

# St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW  
Tel: 0750 800 1602 Email: [clerk@stcuthbertwithout.org.uk](mailto:clerk@stcuthbertwithout.org.uk) Web  
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**Minutes of the St Cuthbert Without Parish Council meeting held on Thursday 23 May 2024 at 7.30pm at Carlisle Racecourse.**

**Present:** S Reed (Chair), M Bowman, T Gear, B Graham, I Stewart, C Stringfellow, M Turnbull,

**Also present:** N Phillips (Clerk/RFO), 4 staff from Galliford Try and Cumberland Council attended for Item 16

## Minutes

### Annual Parish Meeting

**1. APOLOGIES FOR ABSENCE**

received apologies and approved reasons for absence S Bird, S Bradford, E Wallace, Cumberland Cllrs Mitchell and Patrick

**2. PUBLIC PARTICIPATION - None present**

**3. Chair's report 2023-24** –received the chair's report – thanked councillors for their work over the past year.

### Annual Meeting

**1. ELECTION OF CHAIR 2023/24 Cllr Reed elected as chair.**

**2. DECLARATION OF OFFICE-** received the Chair's signed declaration of acceptance of office.

**3. ELECTION OF VICE CHAIR 2023/24 Cllr Stewart elected as Vice Chair**

**4. REPRESENTATIVES ON OUTSIDE BODIES-** appointed representatives to outside bodies as follows. – Cllr Reed on St Cuthbert's Garden Village steering group.

**5. MINUTES OF THE COUNCIL MEETING held on 23 March 2024**

authorised the chair to sign, as a correct record, the minutes of the meeting held on 23 March 2024.

**6. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**

a. Register of Interests: Councillors are reminded of the need to update their register of interests Cllr Stewart expressed an interest in item 16

b. To declare any personal interests in items on the agenda and their nature

c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)

d. To make any requests for dispensation

**7. Public Participation policy** –resolved to adopt the Public Participation Policy.

**8. Public Participation-** none present

**9. Accounting statement** –received and noted the annual accounts.

**10. approved the annual return 2023/24 and signed the Statement of Governance.**

a. received for information the auditor's report

b. discussed the Annual internal Audit report noted no actions necessary

c. completed the Annual Governance Statement

d. agreed and signed the accounting statement

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### 11. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public - none

12. **CUMBERLAND COUNCILLOR REPORTS**– **received** items for information via email that Community Panel funding is available for bids.

13. **POLICE MATTERS** – **resolved** to submit following matters to the Local Focus Hub – Quad and e-bike use on The Coppice.

### 14. PLANNING APPLICATIONS -

a. resolved to submit observations on the following applications

24/0297	Caer Mote, Carleton Road, Carlisle, CA1 3EH	Demolition Of Conservatory & Part Rear Extension; Erection Of Single Storey Rear Extension To Provide Kitchen/Dining Area
No observations		
24/0269	Winton, Chapel Hill Road, Wreay, Carlisle, CA4 0RP	Erection Of Single Storey Rear Extension To Property; Creation Of Outdoor Horse Arena Without Lighting
No observations		

B- noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

24/0234	Land at Woodside Park, Wreay, Carlisle, CA4 0RH	Conversion Of Redundant Stable Block To 1no. Dwelling	No observation
24/0195	74 Mallyclose Drive, Carlisle, CA1 3HJ	Erection Of Two Storey Side And Rear Extension To Provide Additional Living Accommodation On Ground Floor With 1no. En-Suite Bedroom Above	No observations
24/0231	Land to the rear of 42-50 Durdar Road, Carlisle CA2 4SQ	Variation Of Condition 2 (Approved Documents) Of Previously Approved Planning Permission 23/0604 (Erection Of 1no. Dwelling (Revised Application)) To Regularise Minor Alterations To Roof Profile & To Include Integrated Solar Panel Array	No observations
24/0009/TPO	6 Cherry Lane, Carlisle, CA1 3GJ	Crown Lift To 1no. Wellingtonia Tree Subject To TPO 308	No observations

-c. noted that the following applications were approved.

24/0098	1 Blackhall Wood Cottages, Durdar, Carlisle, CA5 7LH	Two Storey Rear Extension And First Floor Side Extension To Provide Additional Living Accommodation On Ground Floor With 2no. Bedrooms (1no. En-Suite) And 1no. Bathroom Above
24/0144	2 Blackhall Wood Cottages, Durdar, Carlisle, CA5 7LH	Erection Of Carport (Retrospective)

### 15. FINANCE

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**a. Payments- authorised schedule of payments totalling £5212.45 (VN 5-19)**

