

St Cuthbert Without Parish Council

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: clerk@stcuthbertwithout.org.uk Web www.stcuthbertwithout.org.uk

Minutes of the Annual Parish Meeting of St Cuthbert Without Parish Council held on 18 May 2023 at 7.30pm at Wreay Village Hall. Immediately followed by the ordinary meeting of the parish council

Present: I Stewart (Chair), S Bird, T Gear, J Hayton, S Reed,

Also present: N Phillips (Clerk/RFO), Cumberland Cllr G Mitchell 2 members of the public

1. Apologies for absence

received apologies and approved reasons for absence from Cllr Bradford, Cllr Stringfellow and Cllr Wallace

2. Minutes of the last St Cuthbert Without Parish Meeting held on 15 May 2022

authorised the chair to sign, as a correct record, the minutes of the meeting held on 15 May 2022.

3. Public participation

No comments

Meeting of St Cuthbert Without Parish Council

1. Election of Chair -Cllr I Stewart was elected as Chair for 2023-24

2. Election of Vice Chair – Cllr S Reed was elected as Vice Chair for 2023-24

3. Chair and Vice Chair to sign Declaration of Acceptance of Office

4. Apologies for absence

received apologies and approved reasons for absence from Cllr Bradford, Cllr Stringfellow and Cllr Wallace

5. Minutes of the last St Cuthbert Without Parish Council Meeting held on 30 March 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 30 March 2023.

6. Declarations of interest/requests for dispensation

Cllr Stewart and Cllr Hayton declared an interest in agenda item 10 and 11

7. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

8. Public participation

(20 minutes allowed) – One member of public raised an issue with the bypass and the roundabout at Burthwaite not having a crossing place whilst other roundabouts do and made a suggestion that there is at least a path to the crossing at Durdar. Councillors were in support of the need for a safe route. Vice Chair to write in support of the argument. One member of the public attended regarding the Wreay eco group and to thank the council for their donation to Wreay in bloom. It was suggested that a new noticeboard be provided at Wreay, clerk to bring a report to the next meeting.

9. Cumberland Councillor reports – received the following items for information -very little to report except that lots of training courses for councillors. The council are not yet at the position it should be, some senior posts still to be filled.

10. Carlisle South Link Road

Received for information – the first main structures will start to be constructed at the river crossing and at Junction 42 with large amounts of clay to be moved to the area near junction 42.

11. St Cuthbert's Garden Village

No further updates.

12. Annual Governance and Accountability Report

a) Auditors report – received, for information the auditor's report

b) AGAR

i) approved the governance statement and authorised the chair and clerk to sign

ii) approved the accounting statement and authorised the chair to sign

c) Accounts – received the annual accounts.

13. Planning applications -

a) resolved to submit observations on the following application as following

23/0308	63 Durdar Road, Carlisle, CA2 4SQ	Erection Of Single Storey Rear Extension To Provide Kitchen/Living Room & En-Suite Bedroom Together With Internal Alterations. Repositioning Of Solar Panels To South Facing Roof Elevation
No observations		

b) Noted the following applications were granted approval

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23/0079	51 Durdar Road, Carlisle, CA2 4SB	Proposed Two Storey Side Extension And First Floor Rear Extension To Provide Playroom & Utility On Ground Floor With 1no. En-Suite Bedroom & 1no. Extended Bedroom Above
22/0844	479 Durdar Road, Carlisle, CA2 4TU	Demolition Of Garage And Base Of Existing Conservatory; Erection Of Single Story Side/Rear Extension To Provide Additional Living Accommodation; Provision Of First Floor Accommodation Within Roof Space For 1no. En-Suite Bedroom Along With Juliet Balcony; Erection Of Detached Outbuilding To Provide Replacement Garage & Garden Room

14. Finance

a. Payments- authorised schedule of payments totalling £3301.50 (VN 1-11)

NB – any highlighted payments are standing orders or Direct Debit and had already been made.

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	Total AMOUNT £
VN01	06/04/2023	HMRC	SO	R Kelly PAYE	118.85	-	118.85
VN02	19/04/2023	Npower	DD	Footway Lighting	70.47	-	70.47
VN03	28/04/2023	R Kelly	SO	Salary April	715.40	-	715.40
VN04	14/04/2023	Jean Airey	300035	Annual Audit	50.00	-	50.00
VN05	05/04/2023	DM Payroll services Ltd	300036	Payroll 2023/24	120	-	120
VN06	01/04/2023	CALC	300037	Annual Subscription	763.77	-	763.77
VN07	06/05/2023	R Kelly	300038	Expenses (Postage)	13.67	-	13.67
VN08	31/05/2023	N Phillips	300039	Salary May	625.24	-	625.24
VN09	31/05/2023	HMRC	300040	PAYE MAY	159.43	-	159.43
VN10	30/06/2023	N Phillips	300041	Salary June	625.24	-	625.24
VN11	30/06/2023	HMRC	300042	PAYE June	159.43	-	159.43

b. Monthly reconciliation (April 2023) – received and noted the reconciliation and balances to be authorised by Cllr Stringfellow.

c. Monthly budget update- received and noted

d. Receipt –noted receipt from Cumberland Council for Precept IN2 (£27000) and HMRC VAT Reclaim IN1 (1738.38).

15. Highways

Noted that highways issues are best reported online via the Cumberland.gov.uk website and discuss any items that councillors would like the clerk to report – Cllr Gear reported that he had reported issues in Cumwhinton Road with brambles and Hawthorns at eye level as well as blocked drains adding to flooding. This was also an issue on Sewell Lane. Clerk to write to Cumberland Council and Cllr Mitchell. Cllr Reed has reported that staggered junction signs have been installed. Durdar cross roads has lots of potholes. Blocked drain on village green. Footpath outside the Village Hall would benefit from a dropped curb and new resurfacing. Running water on road by Black Lion to be reported to United Utilities.

16. Electronic Bank Payments – resolved to move to electronic payments rather than cheques from July 2023 and add Cllrs Reed and Gear to the banking mandate.

17. Councillors' reports and items for future agenda

Noticeboard and Bench Audit.

Cllr Stewart suggested that Mr M Turnbull be co-opted on to the council as there are vacancies, all were in agreement

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18. Date of next meeting

The next meeting of the Parish Council will take place on Thursday 20th July 2023 at 7.30pm at The Creighton Rugby Club.

Agenda items to be submitted to the Clerk by 12 noon on Monday 10 July 2023.