

St Cuthbert Without Parish Council

Minutes of the meeting of St Cuthbert Without Parish Council held on Thursday 26 September 2019 at 7.30pm at Carleton Day Centre.

Present: Cllrs D Pearson (Chairman), S Bird, L Cameron, P Cherry, B Dodd, T Gear, J Hayton, R Raven, S Reed, I Stewart, A Smith, E Wallace and J Westmorland.

The Clerk/RFO H Broatch, County Cllrs T Allison (joined meeting at 8pm) and N Marriner, City Cllr A McKerrell

144. APOLOGIES FOR ABSENCE

RECEIVED apologies for absence from Cllrs Rachel Taylor (Vice Chairman) and C Stringfellow and **APPROVED** reasons for absence. Received apologies from City Cllrs J Collier, J Ellis-Williams, and N McNulty.

145. MINUTES

AUTHORISED the Chairman to sign, as a correct record, the minutes of the meeting held on 25 July 2019 (moved by Cllr I Stewart and seconded by Cllr J Westmorland).

146. REQUEST FOR DISPENSATIONS BY MEMBERS

NOTED that Cllr D Pearson had requested a dispensation because of his interest (as an employee of Carlisle City Council) in Agenda Item 52.

147. DECLARATION OF INTERESTS

NOTED that no declarations were made.

148 EXCLUSION OF PRESS AND PUBLIC

RESOLVED to not exclude press and public for agenda item on Draft Conservation Proposals for Wreay. Resolved to move this agenda item up to follow public participation and to move County Councillor and District Councillor Reports to after item on Conservation Proposals because County and City Cllr T Allison had advised he would be arriving late.

149. PUBLIC PARTICIPATION

NOTED Member of the public in attendance who wanted clarification on next steps for Garden Village proposals and raised concerns about the significant changes that the proposals meant for Durdar.

150. BRISCO AND WREAY DRAFT CONSERVATION PROPOSALS

NOTED presentation by City Council Officer on proposals for Brisco and Wreay, He who was at meeting to ask Members for their initial comments and to check if there were any major inaccuracies before the proposals went to Carlisle City Council Executive for approval to go out to public consultation. The expectation was that if the Executive approved the Parish Council would be formally consulted at its meeting in November. An open public meeting would also be held in November.

151 COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

NOTED that County Cllr T Allison was progressing Brisco speed control measures and would report to next meeting and in discussions about Burthwaite.

152. CLERK'S PROGRESS REPORT – NOTED.

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153. PLANNING APPLICATIONS

153.1 NOTED the applications that were granted permission by the Planning Authority:

19/0480	Fourways North Park Brisco CA4 0RB	Extension to Rear of Property, Demolish Conservatory/Sunroom to Allow for New Kitchen. New Extension will allow for extra bedrooms at the property plus study area. Making New Larger Bathroom /WC for Easier Accessibility
19/0523	15 The Willows Durdar CA2 4UP	Erection of Summer House in Rear Garden
19/0542	2 Carleton Hill Cottage, Cocklakes, CA4 0BN	Front and Rear Single Storey Extension to Provide Additional Living Accommodation; Installation of First Storey Balcony to Rear Extension.
19/0066 Revised 31/7/19	L/A The Green, Wreay	Erection of 2No Detached Dwellings (Revised Application)
19/0185	Land Bounded by Hammonds Pond, Oaklands Drive and Durdar Road	Erection of 104 No Dwellings (Revision of Previously Approved Permission 12/0793 Phase 3b to Increase Number of Dwelling from 89(No) to 104 (No). And reconfiguration of Layout Granted Permission Subject to Legal Agreement
19/0579	Woodside Lodge, Wreay CA4 0FH	Continuation of Partial Replacement of Windows and Doors (LBC)
19/0546	Howgill Farm, Carleton CA4 0BS	Erection of Single Storey Rear Extension to Provide Sunroom and Frontage Boundary Wall to Replace Hedge and Field Access

153.2 NOTED that no observations were submitted to the Planning Authority by the Clerk (under delegated powers following consultation with Members) on the following applications:

19/0579	Woodside Lodge, Wreay CA4 0FH	Continuation of Partial Replacement of Windows and Doors (LBC)
19/0584	Golden Fleece Service Station Carleton CA4 0AN	Extension to Existing Tank Farm to House 1No Additional Above Ground Tank; Erection of Truck Wash Within Existing HGV Park Including Alterations to Layout Together With GRP Switchgear Enclosure to Service Car Charging Bays
19/0604 (LBC)	Brookside, Brisco, CA4 0QW	Replacement Windows

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19/0639	Land North of Moorside Drive and Valley Drive CA1 3TQ	Display of Non-Illuminated Free Standing Sign
19/0002/HDG	Land North of Scugger House Farm, Durdar Road, CA2 4TG	Removal of Dead Hedgerow Comments submitted on behalf of PC about not removing mature trees and mitigation for loss of habitat.

153.3 NOTED objections were submitted to the Planning Authority by the Clerk (under delegated powers following consultation with Members) on the following applications:

19/0066 Revised 31/7/19	L/A The Green, Wreay	Erection of 2 No Detached Dwellings (Revised Application)
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153.4 RESOLVED to submit no observations (subject to the City Council's expert advice) to the Planning Authority on the following applications:

19/0459/TPO	Carleton Clinic West of Cumwhitton Drive CA1 3DY	TPO
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154 TREES

154.1 NOTED that the report commissioned from Atkins by Carlisle City Council on appropriateness of the trees at Parklands to their setting will go to their DCR Committee on 11 October 2019.

