

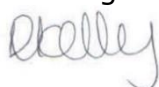
St Cuthbert Without Parish Council

Clerk: Rachael Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB; clerk@stcuthbertwithout.org.uk;
www. http://www.stcuthbertwithout.org.uk; 07456 467420

Dear Parishioner


You are invited to attend the Annual Parish Council Meeting of St Cuthbert Without Parish Council to be held on Thursday 26th May 2022 immediately after the Annual Parish Meeting, in Wreay Village Hall to transact the business contained in the attached agenda.

Kind Regards



Rachael Kelly - Clerk to St Cuthbert Without Parish Council – 15 May 2022

All councillors and members of the public present must comply with the risk assessment for face-to-face meetings (21/45)

22/1	Election of Chairman
22/2	Election of Vice Chairman
22/3	Chair & Vice Chairman to sign Declarations of Acceptance of Office
22/4	Apologies To receive and accept apologies and note the reasons for absence.
22/5	Minutes of last St Cuthbert Without Parish Council meeting To authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 31 March 2022 (<i>previously circulated</i>)  SCWPC - Minutes - 31.03.2022.pdf
22/6	Declarations of Interest/requests for dispensation a. Register of Interests: Councillors are reminded of the need to update their register of interests b. To declare any personal interests in items on the agenda and their nature c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) d. To make any requests for dispensation
22/7	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public
22/8	Public Participation Members of the public are invited to make any comments or representations – please note no decisions can be made at this meeting – the council may decide to place on a future agenda for further discussion if required.
22/9	County & District Council reports To receive and note and information relevant to the parish.
22/10	Carlisle South Link Road To receive any update
22/11	St Cuthbert's Garden Village To receive any update
22/12	Applications for Development 22.1 - To note the decisions made by Carlisle City Council

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Ref no.	Description	Location	Comment
None			
22.2 - To ratify the below submissions to Carlisle City Council			
Ref no.	Description	Location	Comment
Various, as listed below	Variation of conditions 1, 4, 5, 6, 9, 14 & 15 and removal of conditions 2, 3, 11 and 12 of previously approved application 18/0116 (residential development to provide 42no. Dwellings (33no. Houses and 9no. Apartments) - works to be carried out include new build, the conversion of existing buildings and works to form two improved vehicular accesses including the demolition of no.68 durdar road)	Former stables, Horsebox & Lorry Park on land adj Blackwell House, Durdar Road	No comments
22/0248	(zone 1)		
22/0250	(zone 2)		
22/0251	(zone 3)		
22/0252	(zone 5)		
22/0253	(zone 4)		
22/0357	Creation of new secured de-escalation courtyard with perimeter anti-climb fencing and secure gated access; installation of new resin/tarmac paving hard standing and bench; alterations to existing windows to suit new layouts and configuration of ward, including infill of existing windows, reduction of window Heads for maintenance and newly formed openings/windows; alteration to existing fire escape door to offer increased security (part retrospective)	Garlands Clinic & Hospital, Cumwhinton Drive	Object – to any further development on Cumwhinton Drive until the road surface us brough up to an adoptable standard
22.3 - To receive for consideration the following application/s for development:			
Ref no.	Description	Location	Comment
22/0378	Erection of single storey rear/side extension to provide enlarged Kitchen/dining; erection of new 2.08 metre high garden wall to side (revised application)	9 Parkland Avenue	To comment
22/0316	Erection of single storey extension to provide kitchen & 1no. En suite bedroom; erection of outbuilding	39 Dalesman Drive	To comment
22/13	Uncontrolled Development at Cumwhinton Road & Scotby Broomfallen Road To discuss as request by Cllr Sean Reed		
22/14	Common Land on Lowry Street Party Wall & Access Agreement – to receive an update		