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
5	22/04/2024	SSE Energy Solutions	0	Footway lighting	77.17	3.86	81.03
6	24/05/2024	Jean Airey	St Cuthbert Without	Audit	50.00	0.00	50.00
8	24/05/2024	HMRC	0	PAYE	18.35	0.00	18.35
9	24/05/2024	Nick Phillips	0	Salary	891.00	0.00	891.00
10	24/05/2024	Nick Phillips	0	Expenses	24.65	0.00	24.65
11	24/05/2024	Cumbria Association of Local Councils	SCWPC Subs	Subscription	713.45	0.00	713.45
12	24/05/2024	DM Payroll Services Ltd	3548	Payroll	120.00	0.00	120.00
13	24/05/2024	Marmax Recycled Products	INV049757	Bench	429.00	85.80	514.80
14	24/05/2024	Cumbria Association of Local Councils	TR3001	Training	120.00	0.00	120.00
15	01/06/2024	Solway Garden and Landscapes	0	Grass contract	662.42	132.49	794.91
16	27/06/2024	HMRC	0	PAYE	18.35	0.00	18.35
17	27/06/2024	Nick Phillips	0	Salary	891.00	0.00	891.00
18	01/07/2024	Solway Garden and Landscapes	0	Grass contract	662.42	132.49	794.91
19	01/07/2024	Solway Garden and Landscapes	0	Playground and bus shelters	50.00	10.00	60.00
19	01/07/2024	Solway Garden and Landscapes	0	Playground and bus shelters	100.00	20.00	120.00

**b. Standing Orders and direct debits –approved the following standing orders and direct debits**

Payee	Type	Purpose	Amount	Regularity
ICO	DD	Information Commissioners fee	£35	Annual
SSE Energy	DD	Lighting	Variable £81	Monthly
N Phillips	SO	Salary	£891	Monthly
HMRC	SO	Employer NI	£18.35	Monthly
Solway Garden and Landscapes	SO	Grass contract	£794.91	Monthly in summer months

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Solway Garden and Landscapes	SO	Playground and bus shelter checks	£180	Bi monthly
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- c. **Monthly reconciliation (March and April 2024) – received and noted** the reconciliation and balances checked by Cllr Stringfellow.
  - d. **Monthly budget update- received and noted**
  - e. **Receipt –noted** receipts from Cumberland Council R01 £610 – contribution towards bench and R02 £27000 Precept.
16. **CSLR** - received, for information, an update from CSLR project team: Huge amounts of movement of earth to build up areas and lower other areas of land. Large number of culverts placed. Some of the bridges are being formed including over the Petteiril and railway as well as for farmers and pedestrians. The next big development is the bridge over the Caldew. Currently spending between £6-7m per month and on budget. The project is behind schedule due to poor weather last year.

Wreay road has been closed for longer than anticipated due services not being disconnected and it is anticipated that there is still about a month’s work to complete. Durdar road now re-open.

Two public information events have been held. Questions were asked about road sweeping and lighting.

Update re carbon management and ecological measures – aim to reduce baseline of 32866T CO<sub>2</sub> by 25%, biggest saving from earth moving (earthwork balance) and not using as much concrete. CSLR is 1<sup>st</sup> major project to measure carbon data automatically from delivery tickets to show the carbon impact with monthly reporting. Full time ecologist on site to monitor operations. All staff undergo environmental training.

Badgers and Otters found within development areas and being worked around. Efforts being made to increase bat boxes along route. Strict pollution controls in place, no issues to date. Councillors asked about mud getting into local rivers and asked Galliford Try to investigate.

Hedgerows and other planting being replaced to try to recreate habitats, 12,500 trees, 250,000 plants, 17km of new hedgerow, 50 acres of woodland and 90 acres of species rich grassland being created.

Councillors asked whether it would be possible to link the un-adopted footway lights in adjacent villages to the new road system as part of their legacy offer.

- 17. **St Cuthbert’s Garden Village** - received, for information: that the group are wanting to present to Parish Councils, possibly jointly with Cummersdale.
- 18. **RISK MANAGEMENT POLICY** –resolved to re-adopt the attached Risk Management policy.

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19. Standing Orders –resolved to re-adopt the attached Standing Orders with two changes.
20. Meeting dates and venues 2024-25 –received and agreed dates and locations of upcoming meetings.
21. **Clerk’s verbal report:**
  - Police meeting re motorbikes – Police would like to work with Parish Council and Cumberland Council.
  - Flooding in Wreay - Clerk has been in contact with Assistant Director including at 10 pm on 22 May.
  - Wreay Village Green – Church Commissioners have now paid the outstanding invoice and have asked to start negotiations re land transfer.
  - Traffic Calming Cumwhinton Drive – With Cumberland Council
  - Village Green at Parklands Village – Awaiting transfer of land to Cumberland Council
  - Layby by Sewell Lane and Road Markings in Parklands Village reported on Hiams Election- Parish Council has been approached to house a portacabin for General Election on Blackwell Common.
22. **No Fly tipping signs** –resolved to order 3 signs.
23. **Councillors’ reports and items for future agenda**
  - Sewell Lane – parked cars
  - 40 MPH speed limit on Cumwhinton Road beyond Cumwhinton Drive – query to Cumberland
  - Redcat road – lots of potholes
24. **Date of next meeting**
  - The next meeting of the Parish Council** will take place on 25 July 2024 in Wreay Village Hall at 7.30pm.
  - Agenda items to be submitted to the Clerk by 12 noon on Friday 12 July 2024.
  - Meeting closed at 21:30