

# St Cuthbert Without Parish Council

**Minutes of the Meeting held on Thursday 24 September 2020 at 1930 in a Virtual Meeting Room.**

**Present:** Cllrs D Pearson (Chairman), R Taylor (Vice Chairman), T Gear, J Hayton, R Raven, S Reed, A Smith, E Wallace, and J Westmorland.

**Also Present:** H Broatch (Clerk/RFO), City and County Cllr T Allison, County Cllr N Marriner and City Cllr A McKerrell.

**Noted before start of meeting** that Councillors were agreeing to the rules below by joining the virtual meeting:

- a) Meetings may be recorded for the purpose of minute taking/ any recording will be disposed of within 24hrs.
- b) All microphones to be on mute.
- c) The Chairman will ask at the start of an agenda item and/or at the end if those Councillors using “audio only” have any comments they wish to make.
- d) If using video Councillors are asked to put up their hands if they wish to speak.
- e) Councillors will only unmute when they have been invited to speak by the Chairman.
- f) Respond to the Chairman when your name is called. Councillors and Members of Public will introduce themselves to the meeting when raising a point.
- g) Adhere to the Councils Code of Conduct, General Standing Orders and Supplementary Standing Orders
- h) Speak clearly and look into the camera.
- i) Be aware of time lags and allow time for participants to respond.
- j) The Chairman will invite members of the public and County/City Cllrs (who have registered with the Clerk that they wish to speak under Agenda Item on Public Participation) to unmute and speak to the meeting.
- k) The Chairman will mute your microphone after you have spoken.
- l) Turn phones to silent and reduce background noises as far as possible.
- m) The Chairman will ask those Councillors who are **not** supportive of a resolution to put their hands up. He will then ask those on “audio only” if they are supportive or not. The Clerk will do the count for the voting.

### **33. APOLOGIES FOR ABSENCE**

**RECEIVED** apologies for absence from Cllrs S Bird, B Dodd and I Stewart and **APPROVED** reasons for absence. **Also received** apologies from City Cllrs J Collier and J Ellis-Williams.

### **34. MINUTES OF MEETINGS HELD ON 25 JUNE 2020 AND 30 JULY 2020**

**AUTHORISED** the Chairman to sign, as a correct record, the minutes of the meetings on 25 June 2020 and 30 July 2020.

### **35. REQUEST FOR DISPENSATIONS BY MEMBERS**

**NOTED** no requests for dispensation made to either the full Council or to the Clerk.

### **36. DECLARATION OF INTERESTS**

**36.1 NOTED** no declarations of interests.

**36.2 NOTED** that the City Council has asked that the Clerk remind all Members of their legal responsibility to keep their Declarations of Interest Returns up-to-date.

### **37. PUBLIC PARTICIPATION – no members of the public present.**

**COUNTY COUNCILLOR AND DISTRICT COUNCILLOR’S REPORTS** - no reports but both Councillors in attendance sought and were given approval from the Chairman to contribute to Agenda Item 45.

### **38. PLANNING APPLICATIONS**

**38.1 NOTED** that application 20/0351 The Barn, Wreay CA4 ORP was granted permission.

**38.2 NOTED** no observations were submitted by the Clerk (in consultation with Members on the following applications:

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20/0427	Dhaki Tandoori Restaurant Carleton CA1 3DS	Display of 1No Internally Illuminated Fascia Sign and 1No Internally Illuminated Pole Mounted Sign to Replace Existing Signage
20/0555	Staggs Cottage, Brisco CA4 0QS	Erection of Glazed Porch to Front Elevation (Revised Application)
20/0556 LBC	As Above	As Above
20/0573	The Carleton Clinic, Cumwhinton Drive, Carlisle CA1	Erection of Single Storey Modular Building

**NOTED** that 20/0427 has been granted permission.

**38.3 NOTED** the Clerk submitted observations (in consultation with Members) on the following application:

20/0500	L/A Carleton Farm London Rd CA1 3TY	Erection of 50No Dwellings (including 20% Affordable) With Associated Infrastructure & Open Space	Observations 1. Sewell Lonning needs to be widened its full length. 2. Garden Village – understanding no new development at scale unless already permitted.
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**38.4 RESOLVED** to submit no observations on the following applications:

