

# St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips (for Correspondence Only) 14 Twickenham Court, Carlisle CA1 3TW  
Tel: 0750 800 1602 Email:clerk@StCuthbertWithout-PC.gov.uk  
Web www.stcuthbertwithout.org.uk

## Minutes of the St Cuthbert Without Parish Council meeting held on Thursday 23 January 2025 at 7.30pm at The Creighton Rugby Club.

**Present:** S Reed (Chair), S Bird, M Bowman, T Gear, E Nanson, C Stringfellow, M Turnbull,

**Also present:** N Phillips (Clerk/RFO),

### Minutes

84. **APOLOGIES FOR ABSENCE** - received apologies and approved reasons for absence from Cllrs Bradford, Graham, Stewart and Wallace and Cumberland Cllr Patrick & Ellis. Not present Cllr Hayton.

85. **MINUTES OF THE COUNCIL MEETING held on 28 November 2024** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 28 November 2024.

#### 86. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any personal interests in items on the agenda and their nature
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) **The Clerk declared an interest in item 94 and left the room for that part of the meeting.**
- d. To make any requests for dispensation

#### 87. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To decide whether there are any items of business which require exclusion of the press and public

#### 88. **PUBLIC PARTICIPATION - none present**

#### 89. **CUMBERLAND COUNCILLOR REPORTS—none present**

90. **POLICE MATTERS –resolved** to submit that Nitrous Oxide is still being used in Brisco to the Local Focus Hub. The Clerk reported that he had been dealing with the police regarding the use of motorbikes on Blackwell Common.

#### 91. **PLANNING APPLICATIONS -**

- a. resolved to submit observations on the following application

|                  |   |   |
|------------------|---|---|
| 24/0739          | Stable Cottage, Carleton, Carlisle, CA4 0BT | Erection Of Two Storey Extension To Provide Garage & Utility On Ground Floor With Gym Above; Together With First Floor Extension To Provide Additional Bedroom & Bathroom |
| No observations. |   |   |

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- b. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

|             |   |   |   |
|-------------|---|---|---|
| 24/0041/TPO | Land at Carleton Clinic, West of Cumwhinton Drive, Carlisle | Removal Of 3no. Sycamore Trees & 1no. Spruce Tree Subject To TPO307 | <p>St Cuthbert Without Parish Council have concerns regarding this application. There is no independent arboricultural report and only includes unlabelled photographs. There is not even a plan showing the trees to be felled or any geolocation of the affected trees. Therefore, there is no guarantee that only the affected trees will be felled. There has been no impact report on the potential harm to protected species that may be nesting, eg bats or woodpeckers. They have not stated what the felled trees would be replaced with.</p> <p>The Parish Council would not object if the felled trees were replaced by appropriately sized trees eg Standard or Heavy Standard and provision of other information as described.</p> |
|-------------|---|---|---|

- c. Noted the following applications were granted approval

|         |  |                                   |
|---------|--|-----------------------------------|
| 24/0611 | 8 Worthington Place, Carlisle, CA1 3TS | Erection Of Freestanding Car Port |
|---------|--|-----------------------------------|

### 92. FINANCE

- a. **Payments- authorised** schedule of payments totalling £4532.76 (VN 67-78)

