

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW
Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk
Web www.stcuthbertwithout.org.uk

Tuesday, 18 November 2025

Dear Councillor

You are summoned to attend the **St Cuthbert Without Parish Council Meeting** that will be held at Carleton Day Centre on **Thursday 27 November** at 7.30 PM. The Public and Press are invited to attend.



Clerk

AGENDA

64. **APOLOGIES FOR ABSENCE** - To receive apologies and approve reasons for absence
65. **MINUTES OF THE COUNCIL MEETING held on 25 September 2025** - To authorise the chair to sign, as a correct record, the minutes of the meeting held on 25 September 2025 (attached).
66. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
- a. Register of Interests: Councillors are reminded of the need to update their register of interests
 - b. To declare any personal interests in items on the agenda and their nature
 - c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
 - d. To make any requests for dispensation
67. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
To decide whether there are any items of business which require exclusion of the press and public
68. **PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.
69. **CUMBERLAND COUNCILLOR REPORTS– to receive** items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)
70. **POLICE MATTERS – to resolve** whether to submit any matters to the Local Focus Hub.
71. **PLANNING APPLICATIONS** - You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly
- a. To resolve whether to submit any observations on the following applications

25/0630	2 Carleton Hill Cottages, Cocklakes, Cumwhinton, Carlisle, CA4 0BN	Erection Of Moveable Cabin Within Garden
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- b. To note the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

25/0573 &0572	Leslies Nurseries, Durdar Road, Durdar, Carlisle, CA2 4TR	Erection Of 20no. Dwellings	No observations
25/0542	487 Durdar Road, Carlisle, CA2 4TU	Erection Of Single Storey Side & Rear Extension To Provide Hall & Extended Bedroom & Kitchen/Lounge Together With Installation Of Dormer And Creation Of En-Suite Bedroom At First Floor Level With Terrace Area	No observations
25/0518	Newbiggin Hall Farm, Carleton, Carlisle, CA4 0AJ	Removal Of Brick Chimney; Installation Of Conservation Rooflights; Erection Of Replacement Porch; Installation Of Door & Window Within Existing Opening & New Rear Door (LBC)	No observations

72. FINANCE

- a. **Payments- to authorise** schedule of payments totalling £6389.39 (VN 56-69)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Payments already made							
56	17/09/2025	Autospeedwatch Limited	Order 547	Speed Indicator Device	198.00	39.60	237.60
57	10/10/2025	Stannp Ltd	80783- 20251010-1	Survey	1,978.97	395.79	2,374.76
Payments to be made							
60	18/11/2025	Hayton Parish Council	INV25	Expenses	84.62	0.00	84.62
61	18/11/2025	WJP Software Ltd	IN25-1236	Website	82.00	16.40	98.40
62	18/11/2025	Glasdon	EQ70132442	Bench	598.24	119.65	717.89
66	27/11/2025	Nick Phillips	0	Expenses	41.44	0.00	41.44
64	27/11/2025	Nick Phillips	0	Salary	1,140.73	0.00	1,140.73
63	27/11/2025	HMRC	0	PAYE	166.08	0.00	166.08
67	27/11/2025	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03
59	28/11/2025	Information Commissioners Office	0	Subscription	47.00	0.00	47.00
65	30/11/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00
69	27/12/2025	Nick Phillips	0	Salary	1,140.73	0.00	1,140.73
68	27/12/2025	HMRC	0	PAYE	166.08	0.00	166.08

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71	27/12/2025	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03
70	31/12/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00

b. **Monthly reconciliation (September and October 2025) – to receive and note** the reconciliation and balances checked by Cllr Stringfellow.

c. **Monthly budget update- to receive and note**

d. **Receipt – to note** receipt from St Mary's Church Wreay £100, grounds care R06, Bank Interest of £288.27 R05, payment from Church Commissioners towards Wreay Village Green, £1241 R04.

73. **HIGHWAY MATTERS:** To receive, for information, any items relating to the highway and **Resolve** which to ask the Clerk to report to the Highways Authority.

74. Garden Village- to receive, for information, any updates.

75. CSLR- to receive, for information, any updates.

76. Parish Survey – to receive the results from the resident survey and resolve what action to take as a result.

77. Budget – to agree the budget for 2026-27 and agree the level of precept to levy on Cumberland Council.

78. National Grid Consultation – to resolve whether to submit a response from the Parish Council.

79. Wreay Village Green – To receive a verbal update from the Clerk on the progress towards acquiring the green.

80. Grass Contract – To receive and agree the attached specifications and authorise the Clerk to contact potential contractors.

81. Clerk and Councillors' reports/items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

82. Date of next meeting

The next meeting of the Parish Council will take place on 22 January 2026 in The Carleton Clinic at 7.30 pm.

Agenda items to be submitted to the Clerk by 12 noon on 8 January 2026.

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Minutes of the St Cuthbert Without Parish Council meeting held on Thursday 25 September 2025 at 7.30pm at Wreay Village Hall.

Present: S Reed (Chair), S Bird, J Hayton, E Nanson, I Stewart, M Turnbull

Also present: N Phillips (Clerk/RFO), two members of the public, CSLR representative and Cumberland Cllr Patrick

Minutes

49. **APOLOGIES FOR ABSENCE** - received apologies and approved reasons for absence from Cllrs Bowman, Bradford, Graham, Stringfellow and Wallace
50. **MINUTES OF THE COUNCIL MEETING held on 24 July 2025** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 24 July 2025.
51. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
- a. Register of Interests: Councillors are reminded of the need to update their register of interests
 - b. To declare any personal interests in items on the agenda and their nature Cllr Nanson in item 59 and Cllrs Stewart and Hayton in 57
 - c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
 - d. To make any requests for dispensation
52. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
To decide whether there are any items of business which require exclusion of the press and public – Item 62
53. **PUBLIC PARTICIPATION** – two members of the public the public attended to raise their concerns about the speeding through the village of Brisco as highlighted in the AutoSpeedwatch reports. There was a belief that there was more of an issue in the direction not covered by the camera . The council were asked if we knew when the police are targeting speeding. They felt it unfair that Cumberland Council were not prepared to take any action.
54. **CUMBERLAND COUNCILLOR REPORTS**—received the following items for information Cllr Patrick some pathway work behind Watermans Walk is being completed and will hopefully improve the localised flooding. Improved bus routes through Parklands Village into Carlisle with additional buses running every 30 minutes. Cllr Ellis notified the council, via email, that the Community Panel had funding available Councillors asked the Clerk to submit a bid for 2 speed cameras one in Brisco and one in Wreay.
55. **POLICE MATTERS** —resolved to submit speeding in Brisco matters to the Local Focus Hub.
56. **FINANCE**
- a. **Payments- authorised** schedule of payments totalling £5844.69 (VN 39-56)

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VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Already Paid							
39	13/08/2025	Nick Phillips	Salary adjustment	Salary	132.51	0.00	132.51
40	13/08/2025	HMRC	0	PAYE	79.38	0.00	79.38
41	18/08/2025	Ian Rumney	0	Grass contract	682.29	0.00	682.29
42	01/09/2025	Ian Rumney	0	Grass contract	682.29	0.00	682.29
43	05/09/2025	Autospeedwatch Limited	Invoice 541	Speed Indicator Device	194.00	38.80	232.80
To be paid							
44	05/09/2025	Parish Noticeboard Company	reimburse NP	Noticeboards	23.50	4.70	28.20
45	17/09/2025	Moore	52257/979	Audit	236.25	47.25	283.50
56	17/09/2025	Autospeedwatch Limited (Reimburse N Phillips)	Order 547	Speed Indicator Device	198.00	39.60	237.60
49	27/09/2025	Nick Phillips	0	Expenses	16.15	0.00	16.15
47	27/09/2025	Nick Phillips	0	Salary	1,140.73	0.00	1,140.73
46	27/09/2025	HMRC	0	PAYE	166.08	0.00	166.08
48	27/09/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00
50	27/09/2025	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03
51	01/10/2025	Ian Rumney	0	Grass contract	682.29	0.00	682.29
53	27/10/2025	Nick Phillips	0	Salary	1,140.73	0.00	1,140.73
52	27/10/2025	HMRC	0	PAYE	166.08	0.00	166.08
54	27/10/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00
55	27/10/2025	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03

b. **Monthly reconciliation (July and August) –received and noted** the reconciliation and balances checked by Cllr Stringfellow.

c. **Monthly budget update- received and noted**

d. **noted that the Annual Salary increase has been processed.**

57. **CSLR** –Gareth Scott, project manager for CSLR gave the following information by way of an update. Progress is good with anticipated completion before the end of December 2025, weather permitting. Landscaping and other seasonal activities to continue into 2026. M6 to Brisco will open towards the end of the year. Burthwaite Road delayed by a week and likely to open in October, followed by a closure of Brisco roundabout to complete additional work for about a week. Then the Redcat to Durdar roundabout will open, date to be advised. Budget – the budget, including contingency, is sufficient to finalise the project. Public Right of Way to car park will continue and there is a plan to build up the level of the current car park so that it isn't used for car parking. Local plan consultation for Garden Village continuing as a result of the work. Questions were asked about drainage near the bridge in Durdar and the camber. It was explained that this was likely to be a 30mph and the camber aided drainage. Wide verges allow for slow drainage rather than run off into the river. Concern was raised that the road closed

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signs were ignored. A question was asked about the Brisco roundabout closure and winter road conditions. A question was asked about Durdar Bridge stone and this is kept in a depot and it may form part of a wall and other coping stones will also be included. The defect correction period is 2 years after the completion and sign off of the road with the landscaping period of 5 years.

58. **St Cuthbert's Garden Village** – No MAG meeting has taken place, some concern was again reported about nutrient neutrality.
59. **Autospeedwatch reports** –received and noted the reports as well as the Clerk's email regarding speeding in Brisco and the responses and resolved to submit a bid to the Border, Fellside and North Carlisle Community panel for two additional speed indicators.
60. **Conclusion of Audit** –received and noted the attached report and the actions contained within.
61. **Parish Survey**- agreed to send out the survey to all households at a cost of approximately £4100 +vat in order to inform the Community Plan.
62. **Wreay Village Green** –discussed and resolved not to proceed whilst there is an overage agreement in place.
63. **Clerk and Councillors' reports/items for future agenda**

Clerk to feedback on:

Blackwell House and Stables -The clerk has written to Cumberland Council

Ramps at The Coppice: Cumberland Council are providing a new facility in Melbourne Park but nothing closer to the Parish.

Moor Park Road through to Stoneraise, lack of road signs.

Chapel Hill Road from Motorway Bridge

Dangerous Tree in Wreay

Residents have asked if we could plant trees on Brisco Common

Children Playing Sign on Cumwhinton Drive

Grit bins on the Coppice – agreed to replenish

Grit on Brisco Road – Clerk to ask for grit heaps to be provided.

Date of next meeting

The next meeting of the Parish Council will take place on 27 November 2025 in Carleton Day Centre at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on 13 November 2025.

Meeting closed at 20:55



Civic Centre
Rickergate
Carlisle
Cumbria CA3 8QG
Telephone 0300 373 3730
cumberland.gov.uk

Nick Phillips
Clerk to St Cuthberts Without PC
14 Twickenham Court
Carlisle
Cumbria
CA1 3TW

Case Officer:

James Thompson

Direct Line:

01228 817025

E-mail:

James.thompson@carlisle.gov.uk

Your Ref:

Our Ref:

JRT/DC/25/0630

17 November 2025

Dear Nick

CONSULTATION ON PLANNING SUBMISSION: PARISH COUNCIL

Proposal: Erection Of Moveable Cabin Within Garden

Location: 2 Carleton Hill Cottages, Cocklakes, Cumwhinton, Carlisle, CA4 0BN

Appn Ref: 25/0630

Grid Ref: 345402 550887

I write to advise that the application described above have been received by Cumberland Council and to invite observations thereon from the Parish Council. I would be grateful to receive your Council's comments on the proposals using the enclosed response slip, which should be completed and returned to these offices by 15 December 2025.

In certain circumstances, those making representation to applications for Planning Permission, Listed Building Consent, Advertisement Consent and in relation to Tree Preservation Orders may have a "right to speak" when an application is decided at the Planning Committee. This right to speak is also available to Applicants or Agents. A copy of the "Right To Speak Policy" is available from Cumberland Council or via the Planning Applications page on the Council's website: www.cumberland.gov.uk.

Under the provisions of the Scheme, Parish Councils can register to speak in the event the application is referred to the Planning Committee. If you do wish to register to speak, however, notification of that request must be made by 15

December 2025.

As this is a householder application, in the event of an appeal against a refusal of planning permission, any representations made about this application will be sent to the Secretary of State and there will be no further opportunity to comment at appeal stage.

Should you require any further information in the application or wish to clarify any aspect of the proposal or if you have difficulty in providing comments by the response date, please contact the Case Officer whose name and telephone extension is given above.

May I also ask that in accordance with the Council's commitment to giving members of the public the widest possible opportunity to view and comment upon planning proposals, the application, plans and any related documents be made available for inspection at your convenience when requested by residents of the Parish. Please note that due to the volume of correspondence on applications we do not usually enter into a dialogue with those making representations and matters will be dealt with through the application process/assessment.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'I. Fairlamb', written in a cursive style.

Mr I Fairlamb
Service Manager for Development and Implementation

Cumberland Council
Thriving Place and Investment
Planning
Civic Centre
Rickergate
CARLISLE
CA3 8QG

FAO Case Officer: James Thompson

PARISH COUNCIL REPLY TO CONSULTATION ON PLANNING APPLICATION

Proposal: Erection Of Moveable Cabin Within Garden

Location: 2 Carleton Hill Cottages, Cocklakes, Cumwhinton, Carlisle, CA4
0BN

Appn Ref: 25/0630

- *1 My Council does not wish to make any representation on the proposal detailed above.
- *2 The observations of my Council on the proposal detailed above are given*below/on the attached document.

