**Minutes of the meeting of St Cuthbert Without Parish Council held on Thursday 25July 2019 at 7.30pm**

**at Wreay Village Hall**

**Present:** Cllrs D Pearson (Chairman), R.Taylor (Vice Chairman), S Bird, L Cameron, P Cherry, B Dodd, T.Gear, R Raven, S Reed, I Stewart, C Stringfellow, A Smith, and J Westmorland.

The Clerk/RFO H Broatch, County and City Councillor T. Allison, City Councillors J Collier and J Ellis-Williams.

130. APOLOGIES FOR ABSENCE

RECEIVED apologies for absence from Cllrs J Hayton and E Wallace and APPROVED reasons for absence; Received apologies from City Cllrs. A McKerrell, N. McNulty and County Cllr N. Marriner.

131. MINUTES

AUTHORISED the Chairman to sign, as a correct record, the minutes of the meeting held on 23 May 2019 following amendment to item 129 from Carleton to Brisco.

132. REQUEST FOR DISPENSATIONS BY MEMBERS

NOTED that Cllr D Pearson had requested a dispensation because of his interest (as an employee of Carlisle City Council) in Agenda Item 35.3.

133. DECLARATION OF INTERESTS

NOTED that no declarations were made.

City Cllr J Collier advised that as Member of Carlisle City Council Planning Committee he would not take part in discussion on following agenda item 138.

134. CO-OPTION TO SPECKLED WOOD WARD

RESOLVED to co-opt the nominee (Mr Trevor Gear) to the vacancy in Speckled Wood Ward and witnessed him sign his Declaration of Acceptance of Office.

135. CARLISLE SOUTH LINK ROAD

NOTED the proposals from the CSLR Team about the Carleton Picnic Area and RESOLVED to, in principle and subject to further detail, agree the car park be moved to be located off the site and on the new access road but to improve the safety of users by locating further back off the new access road; raise the level of the picnic area and take other appropriate measures to deal with flooding; additional picnic facilities etc to be installed where car park currently located; and access to bridleway etc to be maintained and protected.

NOTED the Clerk has completed the Statutory Notice Requiring Information As To Interests in Land to Cumbria County Council on behalf of the Parish Council as landowner of Carleton Picnic area.

136. ST CUTHBERT’S GARDEN VILLAGE

NOTED written update from Carlisle City Council. Clerk asked to raise concerns about engagement with the Parish Council and the increasing concern about lack of involvement.

137. PUBLIC PARTICIPATION

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR’S REPORTS

NOTED information items relevant for the Parish. County and City Cllr. T Allison reported on progress with Burthwaite and the speeding issue and advised he would report back on this and Brisco at next meeting.

138. CLERK’S PROGRESS REPORT – NOTED

City Cllr J Collier left the meeting.

138. PLANNING APPLICATIONS

138.1 NOTED the application that was granted permission by the Planning Authority:

|  |  |  |
| --- | --- | --- |
| 19/0396 (amended)  | Dalvene Carleton Road CA1 3EH | Demolition of Rear Conservatory; Erection of Single Storey Rear Extension to Provide Kitchen/Dining Area and Toilet/Shower; Front Window Changed To Double Door; Rear First Floor Windows Changed To Double Doors and Installation of Juliette Balcony. |

138.2 NOTED that the Parish Council’s application to the Planning Authority to have a Tree Preservation Order put on the tree at the proposed access to land adjacent to The Green at Wreay was granted approval. The City Council also decided to add three additional trees to the Order. (TPO 2019 Order No 304)

138.3 NOTED that no observations were submitted to the Planning Authority by the Clerk (under delegated powers following consultation with Members) on the following applications:

|  |  |  |
| --- | --- | --- |
| 19/0185 amended/further information | Land Bounded by Hammonds Pond, Oaklands Drive, and Durdar Road | Erection of 104 No Dwellings (Revision of Previously Approved Permission 12/0793 Phase 3b to Increase No of Dwellings from 89no to 104No and Reconfiguration of Layout) |
| 19/0496 | Park End Carleton CA1 3DY | Certificate of Lawful Existing Development Further Continued Unrestricted Residential Occupation of Park End |
| 19/0480 | Fourways North Park Brisco CA4 0RB | Extension to Rear of Property , Demolish Conservatory/Sunroom to Allow for New Kitchen. New Extension will allow for extra bedrooms at the property plus study area. Making New Larger Bathroom /WC for Easier Accessibility |

138.4 NOTED response from City Council to request to know what had been spent from S137 Agreement related to housing development at land bounded by Hammonds Pond, Oaklands Drive and Durdar Road and RESOLVED to ask for more detail.

