further opportunity to comment at appeal stage.

I would be grateful to receive, by 27 January 2026, your observations upon the amendments prior to the application being formally determined. Please note that due to the volume of correspondence on applications we do not usually enter into a dialogue with those making representations and matters will be dealt with through



Civic Centre  
Rickergate  
Carlisle  
Cumbria CA3 8QG  
Telephone 0300 373 3730  
cumberland.gov.uk

Nick Phillips  
Clerk to St Cuthberts Without PC  
14 Twickenham Court  
Carlisle  
Cumbria  
CA1 3TW

**Case Officer:**  
**Direct Line:**  
**E-mail:**  
**Your Ref:**  
**Our Ref:**

John Hiscox  
01228 817388  
John.Hiscox@carlisle.gov.uk  
JHH/DC/25/0719

07 January 2026

Dear Nick

**CONSULTATION ON PLANNING SUBMISSION: PARISH COUNCIL**

**Proposal: Erection Of Affordable Dwellings & Retirement Living  
Accommodation, With Associated Infrastructure (Outline)**

**Location: Land at Brisco Road, Brisco, Carlisle**

**Appn Ref: 25/0719**

**Grid Ref: 341415 553110**

I write to advise that the application described above have been received by Cumberland Council and to invite observations thereon from the Parish Council. I would be grateful to receive your Council's comments on the proposals using the enclosed response slip, which should be completed and returned to these offices by 04 February 2026.

In certain circumstances, those making representation to applications for Planning Permission, Listed Building Consent, Advertisement Consent and in relation to Tree Preservation Orders may have a "right to speak" when an application is decided at the Planning Committee. This right to speak is also available to Applicants or Agents. A copy of the "Right To Speak Policy" is available from Cumberland Council or via the Planning Applications page on the Council's website:  
[www.cumberland.gov.uk](http://www.cumberland.gov.uk).

Under the provisions of the Scheme, Parish Councils can register to speak in the event the application is referred to the Planning Committee. If you do wish to register to speak, however, notification of that request must be made by 04 February



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Rickergate  
Carlisle  
Cumbria CA3 8QG  
Telephone 0300 373 3730  
cumberland.gov.uk

Nick Phillips  
Clerk to St Cuthberts Without PC  
14 Twickenham Court  
Carlisle  
Cumbria  
CA1 3TW

**Case Officer:**  
**Direct Line:**  
**E-mail:**  
**Your Ref:**  
**Our Ref:**

Sue Stashkiw  
  
01228 817175  
Susan.Stashkiw@carlisle.gov.uk  
  
SJS/DC/26/0001 TPO

08 January 2026

Dear Nick

#### **CONSULTATION ON SUBMITTED APPLICATION**

**Proposal: Re-Pollarding Of 1no. Sycamore Tree (T1) Subject To TPO 308**  
**Location: 6 Worthington Place, Carlisle, CA1 3TS**  
**Appn Ref: 26/0001/TPO**  
**Grid Ref: 343214 554005**

This Department has received an application for the above proposal.

I would be pleased to receive any observations you wish to make about the application by 05 February 2026. If you are unable to let me have your observations within this period please inform me when they will be available. If I do not hear from you at all by 05 February 2026 I will assume that you have no observations to offer.

If you require any further information, please contact the case officer named above, quoting the application reference listed in the heading to this letter. Please note that your comments will be available for inspection by the applicant and the public both at the Council offices and on the internet.