**Delete as appropriate*

Clerk to St Cuthberts Without PC

Parish Observations

St Cuthbert Without Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

18 November 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
56	SID	17/09/2025		Unity	Order 547	Speed Indicator Device	Autospeedwatch Limited	S	198.00	39.60	237.60
57	Parish Plan	10/10/2025		Unity	80783-20251010-1	Survey	Stannp Ltd	S	1,978.97	395.79	2,374.76
60	Clerk's expenses	18/11/2025		Unity	INV25	Expenses	Hayton Parish Council	Z	84.62		84.62
61	Subscriptions	18/11/2025		Unity	IN25-1236	Website	WJP Software Ltd	S	82.00	16.40	98.40
62	Benches	18/11/2025		Unity	EQ70132442	Bench	Glasdon	S	598.24	119.65	717.89
66	Clerk's expenses	27/11/2025		Unity		Expenses	Nick Phillips	E	41.44		41.44
64	Salary	27/11/2025		Unity		Salary	Nick Phillips	E	1,140.73		1,140.73
63	HMRC	27/11/2025		Unity		PAYE	HMRC	E	166.08		166.08
67	Lighting	27/11/2025		Unity		Footway lighting	SSE Energy Solutions	L	77.17	3.86	81.03
59	Subscriptions	28/11/2025		Unity		Subscription	Information Commisioners	Z	47.00		47.00
65	Bank charges	30/11/2025		Unity		Bank charges	Unity Trust Bank	E	6.00		6.00
69	Salary	27/12/2025		Unity		Salary	Nick Phillips	E	1,140.73		1,140.73
68	HMRC	27/12/2025		Unity		PAYE	HMRC	E	166.08		166.08
71	Lighting	27/12/2025		Unity		Footway lighting	SSE Energy Solutions	L	77.17	3.86	81.03
70	Bank charges	31/12/2025		Unity		Bank charges	Unity Trust Bank	E	6.00		6.00
Total									5,810.23	579.16	6,389.39

Prepared by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Subject: Data Protection fee - direct debit due to be collected ICO:00011872778

Date: Friday, 17 October 2025 at 00:43:18 British Summer Time

From: Information Commissioner's Office Renewals Reminder

To: Nick Phillips

Organisation name: St Cuthbert Without Parish Council
Registration reference: Z8825282

Dear Nick Phillips

GDPR/Data Protection Act 2018

Data protection fee - we will collect your direct debit on or before 28/11/2025

Organisations that process personal data are subject to the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Under the Data Protection (Charges and Information) Regulations 2018 (as amended) (the Regulations) they must also pay an annual data protection fee, unless they are exempt.

Your payment and registration as a data controller under the Regulations will expire on 28/11/2025. You must now either:

- take the tier assessment to confirm the fee you need to pay (see ico.org.uk/fee-self-assessment), or
- cancel your registration if your circumstances have changed, telling us why you no longer need to be registered.

Changes to the fee

The data protection fee has recently increased for all organisations. Read more about the change to the fee here: ico.org.uk/fee-change.

Based on your last assessment you are now required to pay **£52.00**.

As you have a direct debit in place, we'll renew your registration automatically. **You will receive an annual £5 reduction each time you pay by direct debit.** We intend to collect your data protection fee on or around 28/11/2025.

Further information

You must let us know if any of the details we hold about you change. If you want to tell us about a change to your details please go to ico.org.uk/update. The online change service is very quick and easy to use. You will need your registration reference and security number.

**Invoice to:**

Nicholas Phillips
14 Twickenham Court
Carlisle
CA13TW

Invoice reference:

80783-20251010-1

Invoice date:

10 Oct 2025

Account number:

80783

Dispatch date:

2025-10-13 00:00:00

Item Description	Quantity	Unit price	Total
Survey (letter) UK addresses Addons: 1_PAGE_DUPLEX	2357	£0.83	£1,956.31
Survey (letter) UK_INVALID addresses Addons: 1_PAGE_DUPLEX	22	£1.03	£22.66

Net total: £1,978.97

Vat @ 20%: £395.79

Paid by Card and then reimbursed to N Phillips

Total: £2,374.76

Payment Details:

Pay Online: <https://app-eu1.stannp.com/billing>
Barclays Bank
Sort Code: 200459
Account Number: 93556530
Reference: 80783-20251010-1

Notes:**Terms and Conditions:**

All direct mail campaigns must be prepaid before the campaign goes to print. Campaigns can only be cancelled 24 hours before they go to print and you may still incur the price of print.

Extended terms and conditions can be found on our website
<https://www.stannp.com/direct-mail/terms-of-service/>

Thank you for your business

Stannp Ltd

12 Taw Trade Park, Branton Road, Barnstaple, EX31 1JZ
billing@stannp.com - 01271 320 863
VAT Number: GB 191867172

Hayton Parish Council

14 Twickenham Court,
Carlisle CA1. 3TW

St Cuthbert Without Parish Council
Nick Phillips
14 Twickenham Ct,
Carlisle,
Cumbria,
CA1 3TW

INVOICE

Invoice No

25

Account No

31 October 2025

Due 31 January 2026

Item Details	NET	VAT
Clerk's Expenses		
Printer and paper share	84.62	0.00
SUB TOTAL	84.62	

TOTAL £

84.62

Sort code 60-83-01
Acc No 20525413

Order Confirmation SOA3035989

8. October 2025

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Hayton Parish Council
Nick Phillips
14 Twickenham Court
CARLISLE
Cumbria CA1 3TW

Printerland
6 Edward Court
Altrincham Business Park
Altrincham
Cheshire WA14 5GL

Payment Method
Credit Card

Phone No. 0800 840 1992
Fax No. 0161 929 4089
Registration No. 2783851

Your Reference

Sales person
Carl Barron

Shipment Date
9. October 2025

Sell-to Customer No.
CUST832277

No.	Description	Quantity	Unit Price	Disc.	VAT %	Amount
C325V_DNI	Xerox C325 *Claim Free 3 Year On-Site Warranty and Extend ...	1	302.42	10	20	272.18
Subtotal						272.18
VAT Amount						54.44
Total GBP Incl. VAT						326.62

* All promotions are subject to terms and conditions; terms and conditions and links to claims can be found on the product page of Printerland.co.uk

We aim for 100% customer satisfaction. Should you feel you haven't received a 5 star service, before leaving any feedback or reviews, please give us the opportunity to resolve any issues to your complete satisfaction by emailing customer.service@printerland.co.uk or by calling 0800 995 1992

NOTE: If paying by Bank Transfer, please use your Order No. (SOA3035989) as the reference.

Barclays
Bank Sort Code 20-55-34
Account No. 43497445

IBAN
GB61BARC20553443497445

SWIFT Code
BARCGB22

VAT Registration No.
603 3530 84

Paid

Payment reference ID 2LLKXV8A98ZL

Sold by Amazon EU S.à r.l., UK Branch

VAT # GB727255821

NICK PHILLIPS
14, TWICKENHAM COURT
CARLISLE, CA1 3TW
GB

Invoice date	26 October 2025
Invoice #	GB58B8FJGAEUI
Total payable	£11.87

For customer support visit www.amazon.co.uk/contact-us

Billing address

Nick Phillips
14, TWICKENHAM COURT
CARLISLE, CA1 3TW
GB

Delivery address

Nick Phillips
14, TWICKENHAM COURT
CARLISLE, CA1 3TW
GB

Sold by

Amazon EU S.à r.l., UK Branch
1 Principal Place, Worship Street
London, EC2A 2FA
United Kingdom
VAT # GB727255821

Order information

Order date	25 October 2025
Order #	202-6684845-1538706

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
delka Multi-Purpose A4 Printer Paper, 75gsm A4 Paper, 2 Ream, 1000 Sheets, White ASIN: B0CH8S37PZ	1	£9.89	20%	£11.87	£11.87
Shipping Charges		£0.00		£0.00	£0.00

Invoice total	£11.87
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VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£9.89	£1.98
Total	£9.89	£1.98

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk

LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg
R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR

Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB

Registered in England and Wales • Branch Registration No. BR017427 • VAT No. GB 727255821

WJP Software Limited

Office 10, Bedale Hall, North End,, Bedale,, North Yorks,, DL8 1AA

Telephone: 01677 392001
Mobile: 07769970448

Email: james.proctor@wjps.co.uk
Website: www.wjps.co.uk

VAT Number
GB 110 437659



Customer St Cuthbert Without Parish Council
Reference
Invoice Address c/o Parish Clerk
Delivery Address c/o Parish Clerk

Invoice Number IN25-1236
Invoice Date 06/11/2025
Due Date 06/12/2025

Description	Qty/Hrs	Price/Rate	Net	% VAT	VAT	Total (£)
.gov.uk ANNUAL DOMAIN NAME RENEWAL (.gov.uk ANNUAL)	1.00	35.00	35.00	20.00	7.00	42.00
O365 EMAIL (O365 Email)	1.00	47.00	47.00	20.00	9.40	56.40

Total Net 82.00 (£)

Total VAT 16.40 (£)

Total 98.40 (£)

Notes

Annual Renewal of .gov.uk domain name and 1x O365 email account to cover 13.12.2025 - 12.12.2026
(additional email accounts due for renewal in February 2026)

Please note that you can pay directly into our bank account.
Please quote the invoice number.

Sort Code: 40-40-22 / Account Number: 01742582

Account Name: WJP Software Limited / Bank: HSBC

VAT Rate**Net (£)****VAT (£)****Total (£)**

Standard 20.00%

82.00

16.40

98.40

Terms and Conditions

The total must be paid within 30 days of the date at the top of the invoice.

If you have any problems with this invoice please contact info@wjps.co.uk

Mr Nick Phillips
 St Cuthbert Without Parish Council
 14 Twickenham Court
 Carlisle
 Cumbria
 CA1 3TW

11/11/2025
EQ70132442

Email: will.butcher@glasdon-uk.co.uk

Account Code: 590136082



Book online product demo



WhatsApp: 01253 600410



Request a callback

	Qty	Unit Price	Total Price
 Lowther™ Seat - Spares Lowther Seat End (Right hand) Black c/w Fixings - 333/2064 *Right hand seat end, as you are standing in front of the Seat or Left Hand Side when sitting* Product Information Product News Product Videos Product Warranty	1	£299.12	£299.12
 Lowther™ Seat Lowther Seat End (Left hand) Black c/w Fixings - 333/2064 *Right hand seat end, as you are standing in front of the Seat or Left Hand Side when sitting* Product Information Product News Product Videos Product Warranty	1	£299.12	£299.12

(Images shown are examples only, your final product will vary depending on specification)

All details will remain firm until 11/12/2025

Delivery to be confirmed upon receipt of order.

Please refer to the **Conditions of Sale**.

Carriage to CUMBRIA	£0.00
Total (excluding VAT)	£598.24

[Go to Online Checkout](#)

Complete this order using our online checkout (fastest option)

Notes

Please note prices have increased due to our price increase on 1st November 2025

Brochures



We'll plant a tree for every Quote request we receive.



Download our latest Environmental Sustainability Report here



Company Reviews

As part of Glasdon's commitment to exceptional customer service, as well as our responsibilities as an ISO9001 certified company, we invite customers to complete a Customer Satisfaction review.

[Please read some of our reviews here...](#)



St Cuthbert Without Parish Council

Clerk's Expenses November 2025

Postage				VAT	Total
Postage of SID					£ 7.90
Travel					
	Miles	@per mile			
To post agendas on noticeboards	17.6	£	0.65		£ 11.44
Meeting at solicitors	34	£	0.65		£ 22.10
Totals				£ - £ 41.44	£ 41.44

St Cuthbert Without Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/10/2025		
	Cash in Hand 01/04/2025		45,280.16
	ADD Receipts 01/04/2025 - 31/10/2025		26,814.56
	SUBTRACT Payments 01/04/2025 - 31/10/2025		72,094.72
			20,630.36
	Cash in Hand 31/10/2025 (per Cash Book)		51,464.36
B	Cash in hand per Bank Statements		
	Petty Cash 31/07/2023	0.00	
	Unity 31/10/2025	6,889.95	
	Unity Savings account 31/10/2025	44,574.41	
			51,464.36
	Less unrepresented payments		
			51,464.36
	Plus unrepresented receipts		
	Adjusted Bank Balance		51,464.36
	A = B Checks out OK		

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Nicholas Phillips
14 Twickenham Court
CARLISLE
CA1 3TW

Date: 30/09/2025

Account Name: St Cuthbert Without Parish
Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20490315

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.25% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2025		Balance brought forward	£0.00	£0.00	£51,286.14
25/09/2025	Transfer	Transfer to 20452832	£7,000.00	£0.00	£44,286.14
30/09/2025	Credit Interest	Credit Interest	R05 £0.00	£288.27	£44,574.41

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Nicholas Phillips
14 Twickenham Court
CARLISLE
CA1 3TW

Date: 30/09/2025

Account Name: St Cuthbert Without Parish
Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20452832

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

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Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2025		Balance brought forward	£0.00	£0.00	£5,581.12
01/09/2025	Standing Order	S/O to: Mr I Rumney	VN42 £682.29	£0.00	£4,898.83
05/09/2025	Faster Payment Debit	B/P to: Autospeedwatch Lim	VN43 £232.80	£0.00	£4,666.03
25/09/2025	Transfer	Transfer from 20490315	£0.00	£7,000.00	£11,666.03

Page number 1 of 3

Statement number 055

For Businesses.
For Communities.
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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INVESTORS IN PEOPLE
We invest in people. Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
26/09/2025	Standing Order	S/O to: N Phillips	VN47 £1,140.73	£0.00	£10,525.30
26/09/2025	Faster Payment Debit	B/P to: N Phillips	VN49 £16.15	£0.00	£10,509.15
26/09/2025	Faster Payment Debit	B/P to: N Phillips	VN56 £237.60	£0.00	£10,271.55
26/09/2025	Faster Payment Debit	B/P to: Moore	VN45 £283.50	£0.00	£9,988.05
26/09/2025	Faster Payment Debit	B/P to: N Phillips	VN44 £28.20	£0.00	£9,959.85
29/09/2025	Standing Order	S/O to: HMRC	VN46 £166.08	£0.00	£9,793.77
29/09/2025	Credit	60257 CHURCH COM	R04 £0.00	£1,241.00	£11,034.77
30/09/2025	Fee	Service Charge	VN48 £6.00	£0.00	£11,028.77

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Nicholas Phillips
14 Twickenham Court
CARLISLE
CA1 3TW

Date: 31/10/2025

Account Name: St Cuthbert Without Parish
Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20452832

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



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Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/09/2025		Balance brought forward	£0.00	£0.00	£11,028.77
13/10/2025	Credit	JONES L	R06 £0.00	£100.00	£11,128.77
15/10/2025	Faster Payment Debit	B/P to: N Phillips	VN57 £2,374.76	£0.00	£8,754.01
24/10/2025	Cheque Debit	Cheque 300043	VN58 £400.00	£0.00	£8,354.01

Page number 1 of 3

Statement number 056

For Businesses.
For Communities.
For Good.