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22/15	Speckled Wood Ph2 To consider the ongoing concerns regarding the highways access to the above – to receive any update available																																																																					
22/16	Governance & Policies To consider and adopt the below policies: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td>Appraisal policy</td><td>Equality and diversity policy</td></tr> <tr><td>Code of Conduct</td><td>Financial regulations</td></tr> <tr><td>Communication policy</td><td>Fixed assets</td></tr> <tr><td>Complaints policy</td><td>Freedom of information policy</td></tr> <tr><td>Co-option policy</td><td>Grant policy</td></tr> <tr><td>Co-option form</td><td>Health & Safety policy</td></tr> <tr><td>Co-option procedure</td><td>Record Management policy</td></tr> <tr><td>Data Protection Policy</td><td>Risk management policy and protocol</td></tr> <tr><td>Disciplinary & grievance policy</td><td>Standing Orders</td></tr> <tr><td>Discretionary grant application form</td><td>Training Policy</td></tr> <tr><td>Diversity pledge</td><td></td></tr> </table>			Appraisal policy	Equality and diversity policy	Code of Conduct	Financial regulations	Communication policy	Fixed assets	Complaints policy	Freedom of information policy	Co-option policy	Grant policy	Co-option form	Health & Safety policy	Co-option procedure	Record Management policy	Data Protection Policy	Risk management policy and protocol	Disciplinary & grievance policy	Standing Orders	Discretionary grant application form	Training Policy	Diversity pledge																																														
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22/17	Risk Management and Liabilities To receive an update from the Clerk																																																																					
22/18	Highways Cumwhinton Drive – concerns regarding the extremely dangerous potholes Drainage works to Creighton Rugby Club & Cumwhinton Drive To receive any highways issues within the parish To note that highways issues are best reported to the Cumbria County Council Highways Information System, either online or by the phone: 0300 303 2992 or https://cumbria-chost.onmats.com/w/webpage/highwaysenquiry?context_record_id=6448771&webpage_token=6b691f6d497c647c0f2b442511226fe944163e466d501670b6190559436e3741																																																																					
22/19	Financial Matters 19.1 – To note any income: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 20%;">Payee</th> <th style="width: 55%;">Budget Head</th> <th style="width: 10%;">Amount £</th> </tr> </thead> <tbody> <tr> <td>19/04/2022</td> <td>Carlisle CC</td> <td>Precept</td> <td>25,500.00</td> </tr> <tr> <td>26/04/2022</td> <td>HMRC</td> <td>VAT return YE 30.03.2022</td> <td>2203.08</td> </tr> </tbody> </table> 19.2 - To approve payments detailed below: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 15%;">Payee</th> <th style="width: 10%;">Cheque No.</th> <th style="width: 55%;">Budget Head</th> <th style="width: 5%;">Amount £ inc VAT</th> </tr> </thead> <tbody> <tr><td>31/03/2022</td><td>Unity</td><td>DD</td><td>Service Charge</td><td>18.00</td></tr> <tr><td>04/04/2022</td><td>N Power</td><td>DD</td><td>Lighting</td><td>73.83</td></tr> <tr><td>28/04/2022</td><td>HMRC</td><td>SO</td><td>Salary</td><td>96.55</td></tr> <tr><td>28/04/2022</td><td>R Kelly</td><td>SO</td><td>Salary – April</td><td>662.60</td></tr> <tr><td>03/05/2022</td><td>I Rumney</td><td>SO</td><td>Bus Shelter Cleaning/ Playground Inspection</td><td>180.00</td></tr> <tr><td>03/05/2022</td><td>I Rumney</td><td>SO</td><td>Grass cutting</td><td>757.06</td></tr> <tr><td>26/05/2022</td><td>J Airey</td><td>300009</td><td>Internal Audit</td><td>50.00</td></tr> <tr><td>26/05/2022</td><td>CALC</td><td>300010</td><td>Subscription</td><td>558.40</td></tr> <tr><td>26/05/2022</td><td>DM Payroll Services</td><td>300011</td><td>Accounting fees</td><td>120.00</td></tr> <tr><td>26/05/2022</td><td>R Kelly</td><td>300012</td><td>Expenses and Mileage</td><td>110.86</td></tr> </tbody> </table>			Date	Payee	Budget Head	Amount £	19/04/2022	Carlisle CC	Precept	25,500.00	26/04/2022	HMRC	VAT return YE 30.03.2022	2203.08	Date	Payee	Cheque No.	Budget Head	Amount £ inc VAT	31/03/2022	Unity	DD	Service Charge	18.00	04/04/2022	N Power	DD	Lighting	73.83	28/04/2022	HMRC	SO	Salary	96.55	28/04/2022	R Kelly	SO	Salary – April	662.60	03/05/2022	I Rumney	SO	Bus Shelter Cleaning/ Playground Inspection	180.00	03/05/2022	I Rumney	SO	Grass cutting	757.06	26/05/2022	J Airey	300009	Internal Audit	50.00	26/05/2022	CALC	300010	Subscription	558.40	26/05/2022	DM Payroll Services	300011	Accounting fees	120.00	26/05/2022	R Kelly	300012	Expenses and Mileage	110.86
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	<p>19.3 - The balances at the bank, as of 15 May 2022 were noted: Community Account: £68,013.79</p> <p>19.4 - To receive and note the cashbook reconciled to the bank statement, audited by Cllr C Stringfellow.</p> <p>19.5 -To discuss the audit and authorise the Chairman to sign the Annual Governance Statement and the accounting statements, and to note the comments of the internal auditor</p>
22/20	<p>Areas of Concern</p> <p>An opportunity for parish councillors to advise of any areas of concerns, no decisions can be taken at the meeting, but the Clerk can be asked to investigate and report back to a future meeting or, if appropriate, to report to the relevant authority.</p>
22/21	<p>Date of next meeting – the next meeting is scheduled for 28 July 2022</p>