

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW
Tel: 0750 800 1602 Email: clerk@stcuthbertwithout.org.uk Web
www.stcuthbertwithout.org.uk

Monday, 25 March 2024

Dear Councillor

You are summoned to attend the **PARISH COUNCIL MEETING** that will be held at The Creighton Rugby Club on **Thursday 28th March 2024** at 7.30 PM. The Public and Press are invited to attend.



Clerk

AGENDA

94. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

95. MINUTES OF THE COUNCIL MEETING held on 25 January 2024

To authorise the chair to sign, as a correct record, the minutes of the meeting held on 25 January 2024 (attached).

- a. **Matters arising:** Bench in Wreay – application has been withdrawn
Sewell Lane – hedge has been trimmed and road swept
Chapel Hill Road – work has been completed
Litter Pick in Carleton – request has been made

96. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any personal interests in items on the agenda and their nature
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- d. To make any requests for dispensation

97. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public

98. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

99. **CUMBERLAND COUNCILLOR REPORTS** – to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

100. **POLICE MATTERS** – to resolve whether to submit any matters to the Local Focus Hub.

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a. Quad bikes near the coppice

101. **PLANNING APPLICATIONS** - You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly

a. To resolve whether to submit any observations on the following applications

24-0144	2 Blackhall Wood Cottages, Durdar, Carlisle, CA5 7LH	Erection Of Carport (Retrospective)
24/0148	Barn at Blackwell House, Durdar Road, Carlisle, CA2 4ST	Proposed Underpinning & New Foundation To Be Tied Back To Existing Wall & Foundation (LBC)
23/0852	Grounds of Scalesceugh Hall & Villas, Scalesceugh, Carlisle, CA4 0BT	Reinstatement Of Handrail On Steps Between Parking Area/Entrance To Apartments & Upper Garden Area In Front Of Scalesceugh Hall, Reinstatement Of Handrail On Steps Between Upper Lawn Level & Lower Lawn Level

b. To note the following applications that were delegated to the planning committee for decision and the comments below made online.

24/0109	Wreay Syke, Wreay, Carlisle, CA4 ORL	Erection Of Detached Summerhouse (Part Retrospective)	No observations
24/0075	2 Carleton Hill Cottages, Cocklakes, Cumwhinton, Carlisle, CA4 0BN	Change Of Use From Grass Verge To Be Incorporated Into Garden With Beech Hedge Along New Boundary; Erection Of 1.6 Metre High Double Gates	The parish council have no objections assuming that the land belongs to the homeowner and that the incorporation does not negatively impact on visibility splays for the homeowner or their neighbours.
24/0098	1 Blackhall Wood Cottages, Durdar, Carlisle, CA5 7LH	Two Storey Rear Extension And First Floor Side Extension To Provide Additional Living Accommodation On Ground Floor With 2no. Bedrooms (1no. EnSuite) And 1no. Bathroom Above	No observations
24/0010/S211	Robin Hill, Brisco, Carlisle, CA4 0QS	Removal Of Top 5 Metres Of 1no. Fir Tree In Brisco Conservation Area	No observations

c. To Note the following applications were granted approval

23/0830	High Meadows Farm, Carleton, Carlisle, CA4 0AB	Erection Of Dwelling In Lieu Of The Barn Conversion Approved Under Application 21/0009/COU
23/0849	Wreay Syke, Wreay, Carlisle, CA4 ORL	Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 22/0932 (Erection Of Detached Carport/Store) For Design Amendments To Stone Cladding, Rooflights, Chimney Stack & Upper Gable Window
23/0813	Land at Manor House, Brisco, Carlisle, CA4 0QS	Conversion Of Barn To 1no. Dwelling And Erection Of Single Storey Extension; Provision Of New Vehicular Access (Revised Application)

d. To Note that the following application(s) have been refused permission

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23/0772	Land to the South of Thistle Stables, Broomfallen Road, Scotby, CA4 8DE	Change Of Use Of Land To Form 8no. Pitch Gypsy & Traveller Site, With Each Pitch Comprising 2no. Caravans, 1no. Day Room, Boundary Fencing And Gravel Surfacing; Access Taken From Broomfallen Road, Scotby (Retrospective)
23/0785	Dalvene, Carleton Road, Carlisle, CA1 3EH	Erection Of Two Storey Side Extension To Provide Extended Utility & Shower Room On Ground Floor With Bedroom Above

102. FINANCE

a. Payments- to Note schedule of payments totalling £3451.96 (VN 74-85)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
74	26/01/2024	Parish Noticeboard Company	11106	Noticeboards	1,175.00	235.00	1,410.00
75	31/01/2024	Green Team Garden Services	INV 595	Grit Bins	512.50	0.00	512.50
76	27/03/2024	HMRC	0	PAYE	196.55	0.00	196.55
77	27/03/2024	Nick Phillips	0	Salary	712.80	0.00	712.80
81	01/03/2024	Solway Garden and Landscapes	INV0301	Noticeboards	95.00	19.00	114.00
82	31/03/2024	Unity Trust Bank	0	Bank charges	18.00	0.00	18.00
83	06/03/2024	SSE Energy Solutions	0	Footway lighting	293.00	14.65	307.65
84	28/03/2024	Nick Phillips		Expenses	10.25	0.00	10.25
85	28/03/2024	John Kelly	JK-024	Website renewal	170.21	0.00	170.21

b. and for 2024-25 tax year to authorise schedule of payments totalling £1875.16 (VN 1-4) (NB exact salary and PAYE to be advised)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
1	27/04/2024	HMRC	0	PAYE	9.25	0.00	9.25
2	27/04/2024	Nick Phillips	0	Salary	891.00	0.00	891.00
3	01/05/2024	Solway Garden and Landscapes	0	Grass contract	662.42	132.49	794.91
4	01/05/2024	Solway Garden and Landscapes	0	Playground and bus shelters	50.00	10.00	60.00
4	01/05/2024	Solway Garden and Landscapes	0	Playground and bus shelters	100.00	20.00	120.00

c. Monthly reconciliation (February) – to

receive and note the reconciliation and balances checked by Cllr Stringfellow

d. Monthly budget update- to receive and note

e. **Receipt – to note** receipt from HMRC VAT refund, R09 £1126.80.

103. **CSLR:** To receive, for information, any updates regarding the Link Road

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104. **St Cuthbert's Garden Village** - To receive, for information, any updates regarding the project

105. Speckled Wood bench- to resolve whether to provide a bench at Speckled Wood. (Attached)

106. Council insurance – To resolve which quote to accept and the term.

107. Complaint report- to note the report previously distributed and discuss any observations.

108. Trees on Village Green in Wreay – to resolve what action to take as a result of the attached report.

109. Enrolment in pension scheme – to resolve whether to delegate the authority to the clerk to select the most appropriate pension scheme. (attached)

110. Blackwell Common – to resolve whether to allow Northern Gas Networks to use part of the common for a welfare and storage site.

111. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

112. Date of next meeting

The next meeting of the Parish Council will take place on Thursday 23 May 2024 in Carlisle Racecourse at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on Monday 13 May 2024.