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Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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INVESTORS IN PEOPLE
We invest in people. Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
27/10/2025	Standing Order	S/O to: N Phillips	VN53 £1,140.73	£0.00	£7,213.28
27/10/2025	Standing Order	S/O to: HMRC	VN52 £166.08	£0.00	£7,047.20
29/10/2025	Direct Debit	Direct Debit (SSE ENERGY SUPPLY)	VN50 £83.16	£0.00	£6,964.04
30/10/2025	Direct Debit	Direct Debit (SSE ENERGY SUPPLY)	VN55 £68.09	£0.00	£6,895.95
31/10/2025	Fee	Service Charge	VN54 £6.00	£0.00	£6,889.95



St Cuthbert Without Parish Council

Monthly forecast of Receipts and Payments

18 November 2025 (2025-2026)

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026 - Forecast from 18/11/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
PAYMENTS															
Income															
VAT Refund															
Precept															
Bank Interest															
Grant receipt															
Administration															
Precept															
Payroll	120.00		120.00											120.00	
Audit	250.00		75.00				236.25							311.25	-61.25
Clerk's expenses	260.00		8.25		45.23		16.15		126.06					195.69	64.31
Insurance	1,100.00														1,100.00
Post/Phone	20.00														20.00
Subscriptions	1,500.00		760.30		408.00				129.00					1,297.30	202.70
Training	150.00														150.00
Salary	9,155.00	1,114.23	1,114.23	1,114.23	1,114.23	1,246.74	1,140.73	1,140.73	1,140.73					9,125.85	29.15
HMRC	2,336.00	150.20	150.20	150.20	150.20	229.58	166.08	166.08	166.08					1,328.62	1,007.38
Bank charges	72.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00					48.00	24.00
Room Hire					55.00									55.00	-55.00
Working From Home	312.00														312.00
Grounds															
Risk Management	300.00		51.50		51.50									103.00	197.00
Grass contract	4,371.00		682.29	682.29	682.29	682.29	682.29							3,411.45	959.55
Sundry repairs and Mair	600.00		103.00		103.00									206.00	394.00
Picnic area	100.00														100.00
Noticeboards							23.50							23.50	-23.50
Delivery															
Benches	1,500.00								598.24					598.24	901.76
Grit Bins	1,260.00														1,260.00

Subject: NOTICE OF SUBMISSION OF THE ST CUTHBERT'S GARDEN VILLAGE LOCAL PLAN 2025 - 2055

Date: Friday, 7 November 2025 at 11:20:31 Greenwich Mean Time

From: Jane Walshe

To: StCuthberts Gv

NOTICE OF SUBMISSION OF THE ST CUTHBERT'S GARDEN VILLAGE LOCAL PLAN 2025 – 2055

REGULATION 22 OF THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING) (ENGLAND) REGULATIONS 2012 (AS AMENDED)

We are writing to you as you have previously been involved in consultations on the St Cuthbert's Garden Village Local Plan, or you have asked to be notified of progress with regards to its preparation.

On Friday 31st October 2025, we submitted the St Cuthbert's Garden Village Local Plan to the Government for examination. Our Local Plan sets out the long-term strategic planning framework to deliver approximately 10,000 homes, land for jobs, schools, shops and services set within an extensive network of strategic green and blue infrastructure.

The submitted Local Plan and full range of supporting documents are available to view on the St Cuthbert's Garden Village website <https://www.stcuthbertsgv.co.uk/Examination>

The Local Plan, the Policies Map, the Sustainability Appraisal and the Regulation 22 Statement can also be inspected in person at Cumbria House, 117 Botchergate, CA1 1RD and the Civic Centre Offices, Rickergate, Carlisle, CA3 8QG between the hours of 09:00 until 17:00 Mon – Thurs and 09:00 until 16:00 Friday. If you wish to view any of the evidence base documents or the representations made at Regulation 20, these can be viewed at the Civic Centre offices provided that you give us 24 hours' notice.

Government has appointed an independent Planning Inspector to assess whether the Local Plan has been properly prepared, is effective, and aligns with national policies. We have also appointed a Programme Officer who will act as the contact for any person who has an interest in the Examination. The role of the Programme Officer is to work on behalf of the Inspector to organise and manage the administrative and procedural elements of the examination process. All correspondence or queries relating to the Examination should be directed towards her on the following contact details:

Carole Crookes, Independent Programme Officer Solutions: 07397 909822.

Email: scgv@iposolutions.online.

The Planning Inspector is expected to begin the examination, which will include a series of public hearings, in the coming months. A final decision will be reached following the examination, in 2026, and if deemed sound, the Local Plan will then be presented to the Council for adoption.

Residents, community groups, businesses, neighbouring local authorities, statutory bodies, and other organisations have played a key role in shaping the document through consultations. We have published the "Schedule of Responses and Feedback Report" (October 2025) which responds to every comment made to the last round of consultation (namely the Regulation 19 stage) held between March to May 2025. The need for any

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW
Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk
Web www.stcuthbertwithout.org.uk

Wednesday, 5 November 2025

Dear Councillor

You are summoned to attend the **St Cuthbert Without Parish Council Meeting** that will be held at Carleton Day Centre on **Thursday 27 November** at 7.30 PM. The Public and Press are invited to attend.



Clerk

AGENDA

64. **APOLOGIES FOR ABSENCE** - To receive apologies and approve reasons for absence
65. **MINUTES OF THE COUNCIL MEETING held on 25 September 2025** - To authorise the chair to sign, as a correct record, the minutes of the meeting held on 25 September 2025 (attached).
66. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
- a. Register of Interests: Councillors are reminded of the need to update their register of interests
 - b. To declare any personal interests in items on the agenda and their nature
 - c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
 - d. To make any requests for dispensation
67. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
To decide whether there are any items of business which require exclusion of the press and public
68. **PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.
69. **CUMBERLAND COUNCILLOR REPORTS— to receive** items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)
70. **POLICE MATTERS – to resolve** whether to submit any matters to the Local Focus Hub.
71. **PLANNING APPLICATIONS** - You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly
- a. To resolve whether to submit any observations on the following applications

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

25/0630	2 Carleton Hill Cottages, Cocklakes, Cumwhinton, Carlisle, CA4 0BN	Erection Of Moveable Cabin Within Garden
---------	--	--

- b. To note the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

25/0573 & 0572	Leslies Nurseries, Durdar Road, Durdar, Carlisle, CA2 4TR	Erection Of 20no. Dwellings	No observations
25/0542	487 Durdar Road, Carlisle, CA2 4TU	Erection Of Single Storey Side & Rear Extension To Provide Hall & Extended Bedroom & Kitchen/Lounge Together With Installation Of Dormer And Creation Of En-Suite Bedroom At First Floor Level With Terrace Area	No observations
25/0518	Newbiggin Hall Farm, Carleton, Carlisle, CA4 0AJ	Removal Of Brick Chimney; Installation Of Conservation Rooflights; Erection Of Replacement Porch; Installation Of Door & Window Within Existing Opening & New Rear Door (LBC)	No observations

72. FINANCE

- a. **Payments- to authorise** schedule of payments totalling £6389.39 (VN 56-69)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Payments already made							
56	17/09/2025	Autospeedwatch Limited	Order 547	Speed Indicator Device	198.00	39.60	237.60
57	10/10/2025	Stannp Ltd	80783-20251010-1	Survey	1,978.97	395.79	2,374.76
Payments to be made							
60	18/11/2025	Hayton Parish Council	INV25	Expenses	84.62	0.00	84.62
61	18/11/2025	WJP Software Ltd	IN25-1236	Website	82.00	16.40	98.40
62	18/11/2025	Glasdon	EQ70132442	Bench	598.24	119.65	717.89
66	27/11/2025	Nick Phillips	0	Expenses	41.44	0.00	41.44
64	27/11/2025	Nick Phillips	0	Salary	1,140.73	0.00	1,140.73
63	27/11/2025	HMRC	0	PAYE	166.08	0.00	166.08
67	27/11/2025	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03
59	28/11/2025	Information Commissioners Office	0	Subscription	47.00	0.00	47.00
65	30/11/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00
69	27/12/2025	Nick Phillips	0	Salary	1,140.73	0.00	1,140.73

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

68	27/12/2025	HMRC	0	PAYE	166.08	0.00	166.08
71	27/12/2025	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03
70	31/12/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00

b. **Monthly reconciliation (September and October 2025) – to receive and note** the reconciliation and balances checked by Cllr ~Stringfellow.

c. **Monthly budget update- to receive and note**

d. **Receipt – to note** receipt from St Mary's Church Wreay £100, grounds care R06, Bank Interest of £288.27 R05, payment from Church Commissioners towards Wreay Village Green, £1241 R04.

73. **HIGHWAY MATTERS:** To receive, for information, any items relating to the highway and **Resolve** which to ask the Clerk to report to the Highways Authority.

74. Garden Village- to receive, for information, any updates.

75. CSLR- to receive, for information, any updates.

76. Parish Survey – to receive the results from the resident survey and resolve what action to take as a result.

77. Budget – to agree the budget for 2026-27 and agree the level of precept to levy on Cumberland Council.

78. National Grid Consultation – to resolve whether to submit a response from the Parish Council.

79. Clerk and Councillors' reports/items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

80. Date of next meeting

The next meeting of the Parish Council will take place on xxxxx xxxxxx in xxxxx at xxx. Agenda items to be submitted to the Clerk by 12 noon on xxxxx xxxxxx.

Income							
Current Year				Future planning			
Budget Header	Budget	To date	Expected outturn	26/27	27/28	28/29	29/30
Precept	£ 24,000	£ 24,000	£ 24,000	£ 24,000	£ 24,000	£ 24,000	£ 24,000
Grants		£ 966	£ 2,966				
Reimbursements		£ 1,341	£ 1,341	£ 100	£ 100	£ 100	£ 100
Bank interest		£ 508	£ 1,000	£ 800	£ 800	£ 800	£ 800
Total	£ 24,000	£ 26,815	£ 29,307	£ 24,900	£ 24,900	£ 24,900	£ 24,900

Expenditure							
Current Year				Future planning/Percentage increase			
Budget Header	Budget	To date	Expected outturn	4%	4%	3%	3%
				26/27	27/28	28/29	29/30
Administration	£ 17,993	£ 10,914	£ 19,502	£ 20,225	£ 20,936	£ 21,549	£ 22,181
Payroll	£ 126	£ 120	£ 120	£ 125	£ 130	£ 133	£ 137
Audit	£ 250	£ 311	£ 311	£ 323	£ 335	£ 345	£ 355
Clerk's Expenses	£ 260	£ 70	£ 250	£ 260	£ 269	£ 277	£ 285
Insurance	£ 1,260		£ 1,100	£ 1,142	£ 1,183	£ 1,218	£ 1,255
Subscriptions	£ 1,500	£ 1,168	£ 1,500	£ 1,557	£ 1,613	£ 1,661	£ 1,711
Training	£ 126	£ -	£ 100	£ 100	£ 100	£ 100	£ 100
Salary	£ 11,751	£ 7,985	£ 13,689	£ 14,209	£ 14,720	£ 15,162	£ 15,617
HMRC	£ 2,336	£ 1,163	£ 1,993	£ 2,069	£ 2,143	£ 2,207	£ 2,274
Bank Charges	£ 72	£ 42	£ 72	£ 72	£ 72	£ 72	£ 72
Room Hire		£ 55	£ 55	£ 57	£ 59	£ 61	£ 63
WFH	£ 312		£ 312	£ 312	£ 312	£ 312	£ 312
Grounds	£ 8,866	£ 4,961	£ 7,577	£ 7,387	£ 7,635	£ 7,849	£ 8,069
Risk Management	£ 300	£ 103	£ 103	£ 300	£ 311	£ 320	£ 330
Grass Contract	£ 4,371	£ 4,094	£ 4,094	£ 4,249	£ 4,402	£ 4,534	£ 4,670
Sundry repairs and maintainar	£ 600	£ 206	£ 206	£ 600	£ 622	£ 640	£ 659
Picnic Area	£ 100		£ 100	£ 104	£ 108	£ 111	£ 114