20/0591	2 Dalesman Drive CA1 3TH	Creation of New Pedestrian and Vehicular Access
20/0569	5 Hunters Crescent CA1 3TA	Erection of Single Storey Detached Outbuilding in Front Garden Area
20/0625	13 Newbiggin Road, Durdar CA2 4UQ	Conversion of Garage to Sunroom & Utility Together with Replacement of Flat Roof with Hipped Roof
20/0623	Leslies Nurseries, Durdar Rd, CA2 4TR	Erection of 21No Dwellings

## 39. PLANNING FOR THE FUTURE CONSULTATION

**NOTED** the Government has published a White Paper proposing major changes to the planning process. The consultation is in two stages. Stage 1 proposes amendments to existing legislation and the deadline for feedback is 1 October 2020. Stage 2 proposes more fundamental changes and new legislation. The consultation on Stage 2 closes on 29 October 2020.

**RESOLVED** that Members to send any comments on the White Paper detailing proposed new legislation to the Clerk and Cllr S Reed to give the Clerk a paragraph on his views on affordability and the influence of the major developers on supply and demand; the Clerk would then draft up a response which she would clear with the Chairman and Vice Chairman before submitting for the deadline of 29 October 2020.

## 40 PROPOSALS FOR LOCAL GOVERNMENT REORGANISATION

**NOTED** the report and **RESOLVED** to support the interim position statement prepared by CALC on the understanding that there was some way to go on what the detail of unitary would mean for Cumbria. The main concerns expressed were about the potential adverse implications of savings for service delivery and standards.

## 41. CARLISLE SOUTH LINK ROAD

**41.1 NOTED** no updates from Cumbria County Council.

**41.2 NOTED** the issues regarding the compulsory acquisition of the land at Carleton Picnic Area were resolved and that that Cumbria County Council confirmed that the Carleton Picnic Area is not part of the

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compulsory land acquisition. The Parish Council's Land Agent was involved in and copied in on the exchange of emails and letters with Cumbria County Council.

## 42. ST CUTHBERT'S GARDEN VILLAGE

**NOTED** that the Carlisle City Council's Members Advisory Group met on 21 September 2020 to consider the Masterplan. The Clerk had also written to City Council asking what plans for are in place for consulting the Parish Council and the Public in the current challenging times. The Clerk reported that she had heard back from the City Council who wanted to set up a separate consultation meeting in a virtual meeting room with the Parish Council. They had said that this would be the first of a few meetings during the process of finalising the Masterplan and the Supplementary Planning Advice.

## 43. FINANCE

**43.1 2020/21 National Salary Award – NOTED** that NALC has published the new pay scales. The Clerk's salary for September 20 is based on the new pay scale and includes arrears back dated to 1 April 2020. The Standing Order will be amended after the Parish Council Meeting in October. Until this is actioned any shortfall will be claimed through Clerk Expenses Claims.

**43.2 Fellrunner Village Bus Ltd – RESOLVED** to make a contribution of £17.50 (based on 50 passenger journeys over the last 12 months in the Parish at £0.35 per journey) (Moved by Cllr A Smith and Seconded by Cllr J Hayton) plus an additional donation of £32.50 recognising the challenges faced by the Fellrunner Village Bus during lockdown and other challenges they are facing ensuring compliance with Coronavirus rules (Moved by Cllr D Pearson and Seconded by Cllr J Hayton).

**43.3 AUTHORISED** payment of the accounts listed below totalling £3191.39. The Clerk/RFO will meet with cheque signatories to get the cheques and schedule signed.

