

St Cuthbert Without Parish Council

Parish Clerk/RFO: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX
Tel: 016977 41766 Email: clerk@stcuthbertwithout.org.uk Website: www.stcuthbertwithout.org.uk

18 September 2020

Dear Councillor

You are summoned to attend the **COUNCIL MEETING** on **Thursday 24 September 2020 at 7.30pm** in the **Virtual Meeting Room**. Members of the public and press are also invited to attend the meeting.



Clerk/RFO

Please note that Councillors and Parishioners are agreeing to the rules below by joining the virtual meeting:

- a) Meetings may be recorded for the purpose of minute taking/ any recording will be disposed of within 24hrs.
- b) All microphones to be on mute.
- c) The Chairman will ask at the start of an agenda item and/or at the end if those Councillors using “audio only” have any comments they wish to make.
- d) If using video Councillors are asked to put up their hands if they wish to speak.
- e) Councillors will only unmute when they have been invited to speak by the Chairman.
- f) Respond to the Chairman when your name is called. Councillors and Members of Public will introduce themselves to the meeting when raising a point.
- g) Adhere to the Councils Code of Conduct, General Standing Orders and Supplementary Standing Orders
- h) Speak clearly and look into the camera.
- i) Be aware of time lags and allow time for participants to respond.
- j) The Chairman will invite members of the public and County/City Cllrs (who have registered with the Clerk that they wish to speak under Agenda Item on Public Participation) to unmute and speak to the meeting.
- k) The Chairman will mute your microphone after you have spoken.
- l) Turn phones to silent and reduce background noises as far as possible.
- m) The Chairman will ask those Councillors who are **not** supportive of a resolution to put their hands up. He will then ask those on “audio only” if they are supportive or not. The Clerk will do the count for the voting.

Members of the public and press who would like to join the meeting in the virtual meeting room are asked to contact the Clerk by 1730 on 23 September 2020 to get the joining instructions. You can join the virtual meeting room by using your computer, ipad, mobile phone or landline. If you use your phone you will be able to hear the meeting but will not be seen by other participants.

AGENDA

33. APOLOGIES FOR ABSENCE

To receive apologies for absence; **approve** reasons for absence; and welcome members of the public and the press.

34. MINUTES OF MEETINGS HELD ON 25 JUNE 2020 AND 30 JULY 2020

To authorise the Chairman to sign, as a correct record, the minutes of the meetings (Attached).

35. REQUEST FOR DISPENSATIONS BY MEMBERS

To note any requests for dispensation made to either the full Council or to the Clerk

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36. DECLARATION OF INTERESTS

36.1 Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and to register these with the Clerk/RFO by email in advance of the meeting.

36.2 Members are asked **to note** that the City Council has asked that the Clerk remind all Members of their legal responsibility to keep their Declarations of Interest Returns up-to-date.

37. PUBLIC PARTICIPATION

Members of the public to be invited to make any comments or representations

Please contact the Clerk/RFO and submit any comments or representations you would like to raise at this meeting in writing or by email (with your name and address) by **1730 on 23 September 2020**. The contact details for Clerk/RFO are above. Please also let her know if you wish to speak at the meeting as this agenda item will be the only opportunity to so. The Clerk will advise you how to join the virtual meeting room and the rules/protocols that apply.

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

To receive and note information items relevant to the Parish. Please raise these in writing or by email with the Clerk by **1730 on 23 September 2020**.

38. PLANNING APPLICATIONS

38.1 To note that application 20/0351 The Barn, Wreay CA4 0RP was granted permission.

38.2 To note no observations were submitted by the Clerk (in consultation with Members on the following applications:

20/0427	Dhaki Tandoori Restaurant Carleton CA1 3DS	Display of 1No Internally Illuminated Fascia Sign and 1No Internally Illuminated Pole Mounted Sign to Replace Existing Signage
20/0555	Staggs Cottage, Brisco CA4 0QS	Erection of Glazed Porch to Front Elevation (Revised Application)
20/0556 LBC	As Above	As Above
20/0573	The Carleton Clinic, Cumwhinton Drive, Carlisle CA1	Erection of Single Storey Modular Building

38.3 To note the Clerk submitted observations (in consultation with Members) on the following application:

20/0500	L/A Carleton Farm London Rd CA1 3TY	Erection of 50No Dwellings (including 20% Affordable) With Associated Infrastructure & Open Space	Observations 1. Sewell Lonning needs to be widened its full length; 2. Garden Village – understanding no new development at scale unless already permitted.
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38.4 To resolve whether to submit any observations on the following applications:

