

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email:clerk@StCuthbertwithout-PC.gov.uk

Web www.stcuthbertwithout.org.uk

Minutes of the St Cuthbert Without Parish Council meeting held on Thursday 27 March 2025 at 7.30pm at Wreay Village Hall.

Present: S Reed (Chair), M Bowman, S Bradford, B Graham, J Hayton, E Nanson, I Stewart, C Stringfellow, E Wallace

Also present: N Phillips (Clerk/RFO), Cumberland Cllr Ellis

Minutes

100. APOLOGIES FOR ABSENCE - received apologies and approved reasons for absence from Cllrs Turnbull and Bird.

101. MINUTES OF THE COUNCIL MEETING held on 23 January 2025 - authorised the chair to sign, as a correct record, the minutes of the meeting held on 23 January 2025.

102. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION – no new ones

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any personal interests in items on the agenda and their nature
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- d. To make any requests for dispensation

103. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public -none

104. PUBLIC PARTICIPATION none present

105. CUMBERLAND COUNCILLOR REPORTS—received the following items for information:

Community panels are summing up the end of the year and Cllr Ellis noted that there had not been any applications from SCWPC to his panel. Cllr Reed suggested that Councillors bring ideas to the next meeting

106. POLICE MATTERS –resolved to submit the following matters to the Local Focus Hub:

Concern about cyclists of all ages with a seeming disregard for the rules of road. In rural areas there are a noted increase in the number of cars with defective lighting. Clerk fed back points from Police Liaison meeting regarding speeding and the request for councillors to consider areas that could be safe to conduct a litter pick by young people. Councillors to suggest areas to the Clerk.

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107. PLANNING APPLICATIONS -

a. resolved to submit any observations on the following applications

25/0125	Carl View, Garlands Road, Carlisle, CA1 3SU	Erection Of Detached Double Garage (Part Retrospective)
No observations		
25/0092	The Shields, Brisco, Carlisle, CA4 0QS	Erection Of Two Storey Side Extension To Provide Additional Living Accommodation On Ground Floor With 1no. En-Suite Bedroom Above
No observations		

108. FINANCE

a. **Payments- authorised** schedule of payments totalling £3644.63 (VN 84-95) 2024-25

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Paid/direct debit/standing order							
84	28/02/2025	D&G Electrical Services North West Ltd	551	Defibrillators	150.00	30.00	180.00
85	28/02/2025	D&G Electrical Services North West Ltd	552	Defibrillators	220.00	44.00	264.00
86	06/03/2025	D&G Electrical Services North West Ltd	560	Defibrillators	183.33	36.67	220.00
88	27/03/2025	Nick Phillips	0	Salary	1,093.03	0.00	1,093.03
87	27/03/2025	HMRC	0	PAYE	115.50	0.00	115.50
91	27/03/2025	SSE Energy Solutions	0	Footway lighting	69.71	3.49	73.20
89	31/03/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00
Tyo be authorised							
90	27/03/2025	Nick Phillips	0	Expenses	328.51	0.00	328.51
95	27/03/2025	Zurich Municipal	79126378	Insurance	1,109.81	0.00	1,109.81
94	27/03/2025	John Kelly	JK-016	Website	194.58	0.00	194.58
92	27/03/2025	Cumbria Association of Local Councils	TR3165	Training	30.00	0.00	30.00
93	27/03/2025	Cumbria Association of Local Councils	TR3186	Training	30.00	0.00	30.00

b. **Payments- authorised** schedule of payments totalling £2299.71 (VN 1-6) 2025-26. NB payments 1&2 subject to change depending on new tax codes and VN4 direct debit.

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VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
To be paid by standing order or Direct Debit							
2	27/04/2025	Nick Phillips	0	Salary	1,093.03	0.00	1,093.03
1	27/04/2025	HMRC	0	PAYE	115.50	0.00	115.50
3	30/04/2025	Unity Trust Bank	0	Bank charges	6.00	0.00	6.00
4	30/04/2025	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03
6	01/05/2025	Solway Garden and Landscapes	0	Playground and bus shelters	51.50	10.30	61.80
5	01/05/2025	Solway Garden and Landscapes	0	Grass contract	682.29	172.46	818.75
6	01/05/2025	Solway Garden and Landscapes	0	Playground and bus shelters	103.00	20.60	123.60

- c. **Monthly reconciliation (January and February 2025) –received and noted** the reconciliation and balances checked by Cllr Stringfellow.
- d. **Monthly budget update- received and noted**
- e. **Receipt –noted** receipt from HMRC £1348.47 VAT refund, R08.
- f. resolved to add Cllr Bowman as a signatory to the bank account.

109. **Carlisle Southern Link Road** –none.

110. **St Cuthbert's Garden Village-** received, for information, the following: The Clerk has met with Neil Cole to discuss the next stage of the formal consultation. The Parish Council, as with other bodies, have until 6 May 2025 to submit any comments. Councillors were asked to consider whether they wished to make further representations. Cllr Reed and Clerk to formulate a formal response to be submitted before 6th May and ratified at the meeting on 22 May 2025.

111. **Community Led Plan and Emergency plan** –received the following updates from the Clerk:

Community LED plan: The Clerk and Cllr Bowman met to discuss next steps which they felt was to compile a questionnaire to distribute to all residents. However, this would involve a cost implication, if posted to each household the cost is likely to be approximately £2500 +VAT.

Emergency Plan: The Clerk has received some training and the next step is a meeting with relevant councillors.

112. **Speed Indicator Devices** –received and noted the reports. Councillors suggested that there should be a policy on how and where the cameras are used and situated.

113. **Sexual Harassment Policy** –resolved to adopt the recommended policy.

114. **Defibrillators** –received an update on defibrillator installations and resolved to seek to install another device at Carleton Clinic to serve Parklands and The Coppice at £950 + VAT and installation.

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115. Wreay Village Green - noted the attached report and resolved to reject the current offer but continue in to negotiate and the issue an invoice for grass cutting for 2024/25.

116. Councillors' reports and items for future agenda

A litter pick by Cumberland Council to be requested along A6 to garage at Carleton

An improvement in the litter in Brisco was noted

Dog fouling in Wreay – Clerk to contact Cumberland Council and put notice on website

Clerk was asked to request a general litter pick across the Parish by Cumberland Council

Missed recycling collection in Wreay – Cllr Ellis asked to be kept informed.

117. Date of next meeting

The Annual Parish Meeting and Annual Meeting of the Parish Council will take place on Thursday 22 May 2025 in The Creighton Rugby Club at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on 9 May 2025.

Meeting closed at 20.45