Yours sincerely

**Mr I Fairlamb**  
**Service Manager for Development and Implementation**

**St Cuthbert Without Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

| Vouche       | Code             | Date       | Minute | Bank  | Payment Ref. | Description  | Supplier                 | VAT Type | Net             | VAT          | Total           |
|--------------|------------------|------------|--------|-------|--------------|--------------|--------------------------|----------|-----------------|--------------|-----------------|
| 72           | Benches          | 23/01/2026 |        |       | 00000284     | Bench        | Green Team Garden Servic | S        | 87.50           | 17.50        | 105.00          |
| 76           | Clerk's expenses | 23/01/2026 |        | Unity |              | Expenses     | Nick Phillips            | E        | 37.14           |              | 37.14           |
| 74           | Salary           | 27/01/2026 |        | Unity |              | Salary       | Nick Phillips            | E        | 1,140.73        |              | 1,140.73        |
| 73           | HMRC             | 27/01/2026 |        | Unity |              | PAYE         | HMRC                     | E        | 166.08          |              | 166.08          |
| 75           | Bank charges     | 27/01/2026 |        | Unity |              | Bank charges | Unity Trust Bank         | E        | 6.00            |              | 6.00            |
| 78           | Salary           | 27/02/2026 |        | Unity |              | Salary       | Nick Phillips            | E        | 1,140.73        |              | 1,140.73        |
| 77           | HMRC             | 27/02/2026 |        | Unity |              | PAYE         | HMRC                     | E        | 166.08          |              | 166.08          |
| 79           | Bank charges     | 28/02/2026 |        | Unity |              | Bank charges | Unity Trust Bank         | E        | 6.00            |              | 6.00            |
| <b>Total</b> |                  |            |        |       |              |              |                          |          | <b>2,750.26</b> | <b>17.50</b> | <b>2,767.76</b> |

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

# St Cuthbert Without Parish Council

## Clerk's Expenses January 2026

| Postage                           |                       | VAT    |             | Total   |
|-----------------------------------|-----------------------|--------|-------------|---------|
| HM Land Registry searches         | <a href="#">2@ £7</a> |        |             | £ 14.00 |
| Travel                            |                       | Miles  | @per mile   |         |
| To post agendas on noticeboards   |                       | 17.6   | £ 0.65      | £ 11.44 |
| Collection of photographs and w3w |                       | 18     | £ 0.65      | £ 11.70 |
|                                   |                       | Totals | £ - £ 37.14 | £ 37.14 |

# INVOICE

**Green Team Garden Services**  
2 Lonsdale Terrace  
Carlisle, Cumbria CA4 0AY  
VAT Registration No. 480467671

greenteamgs@yahoo.com  
+447769696879



**Bill to**  
St. Cuthbert Without PC  
14 Twickenham Court  
Carlisle  
CA1 3TW

**Ship to**  
St. Cuthbert Without PC  
14 Twickenham Court  
Carlisle  
CA1 3TW

## Invoice details

Invoice no.: 00000284--  
Terms: Net 15  
Invoice date: 10/01/2026  
Due date: 25/01/2026

| #   | Product or service | Description   | Qty | Rate   | Amount              | VAT            |
|---|--------------------|---|-----|--------|---------------------|----------------|
| 1.  | <b>Services</b>    | 05/01/2026 - Remove, repair and re-install bench as requested | 1   | £87.50 | £87.50              | 20.0% S        |
|   |                    |   |     |        | Subtotal            | £87.50         |
| Bank Name - Virgin Money (Business Account) |                    |   |     |        | VAT @ 20% on £87.50 | £17.50         |
| Sort Code - 82-11-07                        |                    |   |     |        |                     |                |
| Account Number - 90160582                   |                    |   |     |        |                     |                |
|   |                    |   |     |        | <b>Total</b>        | <b>£105.00</b> |



# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Nicholas Phillips  
14 Twickenham Court  
CARLISLE  
CA1 3TW

**Date:** 30/11/2025

**Account Name:** St Cuthbert Without Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20452832

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

## Your Current T1 account transactions:

| Date       | Type           | Details                          | Payments Out          | Payments In | Balance   |
|------------|----------------|----------------------------------|-----------------------|-------------|-----------|
| 31/10/2025 |                | Balance brought forward          | £0.00                 | £0.00       | £6,889.95 |
| 21/11/2025 | Direct Debit   | Direct Debit (SSE ENERGY SUPPLY) | <b>VN67</b> £83.39    | £0.00       | £6,806.56 |
| 26/11/2025 | Standing Order | S/O to: N Phillips               | <b>VN64</b> £1,140.73 | £0.00       | £5,665.83 |
| 27/11/2025 | Standing Order | S/O to: HMRC                     | <b>VN63</b> £166.08   | £0.00       | £5,499.75 |

