

# St Cuthbert Without Parish Council

Parish Clerk/RFO: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX  
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22 November 2019

Dear Councillor

You are summoned to attend the **COUNCIL MEETING** that will be held at Wreay Village Hall on **Thursday 28 November 2019 at 7.30pm. This is a public meeting and all are welcome to attend.**



Clerk

**Please note that the planning documentation for 1/19/9012 CSLR will be available to view between 6.45pm and 7.15pm.**

## AGENDA

### 68. APOLOGIES FOR ABSENCE

To receive apologies for absence; approve reasons for absence; and welcome members of the public or press.

### 69. MINUTES OF MEETING HELD 26 SEPTEMBER 2019

To authorise the Chairman to sign, as a correct record, the minutes of the meeting.

### 70. REQUEST FOR DISPENSATIONS BY MEMBERS

To note any requests for dispensation made to either the full Council or to the Clerk

### 71. DECLARATION OF INTERESTS

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

### 72. EXCLUSION OF PRESS AND PUBLIC

To resolve whether to exclude the press and public from the meeting in respect of the confidential information or other special reasons which are prejudicial to public interest for Agenda Item 86.

### 73. PUBLIC PARTICIPATION

Members of the public to be invited to make any comments or representations

### COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

To receive and note information items relevant to the Parish.

### 74. CONSERVATION PROPOSALS FOR BRISCO AND WREAY

To note attached reports and to resolve whether to make any observations.

# St Cuthbert Without Parish Council

## 75. PLANNING APPLICATIONS

**75.1 to note** the application that was granted permission by the Planning Authority:

19/0002/HDG	Land North of Scugger House Farm, Durdar Road, CA2 4TG	Removal of Dead Hedgerow Comments submitted on behalf of PC about not removing mature trees and mitigation for loss of habitat.
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**75.2 to note** that no observations were submitted to the Planning Authority by the Clerk (under delegated powers following consultation with Members) on the following applications:

19/0832	1 Border Close, CA1 3TG	Erection of First Floor Extension Above Existing Garage to Provide 1No Bedroom/Bathroom Together With Two Storey Rear Extension to Provide Dining Room on Ground Floor With 2No Bedrooms Above (Revised Application)
19/0838	34 Cammock Avenue, CA2 4PD	Single Storey Rear Extension to Provide Kitchen/Dining Area. Extension to Existing Dormer Window to Increase Size of First Floor Bedrooms; Provision of Rear Roof Terrace at First Floor Level

**75.3 to note** attached update on expenditure from S106 for development at The Ridings Carlisle.

**75.4 to note** attached report about review of TPOs 148 and 247 and making of TPOs 307 and 308 Garlands, Carlisle which is going to Carlisle City Council Development and Control Committee on 22 November 2019.

**75.5 to resolve** whether to submit observations to the Planning Authorities on the following applications:

1/19/9012	Corridor of Land Between Jct 42 of M6 and the Newby West Roundabout (junction of A595 and A689 CNDR) to the South of Brisco, Durdar and Cummersdale Villages, Carlisle	Creation of Carlisle South Link Road
19/0852	L/A Hunters Crescent, Garlands Road, Carlisle	Display freestanding sign

## 76. CARLISLE SOUTH LINK ROAD

**To note** planning application being considered at Agenda Item 75.5.

## 77. ST CUTHBERT'S GARDEN VILLAGE

**77.1 To note** attached notes on Stakeholder Workshop (attended by Cllr E Wallace).

# St Cuthbert Without Parish Council

**77.2 To note** that the Parish Council received an invitation to send a representative to the City Council’s Members Advisory Group. Cllr D Pearson (Chairman) attended the meeting on 11 November 2019 and the papers and notes of that meeting are attached.

**77.3 To note** the attached report on Proposals for Parish Questionnaire and **to resolve** whether to approve the recommendations.

## **78. RISK MANAGEMENT AND LIABILITIES**

**78.1 to note** verbal reports from Chairman & Clerk.

**78.2 to note** Blackwell Common Play Area Inspection Report (no electronic version so Clerk will bring copies to the meeting) and **to resolve** whether to ask the Clerk to report to the next meeting on actions needed (in consultation with the Chairman).

**78.3 to note** that the Clerk has got a quote for £128.40 plus VAT for replacing the cradle seat from Komplan and **to resolve** whether to authorise the Clerk to order a replacement.

**78.4 to note** the Clerk has put signage on hold in light of inspection report comments and **to resolve** whether to add an emergency phone number and if so, what number to add.

**79. CLERK’S REPORT – to note** attached.

## **80. FINANCE**

**80.1 To note** income received- £5.59 (Bank Interest)

**80.2 Schedule of Payments – to authorise** payment and sign off by cheque signatories of accounts listed below totalling £3724.31.

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
35	3/9/19	Colville Grounds Maintenance	S/O	Grounds Maintenance	638.98
36	1/9/19	EON	D/D	Electricity Supply	65.88
37	30/9/19	H Broatch	S/O	Salary Sept 19	580.60
38	30/9/19	HMRC	201037	PAYE Sept 19	146.17
39	1/10/19	Colville Grounds Maintenance	S/O	Grounds Maintenance	638.98
40	3/10/19	EON	D/D	Electricity Supply	63.75
41	30/10/19	H Broatch	S/O	Salary Oct 19	580.60
42	30/10/19	HMRC	201037	PAYE Oct 19	146.17
43	5/11/19	Carlisle City Council	201038	Play Area Inspection	60.00
44	13/11/19	Colville Grounds Maintenance	S/O	Grounds Maintenance	638.98
45	21/11/19	H Broatch	201039	Clerk Expenses	164.20

**80.3 Monthly Bank Reconciliation – to receive** attached for 30 September 2019 and 31 October 2019 **and note** the reconciliation and balances authorised by Cllr A Smith, Internal Finance Auditor

**80.4 to note** 2<sup>nd</sup> Quarterly Accounts for up to 30 September 2019

## **81. Budget and Precept 2020/21**

**81.1 to note** attached report from Clerk/RFO and **to resolve whether** to approve the recommendations

**81.2 to resolve** whether to authorise the Chairman to sign the precept declaration for 2020/21

**82. CORRESPONDENCE – to note** attached schedule.

**83. CALC AGM to note** verbal report from Cllr S Reed who attended as representative.

## **84. AREAS OF CONCERN**

# St Cuthbert Without Parish Council

*No decisions can be taken on any matters raised but the Clerk may make investigations and/or they may be placed on the Agenda for a future meeting of this Parish Council*

**85. GROUNDS MAINTENANCE CONTRACT – To note** that Colville Ground Maintenance terminated the contract on 31 October 2019 and that the Clerk (in consultation with Members) will bring a report on seeking quotes for providing the service to the next meeting.

**Members of the Press and the Public may be asked to leave whilst Agenda Item 86 is discussed.**

## **86. TENDERS FOR TREEWORCS**

**To note** attached report and **to resolve** whether to award a contract for treeworks and if so which treeworks are to be included.

## **87. DATE OF NEXT MEETING**

Thursday **30 January 2020** at 7.30pm at Carlisle Racecourse.

**Any agenda items** to be submitted to Clerk by 12 Noon on Tuesday 21 January 2020.