

# St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: [clerk@stcuthbertwithout.org.uk](mailto:clerk@stcuthbertwithout.org.uk) Web

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**Minutes of the St Cuthbert Without Parish Council meeting held on Thursday 28 March 2024 at 7.30pm at The Creighton Rugby Club.**

**Present:** I Stewart (Chair), S Bird, M Bowman, S Bradford, T Gear, J Hayton, S Reed, C Stringfellow, M Turnbull, E Wallace

**Also present:** N Phillips (Clerk/RFO), Cumberland Councillors L Patrick and G Mitchell and 6 members of the public

## Minutes

### 94. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr Graham

### 95. MINUTES OF THE COUNCIL MEETING held on 25 January 2024

authorised the chair to sign, as a correct record, the minutes of the meeting held on 25 January 2024.

- a. **Matters arising:** Bench in Wreay – application has been withdrawn  
Sewell Lane – hedge has been trimmed and road swept  
Chapel Hill Road – work has been completed  
Litter Pick in Carleton – request has been made

### 96. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any personal interests in items on the agenda and their nature Cllr Stewart declared an interest in item 103 and 107 and left the meeting for that item. Cllr Hayton declared an interest in item 103. Cllr Gear declared an interest in item 105.
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- d. To make any requests for dispensation

### 97. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public – it was agreed not to exclude

### 98. PUBLIC PARTICIPATION

**PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** – One member of the public raised questions about item 108 and how councillors ensure that they are informed about Wreay and how members of the public can contribute to the decision making process. One member of the public spoke about item 107 and 108 and shared their views about the report into misconduct and that the issues can be resolved. One member of the public questioned whether the chair should be present in the meeting during their feedback and went on to speak about the report and their

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rejection of the apology previously offered. It was also mentioned that the member of the public had issues with letters from the Clerk.

99. **CUMBERLAND COUNCILLOR REPORTS**—received the following items for information  
 Cllr Patrick reported that section 106 money for the Coppice is to be spent on the play area.

Cllr Mitchell reported that the community panel has allocated £5k to each councillor and asked councillors to think of schemes that need some support. Winter maintenance and gritting routes, a review is taking place in the summer with Parish Councils being kept informed. Traveller site in Scotby there have been meetings with the Chief Executive and Jane Meek, Assistant Director, enforcement action is in progress.

100. **POLICE MATTERS** —resolved to submit the following matters to the Local Focus Hub and thanked the police for dealing with the parking issues near The Coppice.

- a. Quad bikes near the coppice and youths on electric scramblers and being intimidating and ask for a continued Police Presence

101. **PLANNING APPLICATIONS** -

- a. resolved to submit observations on the following applications

|                 |  |   |
|-----------------|--|---|
| 24-0144         | 2 Blackhall Wood Cottages, Durdar, Carlisle, CA5 7LH                 | Erection Of Carport (Retrospective)   |
| No observations |  |   |
| 24/0148         | Barn at Blackwell House, Durdar Road, Carlisle, CA2 4ST              | Proposed Underpinning & New Foundation To Be Tied Back To Existing Wall & Foundation (LBC)  |
| No observations |  |   |
| 23/0852         | Grounds of Scalesceugh Hall & Villas, Scalesceugh, Carlisle, CA4 0BT | Reinstatement Of Handrail On Steps Between Parking Area/Entrance To Apartments & Upper Garden Area In Front Of Scalesceugh Hall, Reinstatement Of Handrail On Steps Between Upper Lawn Level & Lower Lawn Level |
| No observations |  |   |

- b. noted the following applications that were delegated to the planning committee for decision and the comments below made online.