Noticeboards		£ 24	£ 24	£ 25	£ 26	£ 27	£ 27
Delivery							
Benches	£ 1,500		£ 1,500	£ 500	£ 500	£ 500	£ 500
Grit Bins	£ 1,260		£ 600	£ 623	£ 645	£ 665	£ 685
Lighting	£ 735	£ 535	£ 950	£ 986	£ 1,022	£ 1,052	£ 1,084
Contingencies	£ 15,000	£ -	£ 15,000	£ -	£ -	£ -	£ -
Playing Field Development	£ 10,000		£ 10,000				
Emergency fund	£ 5,000		£ 5,000				
	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Miscellaneous	£ 4,200	£ 3,841	£ 4,362	£ 4,439	£ 4,563	£ 4,670	£ 4,780
Sundries	£ 700	£ -	£ -				
Grants	£ 500	£ -	£ 500	£ 519	£ 538	£ 554	£ 570
SID		£ 813	£ 813	£ 844	£ 874	£ 901	£ 928
Defibrillators	£ 2,000	£ 1,049	£ 1,049	£ 500	£ 500	£ 500	£ 500
Parish Plan	£ 1,000	£ 1,979	£ 2,000	£ 2,076	£ 2,151	£ 2,215	£ 2,282
Election fee				£ 500	£ 500	£ 500	£ 500
Total	£ 46,059	£ 19,716	£ 31,441	£ 32,051	£ 33,133	£ 34,068	£ 35,030

Financial position

Current Year				26/27	27/28	28/29	29/30
Bank Balance at start of year	£	45,280.16		£ 43,146.46	£ 35,995.57	£ 27,762.27	£ 18,594.49
Budgetted balance at end of year	£	28,528.61		£ 35,995.57	£ 27,762.27	£ 18,594.49	£ 8,464.20
Forecast balance at end of year	£	43,146.46					
Deficit/Surplus			-£ 2,133.70	-£ 7,150.89	-£ 8,233.30	-£ 9,167.78	-£ 10,130.29
Reserve increase				£ 3,876	£ 3,962	£ 4,035	£ 4,111
Adjusted Deficit/surplus				-£ 3,274.89	-£ 4,271.76	-£ 5,132.40	-£ 6,018.85

Reserves

	Start year	Change	End year				
Reserves	£ 25,400	£ 2,062	£ 23,338	£ 27,214	£ 31,175	£ 35,211	£ 39,322
Benches	£ 2,400	£ -	£ 2,400	£ 2,900	£ 3,400	£ 3,900	£ 4,400
Defibrillators	£ 2,000	£ 83	£ 1,917	£ 2,417	£ 2,917	£ 3,417	£ 3,917
Community Engagement	£ 1,000	£ 1,979	-£ 979	£ 1,097	£ 3,248	£ 5,463	£ 7,745
Playing field development	£ 10,000	£ -	£ 10,000	£ 10,000	£ 10,000	£ 10,000	£ 10,000
Emergencies plan	£ 5,000	£ -	£ 5,000	£ 5,000	£ 5,000	£ 5,000	£ 5,000
Tree Reserve	£ 5,000	£ -	£ 5,000	£ 5,300	£ 5,611	£ 5,931	£ 6,261
Election fee	£ -	£ -	£ -	£ 500	£ 1,000	£ 1,500	£ 2,000



National Grid invites local feedback on plans to power millions of homes and businesses with cleaner energy from more affordable sources



Home

15th October 2025 - Press release

- Public consultation launched on Cross Border Connection, a major new electricity project in Cumbria
- Part of The Great Grid Upgrade, which is growing the UK’s electricity network
- Plans include a new overhead power line and substation in the Carlisle area to meet rising energy demand and deliver cleaner electricity from more affordable sources
- Expected to deliver millions of pounds in community benefits and support local jobs
- Eight-week public consultation runs from 15 October to 10 December 2025

National Grid has launched a public consultation on early plans for the Cross Border Connection, part of The Great Grid Upgrade, the biggest investment in the UK’s electricity network for generations. The project will help carry cleaner, home-grown energy from more affordable sources between Scotland and the north of England, and will support rising electricity demand.

The project includes a new overhead electricity line and a new substation in the Carlisle area. The proposed line would run from the England–Scotland border near Kershopefoot to the new substation, with two possible sites under consideration, one to the north of the city near Harker, and one to the south.

The need for the Cross Border Connection was identified by the National Energy System Operator (NESO), because more grid capacity is urgently needed between England and Scotland to transport cleaner electricity from sources like onshore and offshore wind. Electricity demand is set to grow by 50% over the next decade, including in Cumbria, and this project will help deliver home-grown power to homes, business and public services across the region and beyond.

If approved, the Cross Border Connection would carry up to 6.9GW of electricity – enough to power around six million homes. By strengthening the network, the project will support the UK’s shift away from imported fossil fuels, improve energy security and help boost Cumbria’s economy by attracting clean industries and investment in skills and local jobs.

Two route options under consideration

- Option A would end at a new substation north of Carlisle, near the existing Harker substation. This route would involve approximately 28km of new overhead line.**
- Option B would end at a new substation south of Carlisle, with a longer route of approximately 47km. This route would cross Hadrian’s Wall World Heritage Site just north of the River Eden, where the wall survives as underground remains.**

In both areas, the landscape already includes existing power lines, roads and other modern infrastructure. National Grid is committed to minimising impact on heritage sites and will work closely with experts and local communities throughout the consultation.

The Scottish section of the project, from the proposed Gala North Substation to the border is being developed and consulted on separately by SP Energy Networks.

The final route and substation location will be shaped by community feedback, environmental assessments and technical studies. The project is expected to deliver millions of pounds in community benefit funding for areas hosting new infrastructure, and we will be working with wildlife experts to enhance nature along the route and with heritage organisations to respect important landscapes.

Angela Hosford, Project Director for Cross Border Connection at National Grid, said:

“ This is an important project for the region and for the country. Electricity demand is set to grow by around 50% over the next decade including here in Cumbria, and this project will help bring cleaner, secure, home-grown energy from more affordable sources onto the grid and deliver it to where it’s needed most. ”

“ We’re at an early stage in the design process, and the feedback we receive during this consultation will play a crucial role in shaping how we move forward. We’re committed to listening and working with communities every step of the way. ”

Public invited to have their say

The consultation runs for eight weeks, from 15 October to 10 December 2025, and will include:

- Six in-person community events
- Four live webinars
- More than 11,000 newsletters delivered to local homes and businesses

Community members are encouraged to take part online, attend an event, or contact the project team directly to ask questions and provide feedback.

Contact details

Phone: 0800 358 1781 (lines are open Monday to Friday, 9am – 5pm, with an answerphone taking messages outside these times)

Email: crossborderconnection@nationalgrid.com

Freepost: FREEPOST NATIONAL GRID CBC

Web address: nationalgrid.com/cbc

In-person events and webinars

Venue	Time and date
Crosby-on-Eden Parish Hall, Crosby-on-Eden, Carlisle, CA6 4QN	Saturday 25 October, 11am – 4pm
Nicholforest Public Hall, Warwicksland, Penton, Carlisle, CA6 5QD	Tuesday 28 October, 2pm – 7pm
Wetheral Village Community Hall, Cumwhinton Road, Wetheral, Carlisle, CA4 8HE	Saturday 1 November, 2pm – 7pm
The Rockcliffe Centre, Rockcliffe, Carlisle, CA6 4AA	Tuesday 4 November, 2pm – 7pm
Wreay Village Hall, Wreay, CA4 0RL	Thursday 6 November, 2pm – 7pm
Longtown Memorial Hall Community Centre, Arthuret Road, Longtown, Carlisle, CA6 5SJ	Saturday 8 November 11am-4pm

Webinar name	Locations covered	Time and date
Webinar 1	Section 1 - England-Scotland border - B6318	Tuesday 11 November, 7pm – 8pm
	Section 2 - B6318 – Rae Burn	
	Section 3 – Rae Burn – Woodlands Industrial Park	
Webinar 2	Section 4 (Option A) – Woodlands Industrial Park – A689 (including the North of Carlisle substation)	Thursday 30 October, 12pm – 1pm
Webinar 3	Section 4 (Option B) – Woodlands Industrial Park - A689 (Option B) Section 5 - A689 - Scotby	Friday 14 November, 12pm – 1pm
	Section 6 - Scotby – Cocklakes Yard (including the South of Carlisle substation)	
Webinar 4	General - overview of proposals	Monday 17 November, 7pm – 8pm

What happens next?

Following the consultation, National Grid will analyse the feedback and use it to refine project proposals. There will be a further consultation, ahead of a planning application in 2028 under the Development Consent Order (DCO) process.

If approved, construction could begin in 2030, with the Cross Border Connection expected to be operational by 2033.



Connect with Us

Contact us
Media contacts

Work for us

Careers UK
Careers US

About us

Electricity Transmission
Electricity Distribution
US
National Grid Ventures
National Grid Partners

Our policies

Terms and conditions
Privacy policy
Human rights policy
Cookie policy
Modern slavery statement
Accessibility statement

Stories

Engineering innovation
Grid at work
Energy explained

More from National Grid

Investors
Pay your bill (US only)
Suppliers



Stage 1 Consultation Community Newsletter

October 2025

National Grid Electricity Transmission plc (National Grid) owns and operates the high-voltage electricity network in England and Wales. We are now introducing a new project called Cross Border Connection.

Britain's use of electricity is changing fast. By 2035, demand is expected to be 40% higher than it is today. To keep the lights on in our homes, schools, hospitals and businesses, we need to strengthen the network that carries electricity around the country.

That's why we're working on Cross Border Connection – a new project to carry more clean, home-grown energy from Scotland into England. This will make bills more stable and improve the UK's energy security.

The project would include:

- a new 400 kilovolt (kV) overhead line between the England-Scotland border and Carlisle
- a new substation in the Carlisle area, where electricity can join the existing network and be distributed to where it's needed.

This new link will help bring renewable energy, such as wind power from the Scottish Borders, including the Teviot and Gala areas, to homes and businesses across northern England and beyond.

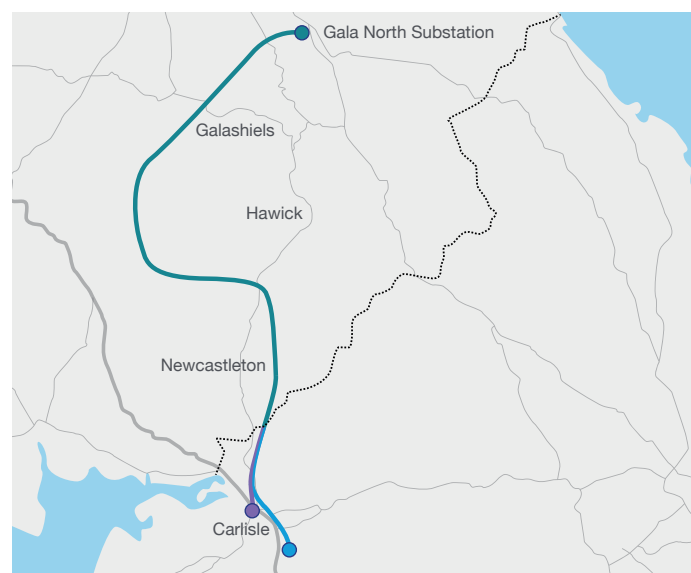
We are working in partnership with SP Energy Networks, who are responsible for the Scottish part of the project. National Grid is responsible for the English section, from the border down to Carlisle.

Please read on for more information, including how you can take part in our consultation.

Your voice matters

We are at the first stage of consultation and want to hear your views. Your feedback will help shape the proposals before we take them further.

The consultation runs from **12pm on Wednesday 15 October to 11:59pm on Wednesday 10 December 2025**. Inside this newsletter you'll find details about the project and how you can share your views.



Only one option, A or B, would be taken forward as part of the project in England. Indicative map for reference only. Not to scale.

Figure 1 – Overview of Cross Border Connection

Our proposals

Cross Border Connection would transport enough clean, home-grown energy to power up to six million homes, playing an important role in building a more secure and resilient energy system.

During this Stage 1 consultation, we are seeking views on our proposals for:

- a new 400 kV substation in the Carlisle area ('new Carlisle substation')
- a new 400 kV overhead line between the new Carlisle substation and the England-Scotland border
- a connection from the new Carlisle substation to the existing network.

Biodiversity Net Gain (BNG)

Biodiversity Net Gain (BNG) is a way to ensure that the environment is left in a better state after construction than it was before the work started.

From mid 2026, it is due to be made mandatory for Nationally Significant Infrastructure Projects in England, like the English section of Cross Border Connection, to achieve 10% BNG – this means the project would result in more or better-quality natural habitat than there was before development. This may be achieved through habitat creation and/or enhancement.