20/0591	2 Dalesman Drive CA1 3TH	Creation of New Pedestrian and Vehicular Access
20/0569	5 Hunters Crescent CA1 3TA	Erection of Single Storey Detached Outbuilding in Front Garden Area
20/0625	13 Newbiggin Road, Durdar CA2 4UQ	Conversion of Garage To Sunroom & Utility Together With Replacement of Flat Roof with Hipped Roof

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39. PLANNING FOR THE FUTURE CONSULTATION

To note the Government has published a White Paper proposing major changes to the planning process. The consultation is in two stages. Stage 1 proposes amendments to existing legislation and the deadline for feedback is 1 October 2020. Stage 2 proposes more fundamental changes and new legislation. The consultation on Stage 2 closes on 29 October 2020. **To resolve** whether to submit any comments on Stage 1 and whether to agree the recommendations in the attached report about how to reach a position where comments can be made or otherwise on Stage 2 proposals at the next meeting on 29 October 2020.

40 PROPOSALS FOR LOCAL GOVERNMENT REORGANISATION

To note the attached report and **to resolve** whether to make any observations to CALC.

41. CARLISLE SOUTH LINK ROAD

41.1 To note no updates from Cumbria County.

41.2 To note the issues regarding the acquisition of the land at Carleton Picnic Area were resolved and that that Cumbria County Council confirmed that the Carleton Picnic Area is not part of the compulsory land acquisition. The Parish Council's Land Agent was involved in and copied in on the exchange of emails and letters with Cumbria County Council.

42. ST CUTHBERT'S GARDEN VILLAGE

To note that Carlisle City Council's Members Advisory Group are meeting on 21 September 2020 to consider the Masterplan. The Clerk has also written to City Council asking what plans for are in place for consulting the Parish Council and the Public in the current challenging times. The Clerk will update at the meeting.

43. FINANCE

43.1 2020/21 National Salary Award – to note that NALC has published the new pay scales. The Clerk's salary for September 20 is based on the new pay scale and includes arrears back dated to 1 April 2020. The Standing Order will be amended after the Parish Council Meeting in October. Until this is actioned any shortfall will be claimed through Clerk Expenses Claims.

43.2 Fellrunner Village Bus Ltd – to resolve whether to make a contribution of £17.50 (based on 50 passenger journeys over the last 12 months in the Parish at £0.35 per journey). Fellrunner has also asked if the Parish Council would consider an additional contribution this year because of the revenue losses and other challenges they are facing due to Coronavirus.

43.3 To authorise payment of the accounts listed below totalling £3191.39. The Clerk/RFO will meet with cheque signatories to get the cheques and schedule signed.

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	GROSS AMOUNT £	VAT INCLUDED £
26	1/8/20	EON	D/D	Electrical Supply	65.88	3.14
27	5/8/20	Ian Rumney SG&L	S/O	Grass Cutting	650.83	
28	28/8/20	H R Broatch	S/O	Salary August 20	580.60	
29	1/9/20	Ian Rumney SG&L	S/O	Bus Shelter Maintenance	100.00	
30	1/9/20	Ian Rumney SG&L	S/O	Grass Cutting	630.86	
31	2/9/20	EON	D/D	Electrical Supply	65.88	3.14
32	17/9/20	HR Broatch	201063	Clerks Expenses including backdated pay rise	186.20	
33	30/9/20	HR Broatch	S/O	Salary Sept 20	580.60	
34	30/9/20	HMRC	201064	PAYE August £146.17 September £184.37	330.54	

43.4 Monthly Bank Reconciliations (July and August 2020) – to receive and note the reconciliations and balances (attached) (audited by Cllr A Smith).

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43.5 NOTICEBOARDS

To note attached report and **to resolve** whether to approve the purchase and installation of new noticeboards at Durdar and Blackwell Common as detailed therein.

44. RISK MANAGEMENT AND LIABILITIES

To note verbal reports from Chairman & Clerk.

45. TRAFFIC SPEED CONCERNS

To note the attached report and **to resolve** whether to agree the recommendations from the Clerk.

47. CLERK'S REPORT – To note

48. AREAS OF CONCERN

To note no decisions can be taken at the meeting but the Clerk can be asked to investigate and report back to a future meeting or, if appropriate, to report to the relevant authority.

49. DATE OF NEXT MEETING

To note that the next meeting will be on Thursday 29 October 2020 at 1930 and the working assumption is that this will be held in the virtual meeting room.

Agenda Items to be with the Clerk by 1200 on Tuesday 20 October 2020.