154.2 NOTED the TPO307 was approved by Carlisle City Council for Old Carleton Clinic. Objections and observations can be submitted up to 11 October 2019.

155. WREAY VILLAGE GREEN

NOTED that the Church Commissioners have confirmed that they own the Village Green and that the Clerk is in discussions with them about the extent of their land ownership.

156. CARLISLE SOUTH LINK ROAD

NOTED no updates.

157 ST CUTHBERT'S GARDEN VILLAGE

157.1 NOTED that Members had a workshop with Officers from Carlisle City Council (and a Consultant working with them) about the Phase 2 Masterplan on Thursday 19 September 2019. The City Council asked the Members present to tell them what they liked and disliked about each of the Options and to summarise what they felt were the overall priorities for the Garden Village. The Members present listed social integration; carbon neutrality; and being part of an integrated strategic approach as their overall priorities. The Clerk was asked to forward to the City Council the report produced after the Parish Council Workshop on 25 October 2018 and the information held on Parish owned trees.

157.2 NOTED that the Parish Council has received an invitation to send a representative to a workshop on the Stage 2 Masterplan Draft Options which will be attended by a wide range of stakeholders. The workshop is on 11 October 2019 at the Racecourse. It will run from 1000 to 1230 and will be followed by lunch. **RESOLVED** to send a representative.

158 RISK MANAGEMENT AND LIABILITIES – NOTED verbal reports from Chairman & Clerk.

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159. TREE SURVEY

NOTED that GIS Solutions has undertaken the survey of the woodlands owned by the Parish Council and reported their findings. They had identified no significant matters or risks.

RESOLVED to ask the Clerk to get quotes (for next meeting) for remedial works needing a qualified tree surgeon and recommended in the survey by GIS Solutions.

160 CHAIRMAN NOMINATIONS 2020

NOTED that the Vice Chairman has advised the Chairman that she does not want to be nominated for the Chairman's role in May 2020. She will be conflicted by the proposals for the Carlisle South Link Road and the St Cuthbert's Garden Village due to her employment. She is happy to continue as Vice Chairman.

161 CENSUS REHEARSAL – NOTED.

162 PHONE BOX REMOVAL PROPOSALS

RESOLVED to make no comments and to ask Clerk to enquire about asset transfer so that the phone box could be used to host an AED.

163 BROADBAND CHAMPION

NOTED that Cllr R Taylor is the champion.

164 SPECKLAND WOOD PLAY AREA

NOTED that City Cllr N. McNulty has been approached by residents about developing a play area in Speckled Wood Ward. This is at the exploratory stage. The City Council could potentially fund the development and equipping of a play area but would want to explore who would pick up the ongoing running costs and other ongoing responsibilities. Cllr McNulty has asked if this is something the Parish Council would consider doing. **RESOLVED** this is something the Parish Council would want to consider exploring further.

165 FINANCE

165.1 NOTED income received- £1633.00 (VAT Reclaim)

165.2 RESOLVED to make the contribution requested by the Fell Runner for £25.80 (30p/journey).

165.3 Schedule of Payments – AUTHORISED payment and sign off by cheque signatories of accounts listed below totalling £2632.05

VN	Inv Date	PAYEE	CHQ NO	PURPOSE /EXPENDITURE	AMOUNT £
23	16/7/19	EON	D/D	Electricity Supply	61.70
24	24/7/19	EON	D/D	Electrical Supply	57.37
25	30/7/19	H Broatch	S/O	Salary July 19	580.60
26	30/7/19	HMRC	201032	PAYE July 19	146.17
27	2/8/19	EON	D/D	Electrical Supply	65.88
28	4/8/19	Colville Grounds Maintenance	S/O	Grounds Maintenance	638.98
29	31/8/19	H Broatch	S/O	Salary August 19	580.60
30	31/8/19	HMRC	201032	PAYE Aug 19	146.17
31	4/9/19	PKF Littlejohn LLP	201033	External Audit 18/19	240.00
32	29/8/19	The Fellrunner Village Bus Ltd	201034	Donation to Bus	25.80
33	26/9/19	H Broatch	201035	Expenses	88.78

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165.4 Monthly Bank Reconciliation – RECEIVED for 31 July 2019 and 31 August 2019. **NOTED** the reconciliation and balances authorised by Cllr A Smith, Internal Finance Auditor

165.5 AGAR 2018/19 – NOTED External Audit Report and that it will be published on website in compliance with legal requirements.

165.6 RESOLVED to adopt latest version of the Model Financial Regulations.

166 5G CONSULTATION – NOTED

167 UNIVERSITY OF LANCASTER ENVIRONMENT PLACEMENTS – NOTED

168 CORRESPONDENCE – NOTED

169 AREAS OF CONCERN -NOTED

Cllr A Smith raised question about legalities of yellow hi viz jacket on Durdar Road.

Cllr P Chery raised concerns about transit van parked on Newbiggin Road and for it to be reported as an abandoned vehicle.

Cllr S Bird raised concerns about the drainage and gulleys near High Wreay Farm

Cllr J Westmorland raised concerns about the burst pipe and junction and asked for it to be reported

Cllr B Dodd advised that the tree planted in memory of Richard Workman had died and Clerk to investigate a replacement and report back. Cllr S Reed said he might be able to help.

Cllr S Reed reported on his presentation to Carlisle City Development and Control Committee regarding planning application 19/0066 L/A The Green, Wreay.

170 DATE OF NEXT MEETING - NOTED

Thursday **28 November 2019** at 7.30pm at Wreay Village Hall.

Any agenda items to be submitted to Clerk by 12 Noon on Tuesday 19 November 2019.

Meeting closed at 9.30pm