|         |  |  |   |
|---------|--|--|---|
| 24/0109 | Wreay Syke, Wreay, Carlisle, CA4 0RL                               | Erection Of Detached Summerhouse (Part Retrospective)  | No observations   |
| 24/0075 | 2 Carleton Hill Cottages, Cocklakes, Cumwhinton, Carlisle, CA4 0BN | Change Of Use From Grass Verge To Be Incorporated Into Garden With Beech Hedge Along New Boundary; Erection Of 1.6 Metre High Double Gates   | The parish council have no objections assuming that the land belongs to the homeowner and that the incorporation does not negatively impact on visibility splays for the homeowner or their neighbours. |
| 24/0098 | 1 Blackhall Wood Cottages, Durdar, Carlisle, CA5 7LH               | Two Storey Rear Extension And First Floor Side Extension To Provide Additional Living Accommodation On Ground Floor With 2no. Bedrooms (1no. | No observations   |

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|              |                                       |  |                 |
|--------------|---------------------------------------|--|-----------------|
|              |                                       | EnSuite) And 1no. Bathroom Above                                     |                 |
| 24/0010/S211 | Robin Hill, Brisco, Carlisle, CA4 0QS | Removal Of Top 5 Metres Of 1no. Fir Tree In Brisco Conservation Area | No observations |

c. Noted the following applications were granted approval

|         |  |  |
|---------|--|--|
| 23/0830 | High Meadows Farm, Carleton, Carlisle, CA4 0AB | Erection Of Dwelling In Lieu Of The Barn Conversion Approved Under Application 21/0009/COU   |
| 23/0849 | Wreay Syke, Wreay, Carlisle, CA4 0RL           | Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 22/0932 (Erection Of Detached Carport/Store) For Design Amendments To Stone Cladding, Rooflights, Chimney Stack & Upper Gable Window |
| 23/0813 | Land at Manor House, Brisco, Carlisle, CA4 0QS | Conversion Of Barn To 1no. Dwelling And Erection Of Single Storey Extension; Provision Of New Vehicular Access (Revised Application)   |

d. Noted that the following application(s) have been refused permission

|         |   |   |
|---------|---|---|
| 23/0772 | Land to the South of Thistle Stables, Broomfallen Road, Scotby, CA4 8DE | Change Of Use Of Land To Form 8no. Pitch Gypsy & Traveller Site, With Each Pitch Comprising 2no. Caravans, 1no. Day Room, Boundary Fencing And Gravel Surfacing; Access Taken From Broomfallen Road, Scotby (Retrospective) |
| 23/0785 | Dalvene, Carleton Road, Carlisle, CA1 3EH                               | Erection Of Two Storey Side Extension To Provide Extended Utility & Shower Room On Ground Floor With Bedroom Above  |

### 102. FINANCE

a. **Payments- Noted** schedule of payments totalling £3451.96 (VN 74-85)

| VN | Inv. Date  | PAYEE                        | CHQ. NO/ Ref no | Purpose of Expenditure | AMOUNT £ | VAT INCLUDED £ | NET AMOUNT £ |
|----|------------|------------------------------|-----------------|------------------------|----------|----------------|--------------|
| 74 | 26/01/2024 | Parish Noticeboard Company   | 11106           | Noticeboards           | 1,175.00 | 235.00         | 1,410.00     |
| 75 | 31/01/2024 | Green Team Garden Services   | INV 595         | Grit Bins              | 512.50   | 0.00           | 512.50       |
| 76 | 27/03/2024 | HMRC                         | 0               | PAYE                   | 196.55   | 0.00           | 196.55       |
| 77 | 27/03/2024 | Nick Phillips                | 0               | Salary                 | 712.80   | 0.00           | 712.80       |
| 81 | 01/03/2024 | Solway Garden and Landscapes | INV0301         | Noticeboards           | 95.00    | 19.00          | 114.00       |
| 82 | 31/03/2024 | Unity Trust Bank             | 0               | Bank charges           | 18.00    | 0.00           | 18.00        |
| 83 | 06/03/2024 | SSE Energy Solutions         | 0               | Footway lighting       | 293.00   | 14.65          | 307.65       |
| 84 | 28/03/2024 | Nick Phillips                |                 | Expenses               | 10.25    | 0.00           | 10.25        |
| 85 | 28/03/2024 | John Kelly                   | JK-024          | Website renewal        | 170.21   | 0.00           | 170.21       |

b. and for 2024-25 tax year **authorised** schedule of payments totalling £1875.16 (VN 1-4) (NB exact salary and PAYE to be advised)