Working with SP Energy Networks

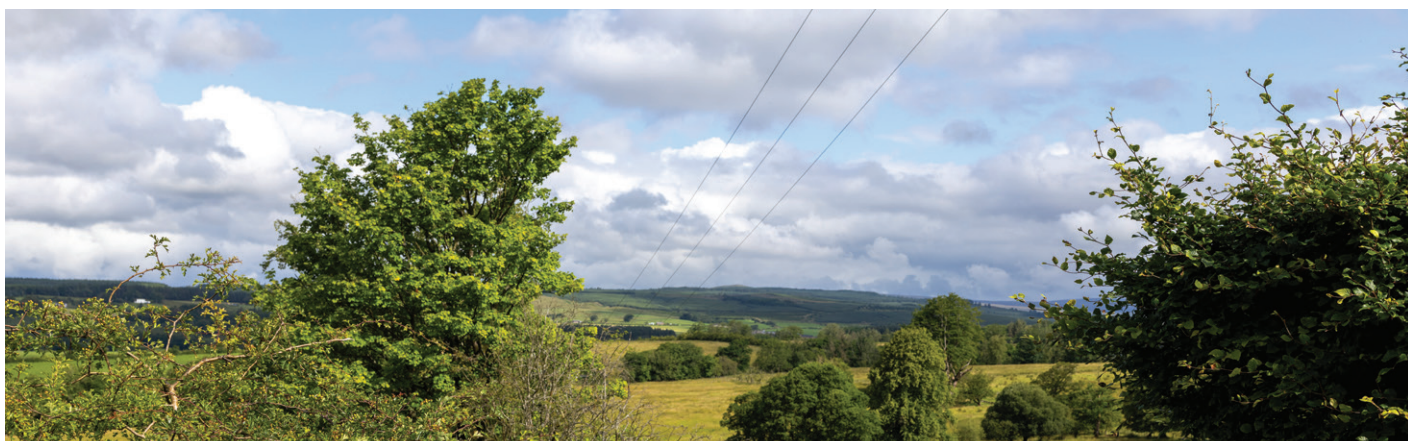
SP Energy Networks has identified a proposed route for the Scottish section of the project up to the Scotland-England border, which was subject to public consultation in autumn 2024 and in spring 2025.

National Grid will be working with SP Energy Networks to finalise the design and to ensure alignment of proposed infrastructure at the England-Scotland border. A separate consenting application for the Scottish section will be submitted by SP Energy Networks, via the Energy Consents Unit to Scottish Ministers.

Further information about the SP Energy Network proposals, including detailed maps and consultation materials, are available on their project website:



spenergynetworks.co.uk/pages/cross_border_proposal.aspx



Options for infrastructure

We are considering two possible locations for a new substation in the Carlisle area.

Electricity demand is growing across the country, including the North of England. More and more electricity is being generated to meet that demand and the electricity transmission network needs to be reinforced so we can transport the power to where it is needed: our homes, businesses and public services.

The National Energy System Operator (NESO) continuously looks at how the transmission network must adapt to meet future energy needs. They recommend where upgrades are needed to deliver a reliable, secure and cleaner network. Due to the rising demand for electricity, more new transmission projects are likely to be required in the North.

Our responsibility as National Grid Electricity Transmission is to develop proposals for new transmission infrastructure based on the recommendations from NESO. In doing that, we are required to strike a balance – reducing impacts on communities, the environment and important national assets like the Frontiers of the Roman Empire World Heritage Site (Hadrian's Wall WHS), whilst delivering value for money for consumers. We do not have all the details yet about the additional transmission upgrades that might be needed in the North, but we anticipate there will be greater clarity over the year ahead.

We are currently proposing two alternative substation options, as the choice may well be influenced by other potential projects. We will also have high regard to the feedback we receive at this consultation, along with other technical and environmental assessments. As our plans evolve, we will come back to consult you again.

Please see the back of this newsletter for maps showing the two options in more detail, as well as descriptions of a substation and overhead line.

Option A – a substation located in an area north of Carlisle.

This option would include approximately 28 kilometre (km) of proposed overhead line. This includes overhead line between the proposed substation and England-Scotland border, and between the proposed substation and existing Harker substation.

Option B – a substation located in an area south of Carlisle.

This option would include approximately 47 km of proposed overhead line. This includes overhead line between the proposed substation and England-Scotland border, and between the proposed substation and existing Harker-Hutton overhead line.



Example of a 400 kV substation (under construction) - for illustrative purposes only

Our consultation

Our Stage 1 consultation will run for eight weeks from **12pm on Wednesday 15 October to 11:59pm on Wednesday 10 December 2025**. It is open to anyone with an interest in our proposals.

During this Stage 1 consultation, we are seeking your views on our plans for the English section of Cross Border Connection, and what you would like us to consider as we develop our proposals.

You can respond to the consultation in several ways:



Online Stage 1 Feedback Form

You can give your feedback by completing our online Feedback Form, available at nationalgrid.com/cbc



Email

You can send written feedback via email to crossborderconnection@nationalgrid.com



Paper copy Stage 1 Feedback Form

You can pick up a paper Feedback Form from any of the public information events or local information points. Alternatively, you can request a consultation pack (Stage 1 Consultation Document, Feedback Form and envelope) to be sent to you in the post.

You can also download and print a copy of our Feedback Form from our website and post it back to us at **FREEPOST NATIONAL GRID CBC** (no stamp or other address details needed).



Letter

You can send a letter to **FREEPOST NATIONAL GRID CBC** (no stamp or other address details needed).

Important – to avoid any misinterpretation and ensure we have an accurate record of what we have received, we normally only accept written feedback via the methods set out. If for any reason someone is unable to provide written feedback, we may be able to take feedback over the phone. This will be decided on a case-by-case basis.

You are welcome to use our community information line **0800 358 1781** or speak to us at our events for information on the project or if you need any further assistance in providing feedback.

The Development Consent Order process

The English section of Cross Border Connection meets the threshold to be considered as a project of national significance. This type of project requires a special type of planning consent known as a Development Consent Order (DCO).

Consultation is an important part of the DCO process as it enables everyone to comment on the proposals. We are in the early stages of developing the English section of Cross Border Connection, and feedback from consultation, along with the outcomes of technical studies and environmental surveys, will help us develop our plans before we submit our DCO application.



Find out more

We encourage you to provide feedback after reviewing our consultation materials, including our Stage 1 Consultation Document, which explains our proposals in more detail.

This Stage 1 consultation community newsletter explains how you can find out more information by:



Attending a public information event:

Come along to one of our face-to-face public exhibitions



Joining a webinar:

By registering on our project website or contacting us for more information



Visiting our website:

All the latest information and consultation materials can be found on our website **nationalgrid.com/cbc**



The deadline to provide feedback is 11:59pm on Wednesday 10 December 2025

Public information events

During the consultation, we are holding six in-person public information events. We will present information about the proposals and members of the project team will be available to answer your questions. You will also be able to view copies of our maps and technical documents.

There is no need to register for the events – you can just turn up on the day.

Venue	Date and time
Crosby-on-Eden Parish Hall , Crosby-on-Eden, Carlisle, CA6 4QN	Saturday 25 October, 11am – 4pm
Nicholforest Public Hall , Warwicksland, Penton, Carlisle, CA6 5QD	Tuesday 28 October, 2 – 7pm
Wetheral Village Community Hall , Cumwhinton Road, Wetheral, Carlisle, CA4 8HE	Saturday 1 November, 2 – 7pm
The Rockcliffe Centre , Rockcliffe, Carlisle, CA6 4AA	Tuesday 4 November, 2 – 7pm
Wreay Village Hall , Wreay, CA4 0RL	Thursday 6 November, 2 – 7pm
Longtown Memorial Hall Community Centre , Arthuret Road, Longtown, Carlisle, CA6 5SJ	Saturday 8 November, 11am – 4pm

Online webinars

We will run four online webinar sessions, where we will present our proposals and hold a question and answer session.

Our webinars are location themed. **You can find the most relevant section to you by looking at the project maps on the back with this newsletter or viewing the interactive map on our website.**

Details on how to sign up for a webinar are available on the project website, by contacting us on **0800 358 1781** or by emailing crossborderconnection@nationalgrid.com

Webinar name	Locations covered	Date and time
Webinar #1	Core Route Options Section 1: England-Scotland border to B6318 Section 2: B6318 to Rae Burn Section 3: Rae Burn to Woodlands Industrial Park	Tuesday 11 November, 7 – 8pm
Webinar #2	Section 4 (Option A): Woodlands Industrial Park to A689 (including north of Carlisle substation) Section 4 (Option B): Woodlands Industrial Park to A689	Thursday 30 October, 12 – 1pm
Webinar #3	Section 5: A689 to Scotby Section 6: Scotby to Cocklakes Yard (including south of Carlisle substation)	Friday 14 November, 12 – 1pm
Webinar #4	General – overview of proposals	Monday 17 November, 7 – 8pm



Local information points

Paper copies of the Stage 1 Consultation Document, Stage 1 Consultation Community Newsletter, Stage 1 Feedback Form (and envelopes) are available to collect at the locations listed below.

Local information point opening hours can be subject to change at short notice. Please check with the relevant venue for the most up to date opening hours.

Information points	Address	Opening times
Carlisle Library	11 Globe Lane, Carlisle, CA3 8NX	Monday 9am – 5:30pm Tuesday 10am – 5:30pm Wednesday 9am – 5:30pm Thursday 9am – 5:30pm Friday 9am – 5:30pm Saturday 9am – 4pm Sunday Closed
Longtown Library	Lochinvar Centre, Longtown, Carlisle, CA6 5UG	Monday 1 – 5pm Tuesday Closed Wednesday 10am – 2pm Thursday Closed Friday 1 – 5pm Saturday Closed Sunday Closed
Harraby Library Link	Harraby Community Centre, Edgehill Road, Carlisle, CA1 3SN	Monday 9am – 5pm Tuesday 9am – 5pm Wednesday 9am – 5pm Thursday 9am – 5pm Friday 9am – 5pm Saturday Closed Sunday Closed
Brampton Library	1 Market Place, Brampton, CA8 1NW	Monday 2 – 5pm Tuesday Closed Wednesday 10am – 12pm & 2 – 5pm Thursday 2 – 5pm Friday 2 – 5pm Saturday 10am – 1pm Sunday Closed

All consultation materials are published on our project website: nationalgrid.com/cbc

Paper copies of our Stage 1 consultation materials are also available free of charge upon request by contacting the project team at crossborderconnection@nationalgrid.com or **0800 358 1781**

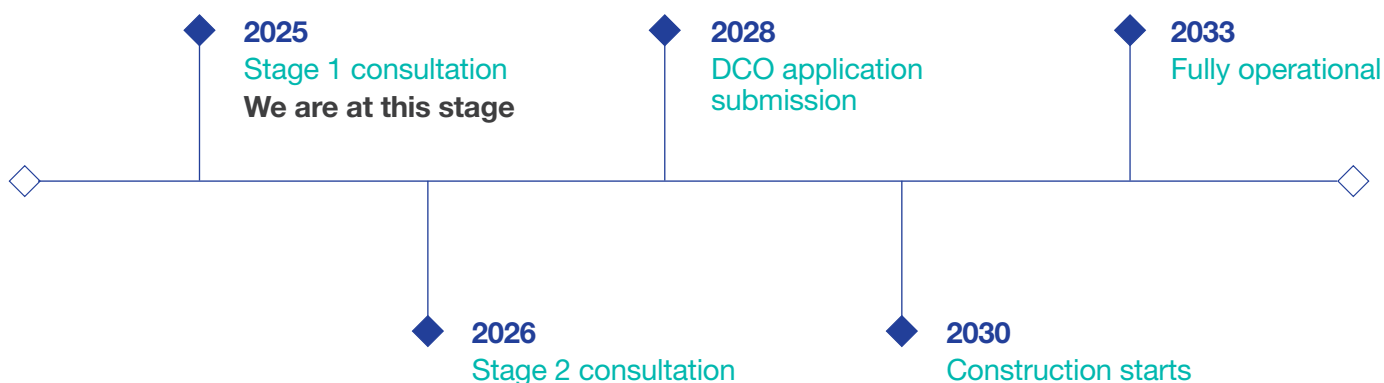
If you require printed materials in a different format or language, please get in touch.



Next steps

The feedback we receive from this Stage 1 consultation, along with results from technical assessments and environmental surveys, will help refine our proposals for Cross Border Connection in England.

An indicative project timeline can be found below.



Information for landowners

If you feel your land may be affected by these proposals, please contact the Cross Border Connection Lands Team by calling **0333 188 5375** or by emailing **crossborderconnection@dalcourmaclaren.com**

Contact us

Please get in touch if you have any questions about our proposals for Cross Border Connection.



Call us: 0800 358 1781

(lines are open Monday to Friday, 9am – 5pm, with an answerphone taking messages outside these times)



Email us:

crossborderconnection@nationalgrid.com



Write to us:

FREEPOST NATIONAL GRID CBC

(no stamp or further address details are required)

Overview of Cross Border Connection in England

These are overview maps of the Cross Border Connection’s proposed route in England, showing our two options.

Please view our project website to see our highly detailed interactive map and other maps we have made available for this consultation. Paper maps will also be on display at in-person public information events.

What these maps show

These maps show the proposed route of our overhead line route from the England-Scotland border to a new substation in the Carlisle area.

The proposed **overhead line** is shown within an emerging preferred corridor, with a graduated swathe showing its potential route.

The proposed **substation** is shown within siting zones and a siting area (see inset maps).

There are two options, A or B, (see page 3 for more detail) for the location of infrastructure. Only one option would be taken forward for development.

Route sections

We have divided the proposals into sections to make it easier to review and provide feedback. The first three sections are the same for both options (referred to as our Core Route Options) with the route then diverging for Option A and Option B.