Page number 1 of 3

Statement number 057

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

**INVESTORS IN PEOPLE**  
We invest in people Gold



| Your Current T1 account transactions: |              |                    |                    |             |           |
|---------------------------------------|--------------|--------------------|--------------------|-------------|-----------|
| Date                                  | Type         | Details            | Payments Out       | Payments In | Balance   |
| 28/11/2025                            | Direct Debit | Direct Debit (ICO) | <b>VN59</b> £47.00 | £0.00       | £5,452.75 |
| 30/11/2025                            | Fee          | Service Charge     | <b>VN65</b> £6.00  | £0.00       | £5,446.75 |

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Nicholas Phillips  
14 Twickenham Court  
CARLISLE  
CA1 3TW

**Date:** 31/12/2025

**Account Name:** St Cuthbert Without Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20452832

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

## Your Current T1 account transactions:

| Date       | Type                 | Details                    | Payments Out        | Payments In | Balance   |
|------------|----------------------|----------------------------|---------------------|-------------|-----------|
| 30/11/2025 |                      | Balance brought forward    | £0.00               | £0.00       | £5,446.75 |
| 01/12/2025 | Faster Payment Debit | B/P to: N Phillips         | <b>VN66</b> £41.44  | £0.00       | £5,405.31 |
| 01/12/2025 | Faster Payment Debit | B/P to: Glasdon Uk Limited | <b>VN62</b> £717.89 | £0.00       | £4,687.42 |
| 01/12/2025 | Faster Payment Debit | B/P to: WJP Software Ltd   | <b>VN61</b> £98.40  | £0.00       | £4,589.02 |

Page number 1 of 3

Statement number 058

**For Businesses.  
For Communities.  
For Good.**

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**INVESTORS IN PEOPLE**  
We invest in people Gold



| Your Current T1 account transactions: |                |                                  |                       |             |           |
|---------------------------------------|----------------|----------------------------------|-----------------------|-------------|-----------|
| Date                                  | Type           | Details                          | Payments Out          | Payments In | Balance   |
| 01/12/2025                            | Transfer       | B/P to: Hayton PC                | <b>VN60</b> £84.62    | £0.00       | £4,504.40 |
| 22/12/2025                            | Direct Debit   | Direct Debit (SSE ENERGY SUPPLY) | <b>VN71</b> £91.61    | £0.00       | £4,412.79 |
| 29/12/2025                            | Standing Order | S/O to: N Phillips               | <b>VN69</b> £1,140.73 | £0.00       | £3,272.06 |
| 29/12/2025                            | Standing Order | S/O to: HMRC                     | <b>VN68</b> £166.08   | £0.00       | £3,105.98 |
| 31/12/2025                            | Fee            | Service Charge                   | <b>VN70</b> £6.00     | £0.00       | £3,099.98 |

**St Cuthbert Without Parish Council**  
**Monthly breakdown of Receipts and Payments**  
 All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

