

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be in pounds (£) figures.

Name of smaller authority: **St Cuthbert Without Parish Council**

County area (local councils and parish meetings only): **Cumbria**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **H Broatch Clerk/Responsible Financial Officer**

Date: **15/04/2021**

		£	£
Balance per bank statements as at 31 31/03/2021			
Business Premium Account	account 1	11,230.9	
Community Account	account 2	30,577.9	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			41,808.8
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31 31/03/2021			
Cheque No	85	(110.00)	
	86	(360.00)	
	87	(20.00)	
	89	(151.10)	
[add more lines if necessary]	90	(847.97)	
	item 6		
	item 7		
	item 8		
			(1,489.07)
Add: any un-banked cash as at 31/3/21		-	
			-
Net balances as at 31/3/21 (Box 8)			<u>40,319.7</u>