Core Route Options

Route section 1: England-Scotland border to B6318

Route section 2: B6318 to Rae Burn

Route section 3: Rae Burn to Woodlands Industrial Park

Option A – north of Carlisle

Route section 4: Woodlands Industrial Park to A689

Including the North of Carlisle substation

Option B – south of Carlisle

Route section 4: Woodlands Industrial Park to A689

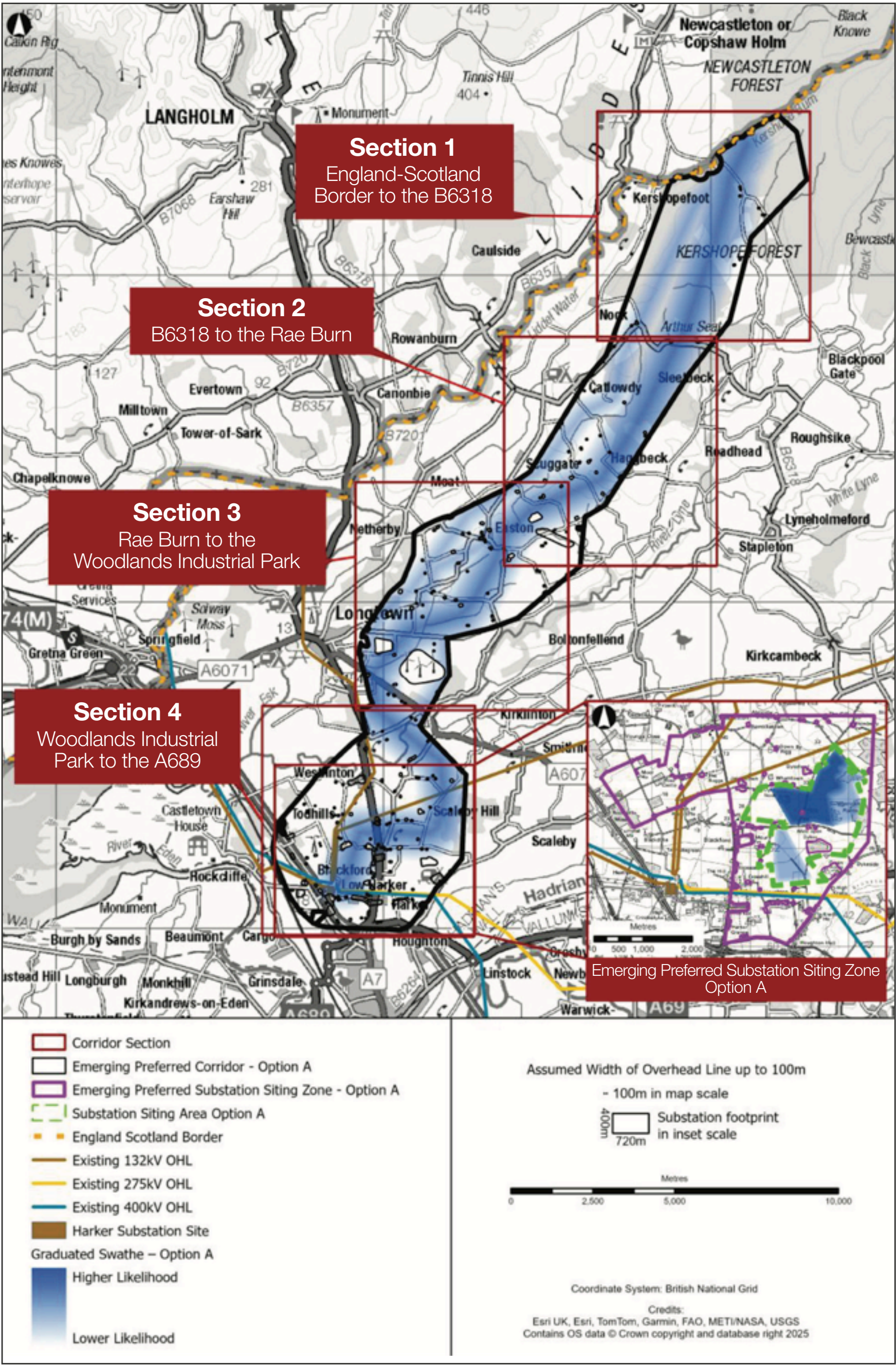
Route section 5: A689 to Scotby

Route section 6: Scotby to Cocklakes Yard

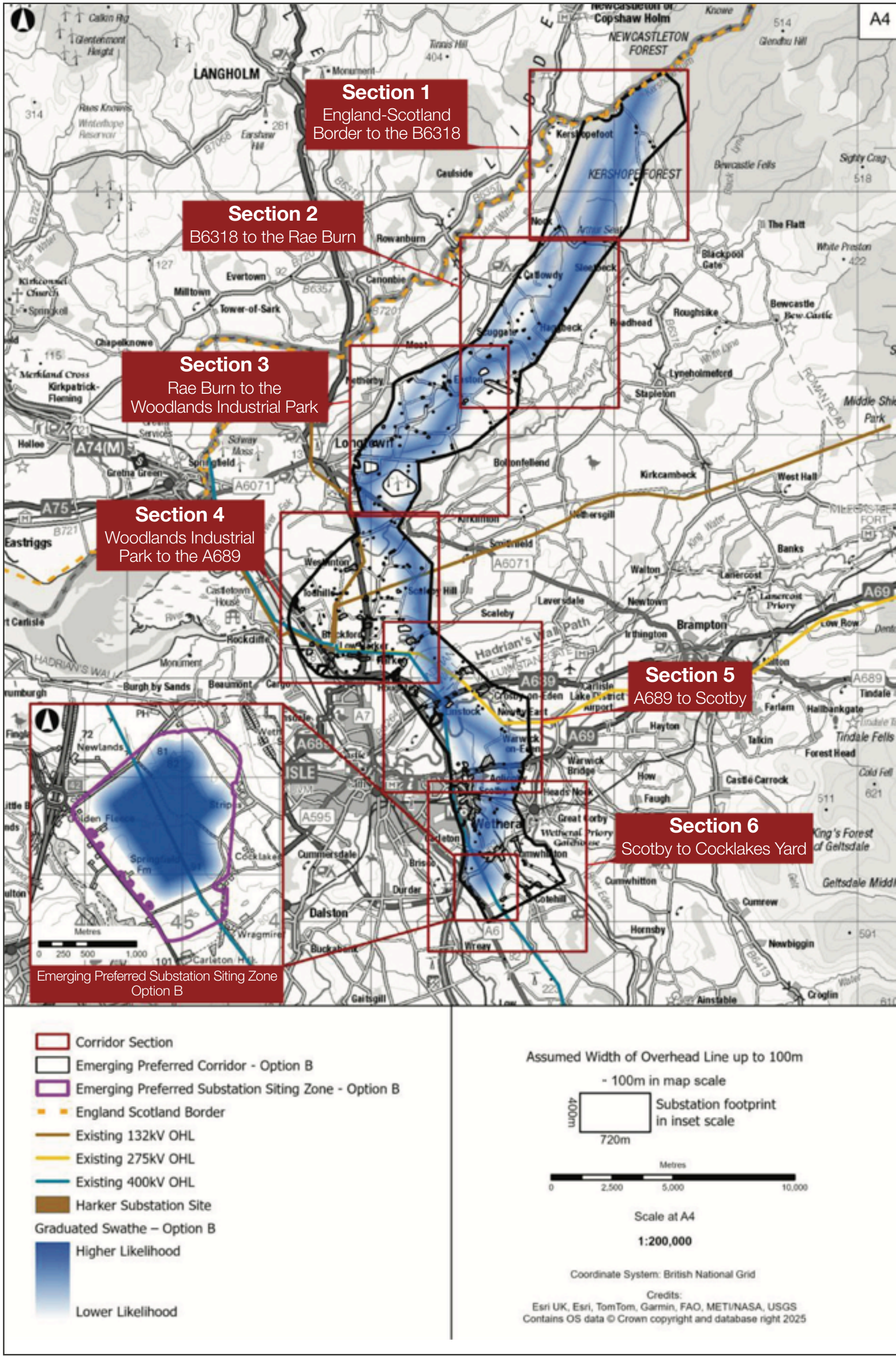
Including the South of Carlisle substation

More detail on our proposals, including the sections shown on the maps, can be found in our Stage 1 Consultation Document on our website.

Option A – north of Carlisle



Option B – south of Carlisle



How we present our proposals

Emerging preferred corridor

The emerging preferred corridor is an area within which infrastructure for Cross Border Connection may be located.

We are sharing two emerging preferred corridors as part of this consultation – one for Option A and one for Option B. Sections 1 to 3 are identical for both options and are referred to as the Core Route Options.

Siting zone/siting area

A siting zone is a large area within a study area where a substation could be located.

Inside a siting zone, there may be one or more 'siting areas', which are smaller, more specific places where the substation could actually be built.

We are showing two possible siting zones – one for each option:

Option A has a siting zone and also a smaller siting area within it.

Option B has just a siting zone at this stage.

Graduated swathe

The graduated swathe presents shaded areas within the emerging preferred corridor and siting zone/siting area within which infrastructure (such as overhead lines or a substations), is considered more or less likely to be located. This is illustrated by the darker or lighter areas of shading.

The darker shading in the graduated swathe indicates the areas that are likely to be more suitable for new infrastructure, while lighter shading indicates areas we believe are less appropriate.

It is important to note that the graduated swathe is both initial and indicative and will be reviewed and refined following further detailed assessment work and stakeholder and community feedback. The map keys show how the footprint of proposed infrastructure is relative to the scale of the maps.

Proposed infrastructure

What is a substation?

Electricity substations are a vital link in the energy network, acting as the heart of our electrical infrastructure. They connect power sources like wind farms and power stations to the grid, efficiently managing the flow of electricity to homes and businesses.

Substations are crucial for maintaining a healthy and reliable energy network. Without them, it would be impossible to deliver electricity from where it's generated to where it's needed. They play a key role in ensuring that we all have access to the power that runs our daily lives.

What is an overhead line?

Overhead lines are above ground electricity lines that safely and securely transport electricity through a series of wires.

Overhead lines comprise a series of components including pylons.

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW
Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk
Web www.stcuthbertwithout.org.uk

Grass Cutting Contract

Invitation to Tender Document (2026, 2027, 2028, 2029)

Tendering Timetable

Publish Documents/ Invitation to tender	By 1 December 2025
Deadline For Questions About The Tender	5 January 2026
Deadline For Return of Completed Tender Documents to Parish Clerk	9 January 2026
Clerk Report on Tenders to Parish Council	22 January 2026
Notification to Tenderers on Decision	By 31 January 2026
Date of Commencement of Contract	1 April 2026
Date of Completion of Contract	30 March 2030

Invitation To Tender

1. St Cuthbert Without Parish Council ("the Council") invites tenders for the carrying out of grass cutting in accordance with the attached documents, which comprise -
 - a. Invitation to Tender
 - b. Standard Contract Terms and Conditions
 - c. Specification of Works
 - d. Tender Form
 - e. Site Maps
2. The prices submitted must indicate the rate for carrying out each element of the Contract.
3. Prospective Contractors should ensure they are familiar with the nature and extent of the obligations to be accepted by them, if their tender is accepted.
4. Any queries regarding any part of the Contract documents should be addressed to the Council/Clerk by no later than 5 January 2025.
5. Prospective Contractors should note that the Council is not bound to accept the lowest, or any tender. The Council's decision is final and no correspondence will be entered into on the reasons why the tender has been unsuccessful.
6. The successful tender together with the Council's written acceptance shall form a binding agreement in the terms of the Contract documents.

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW
Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk
Web www.stcuthbertwithout.org.uk

7. If having examined the tender documents you wish to submit a tender you should -
 - a. Fully complete and return the Tender Form and related documentation by **Friday 9 January 2026 and send to St Cuthbert Without Parish Council, 14 Twickenham Court, Carlisle. CA13TW or via email. Tenders received late will not be considered. Tenders can be emailed to email address above but a signed hard copy must follow in the post.**
 - b. Please note that the package containing the tender should be clearly marked "Tender for Grass Cutting".

Standard Contract Conditions

Officer

The Officer will be the Clerk/Responsible Financial Officer (RFO).

Extent of Work

The works will comprise of the cutting of grass on six amenity sites managed by the Council (see site maps attached).

Grass Cutting – the height of cut to be appropriate for the use of each space and as agreed with the Clerk. To also include strimming around play equipment, outside furniture, path edges, trees, bushes, fences, hedges and all other authorised site fixtures and fittings. To include grass removal from all play safety surfaces as well as footpaths and seating areas by sweeping or blower. Although a specific number of cuts has been set for the tender these may be varied according to seasonal grass growth and by agreement with the Clerk/RFO only.

Site Details

The Sites are:

Lowry Street Common – a small registered Common shown on the attached map edged in Green.

Blackwell Common – a registered Common which includes a play area for children and ball games facilities for children and adults. NB there is a smaller section and a large section.

Brisco Common – a registered Common which because of the wet conditions is split in half with one half being used for amenity purposes and cut regularly. The other half is very wet and should be cut on an annual basis.

Picnic Area (Newbiggin Road, Carleton) – an area providing hard standing car parking and picnic benches bordered in part with a strip of woodland. In extreme wet conditions it will flood and limit access to picnic benches.

Wreay Village Green – registered Village Green which provides a green space for use of community and is part of the setting for the historically important architecture in the middle of the village.

Wreay Churchyard – the church is world famous for its architecture and the churchyard is an important part of its setting. As well as use by community, a lot of visitors come to see the Church.

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW
Tel: 0750 800 1602 Email: clerk@StCuthbertWithout-PC.gov.uk
Web www.stcuthbertwithout.org.uk

Workmanship and Equipment

The workmanship must be appropriate to the specification of work and shall conform to all relevant British Standards, Specifications and Codes of Practice. Equipment shall be appropriate to cut and leave grass cutting minimising clippings and enabling mulching.