14 January 2026 (2025-2026)

|                         | Budget   | Apr      | May      | Jun      | Jul      | Aug      | Sep      | Oct      | Nov      | Dec      | Jan      | Feb      | Mar | Total     | Variance  |
|-------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----|-----------|-----------|
| <b>PAYMENTS</b>         |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| <b>Income</b>           |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| VAT Refund              |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| Precept                 |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| Bank Interest           |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| Grant receipt           |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| <b>Administration</b>   |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| Precept                 |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| Payroll                 | 120.00   |          | 120.00   |          |          |          |          |          |          |          |          |          |     | 120.00    |           |
| Audit                   | 250.00   |          | 75.00    |          |          |          | 236.25   |          |          |          |          |          |     | 311.25    | -61.25    |
| Clerk's expenses        | 260.00   |          | 8.25     |          | 45.23    |          | 16.15    |          | 126.06   |          | 37.14    |          |     | 232.83    | 27.17     |
| Insurance               | 1,100.00 |          |          |          |          |          |          |          |          |          |          |          |     |           | 1,100.00  |
| Post/Phone              | 20.00    |          |          |          |          |          |          |          |          |          |          |          |     |           | 20.00     |
| Subscriptions           | 1,500.00 |          | 760.30   |          | 408.00   |          |          |          | 129.00   |          |          |          |     | 1,297.30  | 202.70    |
| Training                | 150.00   |          |          |          |          |          |          |          |          |          |          |          |     |           | 150.00    |
| Salary                  | 9,155.00 | 1,114.23 | 1,114.23 | 1,114.23 | 1,114.23 | 1,246.74 | 1,140.73 | 1,140.73 | 1,140.73 | 1,140.73 | 1,140.73 | 1,140.73 |     | 12,548.04 | -3,393.04 |
| HMRC                    | 2,336.00 | 150.20   | 150.20   | 150.20   | 150.20   | 229.58   | 166.08   | 166.08   | 166.08   | 166.08   | 166.08   | 166.08   |     | 1,826.86  | 509.14    |
| Bank charges            | 72.00    | 6.00     | 6.00     | 6.00     | 6.00     | 6.00     | 6.00     | 6.00     | 6.00     | 6.00     | 6.00     | 6.00     |     | 66.00     | 6.00      |
| Room Hire               |          |          |          |          | 55.00    |          |          |          |          |          |          |          |     | 55.00     | -55.00    |
| Working From Home       | 312.00   |          |          |          |          |          |          |          |          |          |          |          |     |           | 312.00    |
| <b>Grounds</b>          |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| Risk Management         | 300.00   |          | 51.50    |          | 51.50    |          |          |          |          |          |          |          |     | 103.00    | 197.00    |
| Grass contract          | 4,371.00 |          | 682.29   | 682.29   | 682.29   | 682.29   | 682.29   |          |          |          |          |          |     | 3,411.45  | 959.55    |
| Sundry repairs and Mair | 600.00   |          | 103.00   |          | 103.00   |          |          |          |          |          |          |          |     | 206.00    | 394.00    |
| Picnic area             | 100.00   |          |          |          |          |          |          |          |          |          |          |          |     |           | 100.00    |
| Noticeboards            |          |          |          |          |          |          | 23.50    |          |          |          |          |          |     | 23.50     | -23.50    |
| Delivery                |          |          |          |          |          |          |          |          |          |          |          |          |     |           |           |
| Benches                 | 1,500.00 |          |          |          |          |          |          |          | 598.24   |          | 87.50    |          |     | 685.74    | 814.26    |
| Grit Bins               | 1,260.00 |          |          |          |          |          |          |          |          |          |          |          |     |           | 1,260.00  |

## St Cuthbert Without Parish Council

14 January 2026 (2025-2026)

### Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

|                      | Budget           | Apr             | May             | Jun             | Jul             | Aug             | Sep             | Oct             | Nov             | Dec             | Jan             | Feb             | Mar | Total            | Variance         |
|----------------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|------------------|------------------|
| <b>Lighting</b>      |                  |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |     |                  |                  |
| Lighting             | 1,000.00         | 77.17           | 74.68           | 77.17           | 74.68           | 77.17           |                 | 144.05          | 79.42           | 87.25           |                 |                 |     | 691.59           | 308.41           |
| <b>Miscellaneous</b> |                  |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |     |                  |                  |
| Sundries             | 700.00           |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |     |                  | 700.00           |
| Grants               | 500.00           |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |     |                  | 500.00           |
| SID                  |                  |                 |                 | 223.27          | 198.00          |                 | 392.00          |                 |                 |                 |                 |                 |     | 813.27           | -813.27          |
| Defibrillators       |                  | 83.33           |                 |                 | 966.00          |                 |                 |                 |                 |                 |                 |                 |     | 1,049.33         | -1,049.33        |
| Parish Plan          |                  |                 |                 |                 |                 |                 |                 | 1,978.97        |                 |                 |                 |                 |     | 1,978.97         | -1,978.97        |
| Solicitor fee        |                  |                 |                 |                 |                 |                 |                 | 333.33          |                 |                 |                 |                 |     | 333.33           | -333.33          |
|                      | <b>25,606.00</b> | <b>1,430.93</b> | <b>3,145.45</b> | <b>2,253.16</b> | <b>3,854.13</b> | <b>2,241.78</b> | <b>2,663.00</b> | <b>3,769.16</b> | <b>2,245.53</b> | <b>1,400.06</b> | <b>1,437.45</b> | <b>1,312.81</b> |     |                  |                  |
|                      |                  |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |     | <b>Total:</b>    | <b>25,753.46</b> |
|                      |                  |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |     | <b>Variance:</b> | <b>-147.46</b>   |