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	GROSS AMOUNT £	VAT INCLUDED £
26	1/8/20	EON	D/D	Electrical Supply	65.88	3.14
27	5/8/20	Ian Rumney SG&L	S/O	Grass Cutting	650.83	
28	28/8/20	H R Broatch	S/O	Salary August 20	580.60	
29	1/9/20	Ian Rumney SG&L	S/O	Bus Shelter Maintenance	100.00	
30	1/9/20	Ian Rumney SG&L	S/O	Grass Cutting	630.86	
31	2/9/20	EON	D/D	Electrical Supply	65.88	3.14
32	17/9/20	HR Broatch	201063	Clerks Expenses including backdated pay rise	186.20	
33	30/9/20	HR Broatch	S/O	Salary Sept 20	580.60	
34	30/9/20	HMRC	201064	PAYE August £146.17 September £184.37	330.54	

**43.4 Monthly Bank Reconciliations** (July and August 2020) – **RECEIVED AND NOTED** the reconciliations and balances (attached) (audited by Cllr A Smith).

## 43.5 NOTICEBOARDS

**NOTED** the report and **RESOLVED** that the Clerk/RFO purchase new Noticeboards for Durdar X Roads and for Blackwell Play Area at a total cost of £2467.00 plus VAT noting that the cost includes for supply, delivery and insured installation (plus removal and disposal of existing noticeboard at Durdar X Roads) and that both noticeboards come with a 10 year guarantee. (Moved by Cllr A Smith and Seconded by Cllr C Stringfellow)

Cllr E Wallace advised the Clerk of another supplier (and subsequently offered help for installation). The Clerk has a list of noticeboards that need replacement or are new and thanked him for this information which she would consider when reporting on these.

The Clerk was asked to contact Persimmons about contributing to purchase and installation of Noticeboards at Speckled Wood.

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## **44. RISK MANAGEMENT AND LIABILITIES**

**NOTED** that the Clerk advised there were no issues with her latest inspection of sites and woodland. Cllr D Pearson advised that he had no issues with the Blackwell Play Area. The cradle seat had been replaced. He advised that he is currently in County Durham and will be for the next 3-4 weeks and that in the meantime Cllr J Westmorland and the Clerk would do the Play Area inspections. The external inspection of the Play Area is due to be done in October 2020.

## **45. TRAFFIC SPEED CONCERNS**

**NOTED** the report and the updates from County Cllrs T Allison and N Marriner.

**RESOLVED** that the Clerk would put in a grant application to the Wetheral Grants Panel for £1,500.00 towards the cost of purchasing a Speed Indicator for Brisco and the balance would be funded from Parish Council funds and that the Clerk and County Cllr T Allison would continue to liaise on progressing three ATCs (Durdar Road, Newbiggin Road and Burthwaite). The Parish Council confirmed that it was happy for City Cllr N McNulty to apply for grant and other funding on its behalf along with several other Parish Councils.

## **46. CLERK'S REPORT – NOTED.**

## **47. AREAS OF CONCERN -**

**NOTED** no decisions can be taken at the meeting but the Clerk can be asked to investigate and report back to a future meeting or, if appropriate, to report to the relevant authority. Chairman reminded Members to contact the Clerk by email with any areas of concern.

Cllr S Reed reported that he had reported concerns about signage to the Highways Hotline.

Cllr E Wallace reported that access was being made to the land opposite the Plough Inn by going through the hedge just beyond the Pub Sign and the Clerk was asked to report to the next meeting on what was supplied to PC and said in Planning Application by the developer about access both across the Village Green and from the strip of land opposite the Plough Inn.

Cllr S Stringfellow and Cllr S Reed reported on the piece of land at Sycamore House that was not being maintained but which they clearly identified as Highway. Cllr S Reed had contacted Highways Authority and the Clerk had contacted Carlisle City Council. Both had said it was not their responsibility. The Clerk will continue to pursue acceptance from the County Council that it is their responsibility and report to next meeting.

Cllr S Stringfellow asked about progress with bulb planting on the greenspace at Parklands. The Clerk reported no progress to-date.

## **48. DATE OF NEXT MEETING**

**NOTED** that the next meeting will be on Thursday 29 October 2020 at 1930 and the working assumption is that this will be held in the virtual meeting room.

Agenda Items to be with the Clerk by 1200 on Tuesday 20 October 2020.