Additional Erection/Installation

The Council may at any time add or remove outside fixtures and fittings (play equipment, benches, planting etc) during the period of the Contract and no application from the Contractor to adjust the Contract prices as a consequence will be considered.

Duration of Contract

The duration of the Contract will be three years commencing 1 April 2026 to 31 March 2030 inclusive with annual performance reviews.

Tender (for all the works specified and in schedule of works) must be priced on an annual basis. There will be no opportunity to alter the rates tendered during the full term of the contract.

Payment to Contractor

The Contractor will submit a monthly account in arrears throughout the cutting season. Payments will be made by bank transfer.

Termination of Contract

Either party may, without reason, terminate the Contract, in writing, giving no less than three months' notice.

Insurance

The Contractor is required to have a minimum of £5,000,000 public liability insurance for Contractors. A current Certificate of Insurance to this effect must be produced to the Clerk prior to commencement of the Contract and annually thereafter. The Contractor shall indemnify the Council against any claim for proceedings for any injury or damage to any property or persons or animals as a result of negligence, poor workmanship or failure to notify the Council of any action likely to cause injury or damage to a third party.

Health and Safety

The Contractor shall accept full responsibility for compliance with Health and Safety at Work Act and all other Acts and Regulations in respect of the work comprised in this Contract.

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Notes to Tenderers

Attention is drawn to the Form of Tender and Standard Contract Conditions. These documents must be read in conjunction with the Specification of Works, Maps and Schedule of Works. Contractors are advised to carefully read all documentation.

The prices to be included in the Form of Tender are to be the full inclusive value of the work described, including all profit, costs and expenses and all general risks, liabilities and obligations must EXCLUDE VAT (if applicable).

A price shall be inserted against each item on the Form of Tender for each element of the Contract tendered for.

No alteration to the text of the Form of Tender is to be made by the Contractor tendering. Should any alteration, amendment, note or addition be made, the same will not be recognised and the reading of the printed Schedule adhered to.

A regular inspection will be carried out by the Council throughout the period of the Contract to ensure the work is completed in accordance with the Specification of Works.

Invoices presented for payment must include a schedule of the works completed including the dates of the work and site name.

Contractors are asked to contact the Clerk by 5 January 2026 if any clarification is required on any matters in the Invitation to Tender. The Clerk reserves the right to share any clarifications with all those invited to tender.

References

Contractors are asked to provide two references from clients for whom they have done works similar to those detailed below. The references should state if the work done was satisfactory or not and if it was, for how long the Contractor worked for the referee.

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Specification of Works

1. Prior to cutting or strimming any area, the Contractor will ensure that the site is free of any significantly large stones and all paper, tins, bottles and other debris in the cutting area.
2. The Contractor will also inspect each site for areas of ground sinkage/potholes and areas of potential hazard and will inform the Clerk/Council immediately of any such potential hazards.
3. The Contractors will (at all times) during the period of the Contract ensure that all machines engaged in grass cutting operations are sharp and properly set so as to produce a true and even cut. The machinery must be suitable for "cut and leave" (mulching).
4. The Contractor will complete one area of grass cutting before moving onto the next and immediately after cutting will ensure that grass clippings and other arising's are cleared from all paved areas, playground equipment safety surfaces, paths and public footpaths etc. by sweeping or using a blower.
5. Mow areas as required to ensure grass does not exceed 50mm. Cut down to between 20-25mm, ensuring cuttings are evenly distributed. Immediately following each cut clear cuttings from paths, paved areas, highways or play area surface onto surrounding grass.
- 6.
7. Since it is not possible to predict accurately the precise number of mowing's which may be required on any site in any one year, the Schedule of Works includes a minimum number of mowing's but the Contractor will be paid on a pro-rata basis for additional cuts, dependent upon the prevailing weather conditions through the growing season and at the discretion of the Clerk/Council.
8. Mowing will take place on the full area of grass at site, up to paving, fencing obstacles and any other boundaries.
9. Areas not cut to the satisfaction of the Clerk/Council will be re-cut by the Contractor at the Contractor's own expense.
10. In very wet conditions all operations including grass cutting shall cease until conditions allow operations to recommence without damaging the surface levels and contours of the ground or grass cutting "divots" from the machine rollers or cutters.
11. Should the Contractor cause damage to the surface or levels of the ground or create divots during grass cutting operations the Contractor will at his own expense reinstate such damage forthwith to the satisfaction of the Clerk/Council.
12. Mowing shall be carried out as close as possible to fixed obstructions. Moveable obstructions can be removed to facilitate cutting and replaced before the Contractor leaves the site.

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13. Mowing around obstructions including seats, noticeboards, trees, fence lines, posts, litter bins and the like and in proximity of margins, will be undertaken using methods, tools and machines as appropriate.
14. If used, trimmers must not be allowed to damage any trees, shrubs etc or permanent or removeable fixtures.

Schedule of Works

Lowry Street Common

1. As a minimum the area is to be cut every 3 weeks in the growing season. The first cut to be late in April and the final cut in early October (according to seasonal growth patterns).
2. Grass to be left longer than usual to encourage wildlife and discourage parking. No strimming around trees.
3. Grass cuttings to be dispersed evenly over the site not left in mounds.

Blackwell Common

1. As a minimum the area to be cut every 3 weeks in the growing season. The first cut to be late in April and the final cut in early October (according to seasonal growth patterns).
2. Grass cuttings to be dispersed evenly over the site not left in mounds.
3. To include strimming around signs, fixtures and fittings, footpaths, play equipment, other obstructions and all the roadside edges of the site.
4. Weedkilling around the edge of the playground safety surface to be undertaken as necessary.
5. All footpaths, playground safety surface, seating areas, entrances etc to be cleaned off by sweeping or blowing each cut/trim.

Brisco Common

1. The Common includes a wet area at the rear (approximately half the site) which is to be cut once per year.
2. As a minimum the front half (roadside) to be cut every 3 weeks in the growing season. The first cut to be late in April and the final cut early in October (according to seasonal growth patterns).
3. Due to the wet conditions at this site Contractors are invited to provide an alternative proposal for the grass cutting of the front half of this site (with the reasoning for suggesting alternatives and the implications for the amenity use by the community and for costs).
4. Grass cuttings to be dispersed evenly over the site not left in mounds and away from the road. Avoiding the road will minimise clippings blowing across to the houses.
5. To include strimming around signs, fixtures and fittings, footpaths, trees and the roadside edges of the site.
6. The bench to be cleaned off by sweeping or blowing each cut/trim.

Picnic Area, Newbiggin Road, Carleton

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1. The Picnic Area is liable to partial flooding in extreme wet weather conditions which can limit access to picnic benches and other areas. The Council continues to seek solutions to address this issue and is in discussions with view to resolve as part of Carlisle South Link Road Development.
2. As a minimum the picnic area to be cut every 3 weeks in the growing season. The first cut to be late in April and the final cut in early October (according to seasonal growth patterns).
3. As a minimum the car park area to be strimmed every 3 weeks (when grass cutting being done) in the growing season (late April to early October).
4. Grass cuttings to be disposed of in the copse between the picnic area and Newbiggin Road to act as mulch.
5. The areas around the picnic tables to be cleaned off by sweeping or blowing each cut/strim.
6. Litter and dog fouling bins to be monitored and Clerk to be advised if they need urgent emptying.
7. Weed control all pathways (including Newbiggin Bridge) as necessary Spring and Autumn.
8. Twice per year (in April and July) replenish bark mulch around the picnic tables
9. Twice per year strim out the copse between the picnic area and Newbiggin Road and remove all accumulated rubbish – both green and other.
10. Twice per year cut back and trim all perimeter trees around the car park and picnic areas together with any undergrowth on the path from Newbiggin Bridge down to riverbank (that is on the west side of the bridge).
11. Mid-October and mid-November clear out all leaves and debris from car park and footways.
12. Spray public footpath under the motorway for a length of 2 metres at either end with a mixture of citronella and vinegar (or similar) to discourage dogs from fouling under the bridge as necessary.

Wreay Village Green

1. As a minimum the area to be cut every 3 weeks in the growing season. The first cut to be late in April and the final cut in early October (according to seasonal growth patterns).
2. Grass cuttings to be dispersed evenly over the site not left in mounds.
3. To include strimming arounds signs, fixtures and fittings, footpaths, trees, and other obstructions.
4. All footways, seating areas, entrances etc to be cleaned off by sweeping or blowing each cut/strim.

Wreay Churchyard

1. This site is sensitive because of the Church has historical importance.
2. As a minimum the area to be cut every 3 weeks in the growing season. The first cut to be late in April and the final cut in early October (according to seasonal growth patterns).
3. Grass cuttings to be dispersed evenly over the site not left in mounds.
4. To include strimming arounds signs, fixtures and fittings, footpaths, trees, and other obstructions. Care to be taken around memorials and other sensitive structures.
5. All footpaths, seating areas, entrances etc to be cleaned off by sweeping or blowing each cut/strim.

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Grass Cutting Contract April 2026 to March 2030

TENDER FORM – both pages 8 & 9 to be completed

and submitted to the Council by Friday 9 January 2026

PRICES QUOTED ARE TO BE EXCLUSIVE OF VAT and INCLUDE ALL THE SPECIFIED CONDITIONS/SCHEDULE OF WORK TASKS AND ENTERED UNDER “TOTAL PRICE PER SEASON”. PLEASE ALSO QUOTE A PRICE PER SITE (IN EVENT OF ADDITIONAL CUTS BEING REQUIRED DURING THE GROWING SEASON) UNDER “PRICE PER GRASS CUT”.

CONTRACTED AREA	2026 SEASON/£	2027 SEASON/£	2028 SEASON/£	2029 SEASON/£
Lowry Street Common				
Price per grass cut				
Total Price Per Season/Minimum of cut every three weeks				
Blackwell Common				
Price per grass cut				
Total Price Per Season/Minimum of cut every three weeks				
Brisco Common				
Price per grass cut				
Total Price Per Season/Minimum of cut every three weeks				
Picnic Area, Newbiggin Road, Carleton				
Price per grass cut				
Total Price Per Season/Minimum of				

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cut every three weeks				
Wreay Village Green				
Price per grass cut				
Total Price Per Season/Minimum of cut every three weeks				
Wreay Churchyard				
Price per grass cut				
Total Price Per Season/Minimum of cut every three weeks				

I/We agree to complete the works in accordance with the Invitation to Tender, Standard Contract Terms, Specification of Works, Schedule of Works and location maps.

I/We understand the St Cuthbert Without Parish Council is not bound to accept the lowest or any Tender of part thereof and that the Council will not be responsible for any expense incurred in preparing this tender.

I/We certify that the amount of the Tender has not been calculated by agreement or arrangement with any other person, firm or company and that the amount of the Tender has not been communicated to any person and will not be communicated to any person until after the closing date for the submission of Tenders.

Company or Business Name:.....

Business Correspondence Address.....

.....**Postcode**.....

VAT Registration No (if applicable).....

Contacts

Name.....

Landline.....

Mobile.....

Email.....

St Cuthbert Without Parish Council

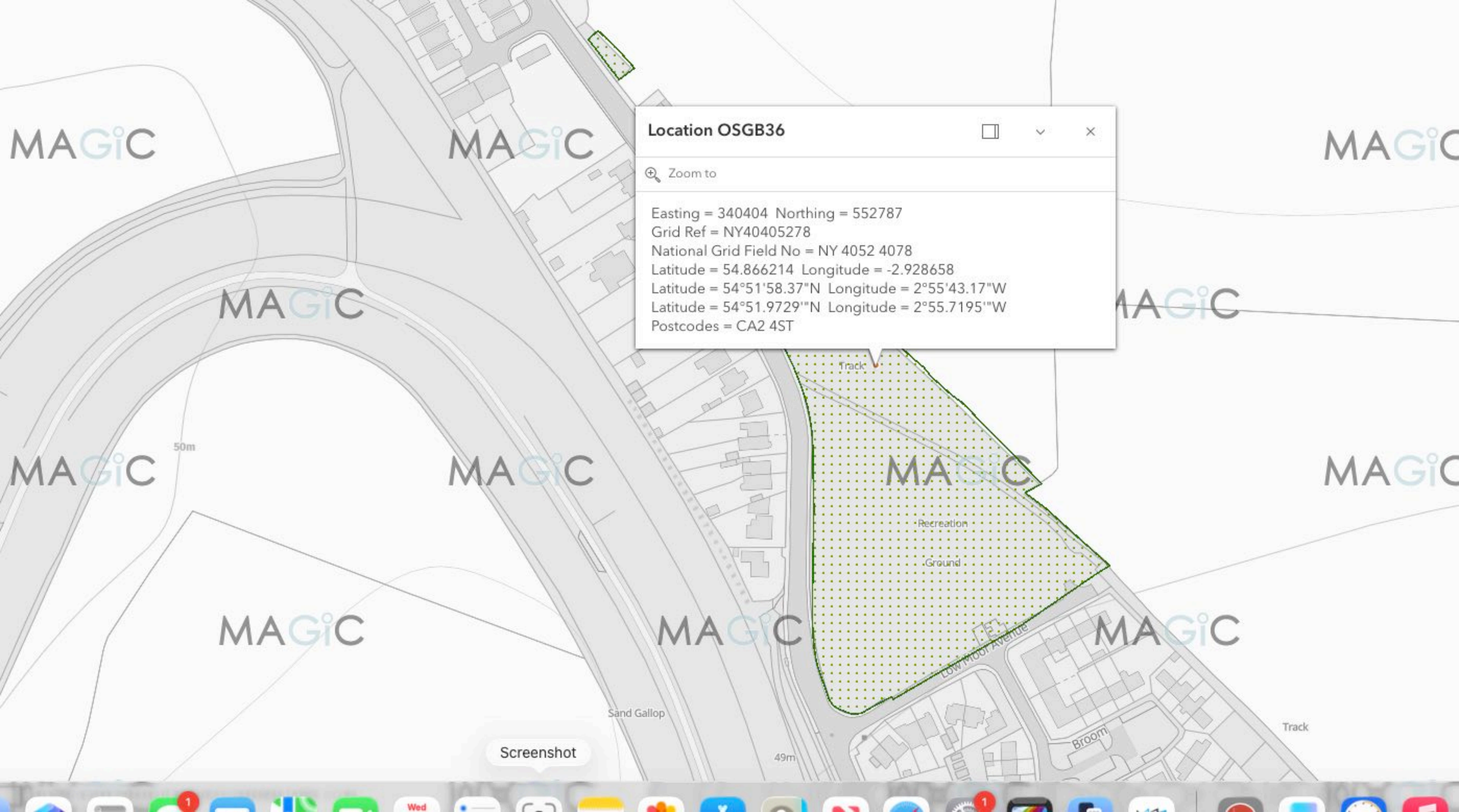
Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW
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By signing and submitting this tender form you agree that you fully understand the commitments and requirements contained therein and , if successful, are willing to be bound to the contract as expressed therein.