**St Cuthbert Without Parish Council**  
**Monthly breakdown of Receipts and Payments**  
 All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

14 January 2026 (2025-2026)

|                         | Budget    | Apr       | May | Jun    | Jul | Aug | Sep      | Oct    | Nov | Dec    | Jan      | Feb | Mar | Total     | Variance   |
|-------------------------|-----------|-----------|-----|--------|-----|-----|----------|--------|-----|--------|----------|-----|-----|-----------|------------|
| <b>RECEIPTS</b>         |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| <b>Income</b>           |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| VAT Refund              |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Precept                 |           | 24,000.00 |     |        |     |     |          |        |     |        |          |     |     | 24,000.00 | 24,000.00  |
| Bank Interest           |           |           |     | 219.29 |     |     | 288.27   |        |     | 245.65 |          |     |     | 753.21    | 753.21     |
| Grant receipt           |           |           |     |        |     |     |          |        |     |        | 1,988.00 |     |     | 1,988.00  | 1,988.00   |
| <b>Administration</b>   |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Precept                 | 27,000.00 |           |     |        |     |     |          |        |     |        |          |     |     |           | -27,000.00 |
| Payroll                 |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Audit                   |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Clerk's expenses        |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Insurance               |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Post/Phone              |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Subscriptions           |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Training                |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Salary                  |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| HMRC                    |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Bank charges            |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Room Hire               |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Working From Home       |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| <b>Grounds</b>          |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Risk Management         |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Grass contract          |           |           |     |        |     |     | 1,241.00 | 100.00 |     |        |          |     |     | 1,341.00  | 1,341.00   |
| Sundry repairs and Mair |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Picnic area             |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Noticeboards            |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Delivery                |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Benches                 |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |
| Grit Bins               |           |           |     |        |     |     |          |        |     |        |          |     |     |           |            |

**St Cuthbert Without Parish Council**  
**Monthly breakdown of Receipts and Payments**  
 All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

14 January 2026 (2025-2026)

|                      | Budget           | Apr              | May | Jun           | Jul           | Aug | Sep             | Oct           | Nov | Dec           | Jan             | Feb | Mar | Total            | Variance         |
|----------------------|------------------|------------------|-----|---------------|---------------|-----|-----------------|---------------|-----|---------------|-----------------|-----|-----|------------------|------------------|
| <b>Lighting</b>      |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
| Lighting             |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
| <b>Miscellaneous</b> |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
| Sundries             |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
| Grants               |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
| SID                  |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
| Defibrillators       |                  |                  |     |               | 966.00        |     |                 |               |     |               |                 |     |     | 966.00           | 966.00           |
| Parish Plan          |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
| Solicitor fee        |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     |                  |                  |
|                      | <b>27,000.00</b> | <b>24,000.00</b> |     | <b>219.29</b> | <b>966.00</b> |     | <b>1,529.27</b> | <b>100.00</b> |     | <b>245.65</b> | <b>1,988.00</b> |     |     |                  |                  |
|                      |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     | <b>Total:</b>    | <b>29,048.21</b> |
|                      |                  |                  |     |               |               |     |                 |               |     |               |                 |     |     | <b>Variance:</b> | <b>2,048.21</b>  |

## St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court,  
 Carlisle CA1 3TW  
 Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk  
 Web www.stcuthbertwithout.org.uk

### Grass Cutting Contract April 2026 to March 2030

TENDER FORM – both pages 8 & 9 to be completed  
 and submitted to the Council by Friday 9 January 2026

PRICES QUOTED ARE TO BE EXCLUSIVE OF VAT and INCLUDE ALL THE SPECIFIED CONDITIONS/SCHEDULE OF WORK TASKS AND ENTERED UNDER "TOTAL PRICE PER SEASON". PLEASE ALSO QUOTE A PRICE PER SITE (IN EVENT OF ADDITIONAL CUTS BEING REQUIRED DURING THE GROWING SEASON) UNDER "PRICE PER GRASS CUT".