| VN                    | Inv. Date  | PAYEE                        | CHQ. NO/<br>Ref no | Purpose of Expenditure      | AMOUNT<br>£ | VAT INCLUDED<br>£ | NET AMOUNT<br>£ |
|-----------------------|------------|------------------------------|--------------------|-----------------------------|-------------|-------------------|-----------------|
| Already paid          |            |                              |                    |                             |             |                   |                 |
| 68                    | 30/11/2024 | SSE Energy Solutions         | 0                  | Footway lighting            | 77.17       | 3.86              | 81.03           |
| 70                    | 31/12/2024 | SSE Energy Solutions         | 0                  | Footway lighting            | 74.68       | 3.73              | 78.41           |
| 71                    | 14/01/2025 | London Hearts                | 09539              | Defibrillators              | 2,250.00    | 0.00              | 2,250.00        |
| To be paid/authorised |            |                              |                    |                             |             |                   |                 |
| 75                    | 24/01/2025 | WJP Software Ltd             | IN24-1005          | Website                     | 20.00       | 4.00              | 24.00           |
| 74                    | 24/01/2025 | Nick Phillips                | 0                  | Expenses                    | 13.98       | 0.00              | 13.98           |
| 73                    | 27/01/2025 | Nick Phillips                | 0                  | Salary                      | 924.38      | 0.00              | 924.38          |
| 72                    | 27/01/2025 | HMRC                         | 0                  | PAYE                        | 32.29       | 0.00              | 32.29           |
| 67                    | 30/01/2025 | Unity Trust Bank             | 0                  | Bank charges                | 6.00        | 0.00              | 6.00            |
| 77                    | 27/02/2025 | Nick Phillips                | 0                  | Salary                      | 924.38      | 0.00              | 924.38          |
| 76                    | 27/02/2025 | HMRC                         | 0                  | PAYE                        | 32.29       | 0.00              | 32.29           |
| 69                    | 28/02/2025 | Unity Trust Bank             | 0                  | Bank charges                | 6.00        | 0.00              | 6.00            |
| 78                    | 01/03/2025 | Solway Garden and Landscapes | 0                  | Playground and bus shelters | 50.00       | 10.00             | 60.00           |

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|    |            |                              |   |                             |        |       |        |
|----|------------|------------------------------|---|-----------------------------|--------|-------|--------|
| 78 | 01/03/2025 | Solway Garden and Landscapes | 0 | Playground and bus shelters | 100.00 | 20.00 | 120.00 |
|----|------------|------------------------------|---|-----------------------------|--------|-------|--------|

b. **Monthly reconciliation (November and December 2024) –received and noted** the reconciliation and balances checked by Cllr Stringfellow.

c. **Monthly budget update- received and noted**

d. **Receipt –noted** receipt from Unity Trust Bank Interest £202.34 R07.

93. **HIGHWAY MATTERS:** received, the following items relating to the highway which the Clerk will report: Sewell Lane – parking at London Road end of the road is causing obstruction at times. Pothole in Higher Wreay Road. Redcat to Scalegate Road potholes have been repaired but are the repairs are now breaking down.

94. Clerk’s Salary –discussed the attached job evaluation and salary and resolved to change salary to point SCP 31 at 55 hours from 1<sup>st</sup> February 2025.

95. Community Emergency plan –received the CEP toolkit and resolved to set up a working party to consider an emergency plan comprised of the Clerk and Cllrs Wallace, Bird, Nanson.

96. Defibrillators – Received the following information – the defibrillators for The Creighton Rugby Club, Carleton Day Centre and Durdar Garage are now with the electrician and due to be installed imminently. Wreay School has 2 Defibrillators, one inside and one outside the building the latter is public access at all times. The Racecourse have agreed that they would be prepared to have a defibrillator installed on an outside wall for public access. Councillors resolved to authorise the Clerk to proceed with the purchase and installation of a defibrillator at The Racecourse.

97. Email and Gov.uk domain –received an update that the new email address and domain name is set up and resolved to setup the basic email option for all councillors at £20 per councillor.

**98. Councillors’ reports and items for future agenda**

Cllr Wallace asked the Clerk to provide regular reports on the SIDs in the parish

Following the completion of Cumwhinton Drive work parking has again been an issue with cars parked blocking the pavement. Clerk to liaise with Carleton Clinic and police.

St Cuthbert Garden Village – Cllrs appreciated the joint meeting with Cummersdale Parish Council and wished to offer to host the next meeting.

**99. Date of next meeting**

**The next meeting of the Parish Council** will take place on Thursday 27 March 2025 in Wreay Village Hall at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on 14 March 2025.

**Meeting closed at 20.18**