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| VN | Inv. Date  | PAYEE                        | CHQ. NO/ Ref no | Purpose of Expenditure      | AMOUNT £ | VAT INCLUDED £ | NET AMOUNT £ |
|----|------------|------------------------------|-----------------|-----------------------------|----------|----------------|--------------|
| 1  | 27/04/2024 | HMRC                         | 0               | PAYE                        | 9.25     | 0.00           | 9.25         |
| 2  | 27/04/2024 | Nick Phillips                | 0               | Salary                      | 891.00   | 0.00           | 891.00       |
| 3  | 01/05/2024 | Solway Garden and Landscapes | 0               | Grass contract              | 662.42   | 132.49         | 794.91       |
| 4  | 01/05/2024 | Solway Garden and Landscapes | 0               | Playground and bus shelters | 50.00    | 10.00          | 60.00        |
| 4  | 01/05/2024 | Solway Garden and Landscapes | 0               | Playground and bus shelters | 100.00   | 20.00          | 120.00       |

- c. **Monthly reconciliation (February) – received and noted** the reconciliation and balances checked by Cllr Stringfellow
  - d. **Monthly budget update- received and noted**
  - e. **Receipt –noted** receipt from HMRC VAT refund, R09 £1126.80.
103. **CSLR:** received, for information, updates regarding the Link Road: Councillors were perturbed that there were concurrent road closures and the lack of communication between Highways England and CSLR. Clerk to ask if Wreay roundabout is on track.
104. **St Cuthbert’s Garden Village** - received, for information, updates regarding the project: Cllr Reed has been attending Members Advisory group, much of the work taking place is commercially sensitive but work is taking place. There will be further consultation in October. Questions were asked about infrastructure being in place ahead of house building and design code. Suggestion of a joint meeting with Cummersdale Council and SCWPC to discuss issues with planners.
105. **Speckled Wood bench-** resolved to provide a bench at Speckled Wood and purchase the Marmax bench with a concrete plinth.  
Cllr Reed mentioned that it is disappointing that no infrastructure is put in place as part of planning conditions and that the Parish Council becomes the provider of last resort.
106. **Council insurance** –resolved to accept the quote from Zurich on a three year long term agreement for a price of £1073.35 for the first year.
107. **Complaint report-** noted the report previously distributed and there were no observations by councillors other than to thank the author.
108. **Trees on Village Green in Wreay** –resolved to contact Church Commissioners re liability as well as contacting the residents that contacted the council and the clerk to arrange an independent tree survey for the parish.
109. **Enrolment in pension scheme** –resolved to delegate the authority to the clerk to select the most appropriate pension scheme.
110. **Blackwell Common** –resolved to refuse permission for Northern Gas Networks to use part of the common for a welfare and storage site.
- 111. Councillors’ reports and items for future agenda**
- Possibility of using Carleton Clinic for future meetings.
  - Thanks to Cumberland Council for the work on the road between Carleton Clinic and Cumwhinton Road.
  - Road end markings hard to see in Parklands Village
  - Temporary layby between Sewell Lane and Carleton Clinic, vehicles parked causing

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blockage.

Traffic calming – Cumwhinton Drive/Garlands Road – no response to previous requests – Clerk to liaise with Cumberland Council

Village Green at Parkland Village update provided.

The Coppice – lack of bus stop at The Coppice

Cllr Reed and the Clerk met with Head of Estates at Carleton Clinic to discuss their plans for the field next to the clinic.

Flooding at Wreay – clerk updated councillors regarding the letter sent after the last meeting and was asked to chase issue with Highways.

Chapel Hill road, thanks for the work but could do more with more passing places.

Durdar Crossroads no better with parking.

Fly tipping signs.

### 112. Date of next meeting

**The next meeting of the Parish Council** will take place on Thursday 23 May 2024 in Carlisle Racecourse at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on Monday 13 May 2024.

Meeting closed at 20.45