| CONTRACTED AREA   | 2026 SEASON/£ | 2027 SEASON/£ | 2028 SEASON/£ | 2029 SEASON/£ |
|---|---------------|---------------|---------------|---------------|
| <b>Lowry Street Common</b>                              | x 9 cuts      | x 9 cuts      | x 9 cuts      | x 9 cuts.     |
| Price per grass cut                                     | £50           | £52           | £54           | £56           |
| Total Price Per Season/Minimum of cut every three weeks | £450          | £468          | £486          | £504          |
| <b>Blackwell Common</b>                                 | x 9 cuts      | x 9 cuts      | x 9 cuts      | x 9 cuts.     |
| Price per grass cut                                     | £120          | £124          | £126          | £128          |
| Total Price Per Season/Minimum of cut every three weeks | £1080         | £1116         | £1134         | £1152         |
| <b>Brisco Common</b>                                    | x 9 cuts      | x 9 cuts      | x 9 cuts      | x 9 cuts.     |
| Price per grass cut                                     | £60           | £62           | £64           | £66           |
| Total Price Per Season/Minimum of cut every three weeks | £540          | £558          | £576          | 594.          |
| <b>Wreay Village Green</b>                              | x 9 cuts      | x 9 cuts      | x 9 cuts      | x 9 cuts.     |
| Price per grass cut                                     | £55           | £57           | £59           | £61           |
| Total Price Per Season/Minimum of cut every three weeks | £495          | £513          | £531          | £549.         |

## St Cuthbert Without Parish Council

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Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

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|   |          |          |          |           |
|---|----------|----------|----------|-----------|
| Wreay Churchyard  | x 9 CUTS | x 9 CUTS | x 9 CUTS | x 9 CUTS. |
| Price per grass cut                                     | £95      | £98      | £101     | £104      |
| Total Price Per Season/Minimum of cut every three weeks | £855     | £882     | £909     | £936      |

TOTAL    £3420            £3537            £3636            £3735

I/We agree to complete the works in accordance with the Invitation to Tender, Standard Contract Terms, Specification of Works, Schedule of Works and location maps.

I/We understand the St Cuthbert Without Parish Council is not bound to accept the lowest or any Tender of part thereof and that the Council will not be responsible for any expense incurred in preparing this tender.

I/We certify that the amount of the Tender has not been calculated by agreement or arrangement with any other person, firm or company and that the amount of the Tender has not been communicated to any person and will not be communicated to any person until after the closing date for the submission of Tenders.

**Company or Business**

Name:..... GREEN TEAM GARDEN SERVICES .....

**Business Correspondence**

Address..... 2 LINDSAY TERRACE, CUMMINGTON, CARLISLE .....

.....Postcode.....  
CA4 0AT.....

VAT Registration No (if applicable).....

480467671.....

**Contacts**

Name..... ANDY PAAR .....

Landline..... N/A .....


Mobile..... 07769696879 .....

Email..... GREENTEAM@1960.COM .....

## St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court,  
Carlisle CA1 3TW  
Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk  
Web www.stcuthbertwithout.org.uk

By signing and submitting this tender form you agree that you fully understand the commitments and requirements contained therein and , if successful, are willing to be bound to the contract as expressed therein.

Signed.....  ..... Print  
Name..... *Amy Parr* .....

Position..... *OWNER* .....  
Dated..... *02/01/2016* .....

Please remember to also send references and any other relevant documentation with this form.

## St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court,  
Carlisle CA1 3TW

Tel: 0750 800 1602 Email: [clerk@StCuthbertWithout-PC.gov.uk](mailto:clerk@StCuthbertWithout-PC.gov.uk)

Web [www.stcuthbertwithout.org.uk](http://www.stcuthbertwithout.org.uk)

### Autospeedwatch report

The Parish Council currently has 2 cameras set up which have been placed in different locations. The Police use the information to target their resources and send letters to those who have been reported on numerous occasions.

|                        | Jul 25 | Aug 25 | Sep 25 | Oct 25 | Nov 25 | Dec 25 |
|------------------------|--------|--------|--------|--------|--------|--------|
| Brisco (SE)            | 52     | 44     | 38     | 8      | 0      | 1      |
| Cumwhinton Drive (new) |        |        |        | 1      | 0      | 1      |

It should be noted that the operational hours decrease in winter and there have also been road closures that may impact on the number of vehicles.