Signed..... Print Name.....

Position..... Dated.....

Please remember to also send references and any other relevant documentation with this form.

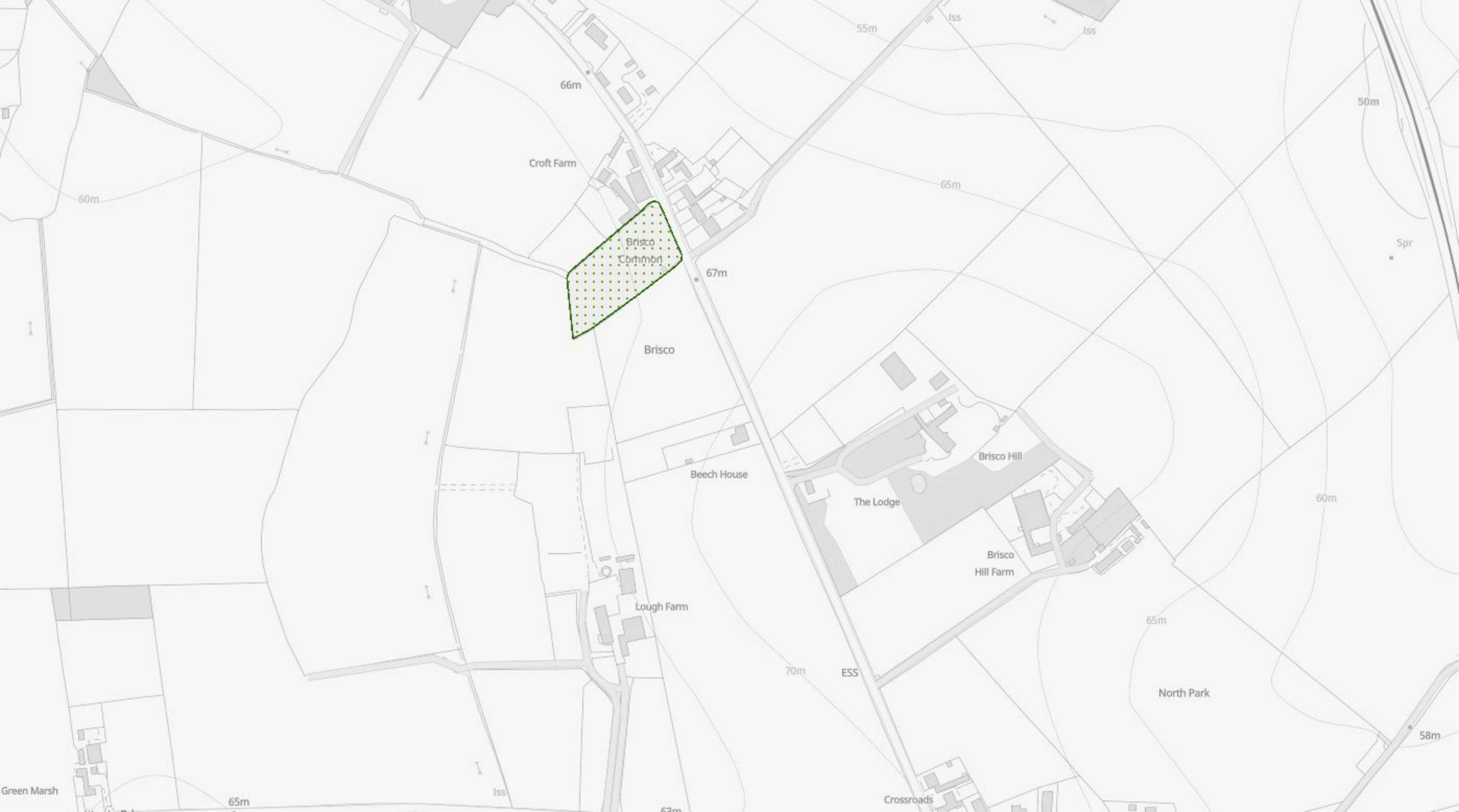


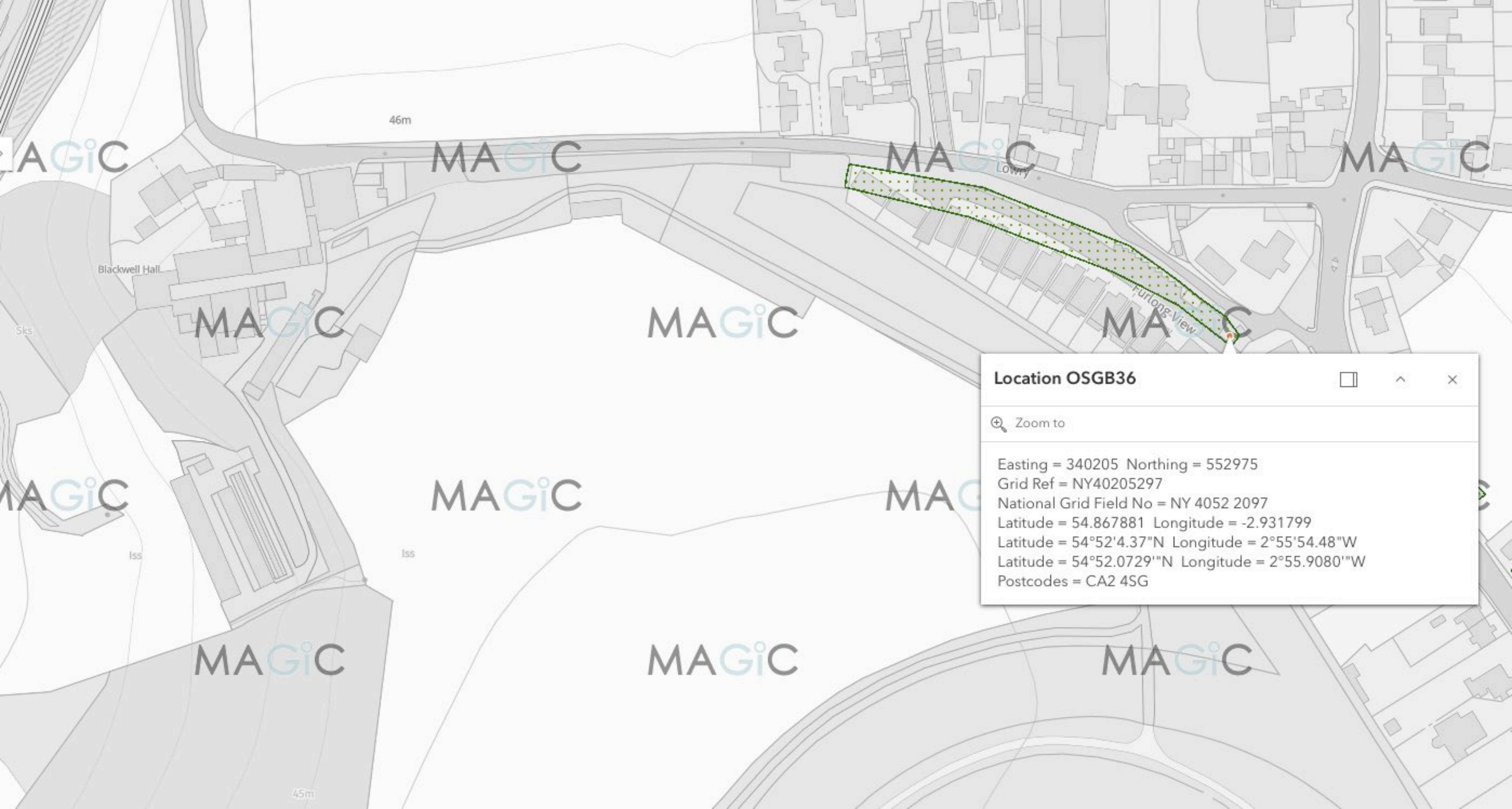
Location OSGB36

Zoom to

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National Grid Field No = NY 4052 4078
Latitude = 54.866214 Longitude = -2.928658
Latitude = 54°51'58.37"N Longitude = 2°55'43.17"W
Latitude = 54°51.9729"N Longitude = 2°55.7195"W
Postcodes = CA2 4ST

Screenshot





Location OSGB36

Zoom to

Easting = 340205 Northing = 552975

Grid Ref = NY40205297

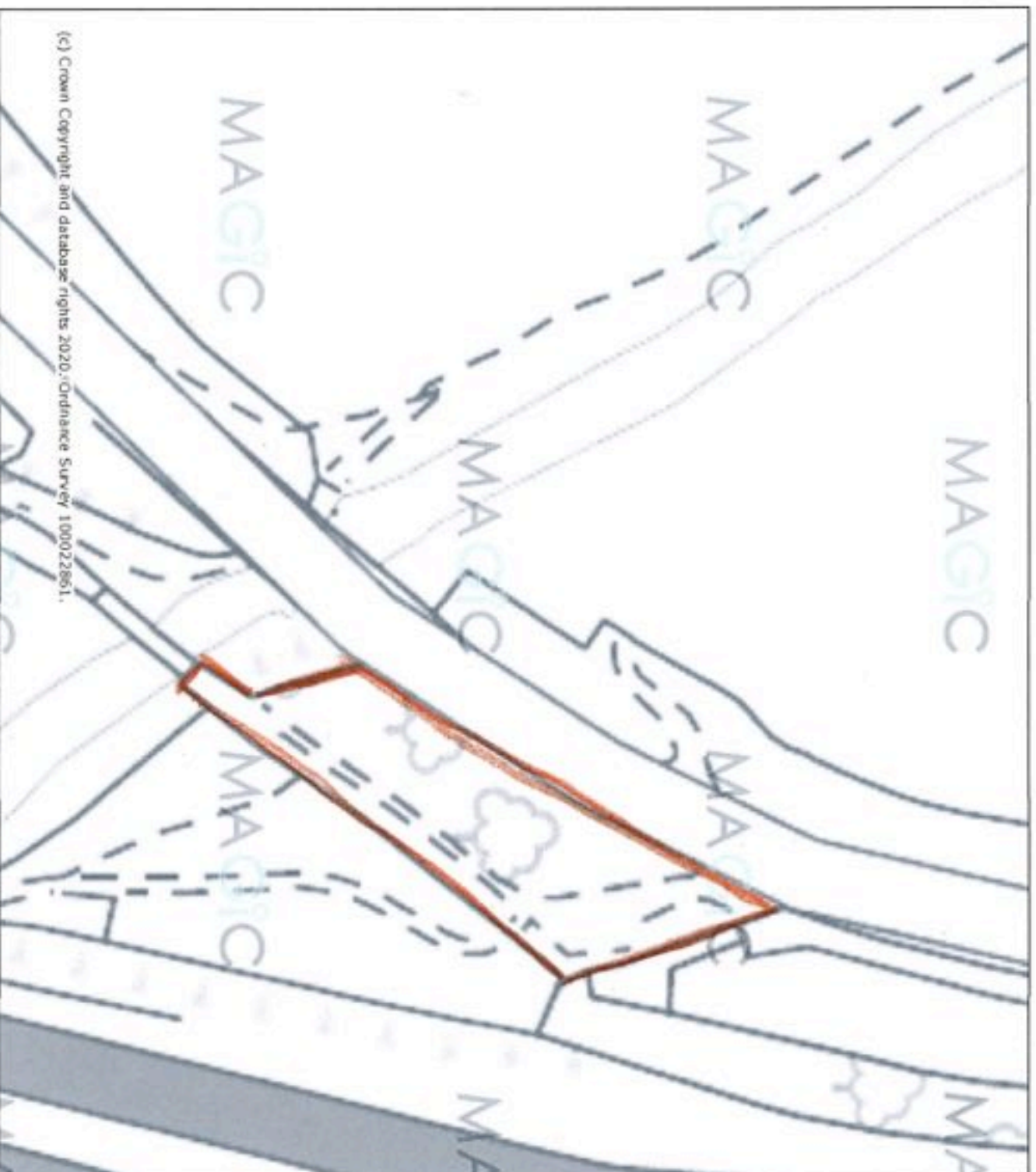
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Latitude = 54.867881 Longitude = -2.931799

Latitude = 54°52'4.37"N Longitude = 2°55'54.48"W

Latitude = 54°52.0729"N Longitude = 2°55.9080"W

Postcodes = CA2 4SG



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Projection = OSGB36
 xmin = 343300
 ymin = 551200
 xmax = 343700
 ymax = 551400



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