138.5 NOTED objections were submitted to the Planning Authority by the Clerk (under delegated powers following consultation with Members) on the following applications:

|  |  |  |
| --- | --- | --- |
| 19/0459 | Land at Carleton Clinic to the West of Cumwhinton Drive  | Erection of Up to 160No Dwellings with Associated Car Parking Cycle Parking Open Space Landscaping and Associated Infrastructure. All Matters are Reserved Except for Access (Outline) |
| 19/0066 (amended) | L/A The Green Wreay | Amendments/Further information |

138.6 RESOLVED to submit no observations to the Planning Authority on the following applications:

|  |  |  |
| --- | --- | --- |
| 19/0523 | 15 The Willows Durdar CA2 4UP | Erection of Summer House in Rear Garden |
| 19/0542 | 2 Carleton Hill Cottage, Cocklakes, CA4 0BN | Front and Rear Single Storey Extension to Provide Additional Living Accommodation ; Installation of First Storey Balcony to Rear Extension. |
| 19/0546 | Howgill Farm, Carleton CA4 0BS | Erection of Single Storey Rear Extension to Provide Sunroom and Frontage Boundary Wall to Replace Hedge and Field Access |

139. RISK MANAGEMENT AND LIABILITIES – NOTED verbal reports from Chairman & Clerk that no major risks identified at the Parish Council sites and play area.

140. FINANCE
140.1 NOTED income received- £6.01 Bank Interest

140.2 Schedule of Payments – AUTHORISED payment and sign off by cheque signatories of accounts listed below totalling £3200.55.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VN** | **Inv. Date** | **PAYEE** | **CHQ. NO.** | **Purpose of Expenditure** | **AMOUNT £** |
| **14** | **30/5/19** | **Colvilles Ground Maintenance** | **S/O** | **Grounds Maintenance** | **638.98** |
| **15** | **30/5/19** | **H Broatch** | **S/O** | **Salary May 19** | **580.60** |
| **16** | **30/5/19** | **HMRC** | **201029** | **PAYE May 19** | **141.00** |
| **17** | **1/6/19** | **EON** | **D/D** | **Electricity Supply** | **53.75** |
| **18** | **5/6/19** | **Colvilles Ground Maintenance** | **201030** | **Supply and plant tree/protective fence** | **120.00** |
| **19** | **30/6/19** | **H Broatch** | **S/O** | **Salary June 19** | **580.60** |
| **20** | **30/6/19** | **HMRC** | **201029** | **PAYE June 19** | **160.67** |
| **21** | **17/7/19** | **H Broatch** | **201031** | **Clerk Expenses and Disbursements**  | **285.97** |
| **22** | **2/7/19** | **Colvilles Ground Maintenance** | **S/O** | **Grounds Maintenance** | **638.98** |

140.3 Monthly Bank Reconciliation – RECEIVED for 31 May 2019 and 30 June 2019. NOTED the reconciliation and balances authorised by Cllr A Smith, Internal Finance Auditor

140.4 1st Quarter Accounts – NOTEDe accounts for April – June 2019

141. CORRESPONDENCE – NOTED the following:

 CALC – Newsletters; Funding Event/CVS; Training Programme; Friday Round Up; ACT Gazette

 NALC – Annual Conference 2019; Legal Briefing

 Carnegie Trust – Newsletter

 Cumbria County Council – Wetheral Grants Panel deadlines for applications 30/9/19 and 2/3/20.

142. AREAS OF CONCERN

Cllr Stewart raised his continued concerns about the traffic on Redcat Road and especially the impact of the hedge and part of the road going as part of school development.

Cllr Westmorland raised his continued concerns about potholes on Lowry Street.

Cllr Bird asked the Clerk to report to Highways about a dangerous tree on the verge at the Old Vicarage, Wreay

Cllr Dodd asked the Clerk to get a quote from Eden Rivers Trust for a project to clear Himalayan Balsam from the River Petterill and to investigate who is liable for renovation of two fingerposts which he understands belong to Cumbria County Council.

Cllr Stringfellow asked Clerk to report to the City Council the permanent advertisement near the Church at Parklands and to find out who owns the Green at Parklands and who maintains it.

143. DATE OF NEXT MEETING –

NOTED:

Thursday 26 September 2019 at 7.30pm at Carleton Day Centre.

Any agenda items to be submitted to Clerk by 12 Noon on Tuesday 17 September 2019.

Meeting closed at 9.30pm.