

St Cuthbert Without Parish Council

Minutes of the meeting of St Cuthbert Without Parish Council held on Thursday 22 November 2018 at 1930 in Wreay Village Hall.

Present: Cllrs D. Pearson (Chairman), S. Bird, P. Cherry, B. Dodd, J. Hayton, D. Nugent, R. Raven, A. Smith and J. Westmorland.

The Clerk H. Broatch, County and City Councillor T. Allison, County Councillor N. Marriner and City Councillor A. McKerrell.

58. APOLOGIES FOR ABSENCE

RECEIVED apologies for absence from Cllrs L. Cameron, I. Stewart, C. Stringfellow, R. Taylor and E. Wallace and **APPROVED** reasons for absence. **NOTED** apologies from City Cllr. N. Christian.

59. MINUTES

AUTHORISED the Chairman to sign, as a correct record, the minutes of the meeting held on 27 September 2018.

60. REQUEST FOR DISPENSATIONS BY MEMBERS

NOTED there were no requests for dispensation made to either the full Council or to the Clerk

61. DECLARATION OF INTERESTS

NOTED that no declarations of interests were made.

62. PUBLIC PARTICIPATION

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

NOTED that:

County and City Cllr T. Allison had talked with Police about the concerns relating to traffic speeds in Brisco and on road from Blackwell Common past the Racecourse. The Police would liaise with Cllr P. Cherry about Brisco. County Cllr N. Mariner asked that the Clerk look into the possibility and implications of siting a mobile speed indicator on the left had side of the road near the Brisco X Roads. Cllr N. Marriner in meantime would talk with County Highways and report back. Cllr T. Allison advised that he thought Beamont and Burgh by Sands had installed a device for around £3600.

63 ST CUTHBERT'S GARDEN VILLAGE

63.1 NOTED the report on the Workshop held on 25 October 2018 and **RESOLVED** that City Cllr T. Allison would ask again about the Parish Council being represented on the City Council's Strategy Group. The Clerk to talk again with City Council Officers about funding for a Parish Survey.

63.2 NOTED the report by Cllr R Raven on the Bourneville Trust Visit

63.3 NOTED the notes of the Landscapes Workshop attended by Cllr D Pearson (Chairman)

64. PLANNING APPLICATIONS

64.1 NOTED that the following were granted permission by the Planning Authority:

18/0129	Carleton Farmhouse Carleton CA1 3EB	Replacement Windows (LBC)
18/0444	Scalesceugh Hall CA4 0BT	Creation of a Building to be used for Health and Wellbeing for the 55+ Year Group
18/0824	Wilstan, Wood Lane, Brisco CA4 0RF	Erection of Replacement Conservatory, Boiler Room and WC

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18\0864	1 Border Close CA1 2TG	Erection of 1 st floor extension above existing garage and Utility Room To Provide 1No bedroom and bathroom together with 2 Storey Rear Extension to Provide Dining Room on Ground Floor and 2No Bedrooms above.
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64.2 NOTED that no observations were submitted to the Planning Authorities by the Clerk (under delegated powers) on the following applications:

18/0959	Barrock View, Wreay, CA4 0RL	Erection of Replacement Eco Dwelling
18/0960	Coomara Veterinary Practice, Carleton CA4 0BU	Relocation and Widening of Existing Access to Car Park off A6. Change of Existing Garden to Provide Additional Parking

64.3 RESOLVED to make observations on the following:

18/0993	The Lodge, Brisco Hill, CA4 0QZ	Alterations to Existing Lodge to Extend Existing Pitches Roof area, Alterations to Entrance Porch, Installation of Lantern Rooflight over Kitchen and General Internal Re-Modelling	No Observations
18/1014	Greenlands Equestrian Centre CA4OPY	Erection of Outdoor Arena (Retrospective)	No Observations
18/1015	Former Stables, L/A Blackwell House, Durdar Road	Residential Development to Provide 42No Dwellings (30No Houses 9 No Apartments) Works to be Carried Out Include New Build, Conversion of Existing Buildings ad Works to Form 2 Improved Vehicular Accesses, Including the Demolition of No68 Durdar Road without compliance with Condition 1 of Previously Approved Permission 17/1073 to Amend Zone 4 (Houses 13-22)	Chairman to talk with Planning Department about concerns particularly relating to environmental impact Clerk to use her delegated powers (in consultation with the Chairman)and submit any comments before deadline.
18/1016	As Above	As above but to Amend Zone 5 (Houses 23-30)	As Above

64.4 NOTED the report from the Enforcement Officer, Carlisle City Council about current Review of TPO 148 at Garlands Estate. Once this review is completed a new order will be drawn up which will be subject to 28 days consultation. The old Order will stay in place until a new Order is approved. .

65. CLERK'S PROGRESS REPORT – NOTED. The report from Cllr E Wallace about the Picnic Area was deferred to the next meeting.

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66. ENW PRIORITY SERVICES REGISTER – RESOLVED that the Clerk should contact ENW about how to progress this matter and report back to next meeting.

67. WORKING TOGETHER – NOTED the proposals and that the Clerk would bring reports in the future as appropriate.

68. BLACKWELL COMMON PLAYAREA –NOTED that quotes are being sought to repair the damage and to deal with emerging gap around the outside edge and **to resolve** that the Clerk investigate the cost of having sign made and installed in response to need to comply with requirement to display emergency contact procedures. Clerk to report to next meeting.

69. PICNIC AREA – NOTED the report attached and the update from the Clerk that Police had installed permanent notices advising Members of the Public to phone 101 to report any anti-social activities. **RESOLVED** that the Clerk bring report to next meeting with recommendations for improving risk assessment and management. The connection between this matter and Item 70 were noted.

70. LIABILITIES –

70.1 NOTED the recent advice about managing tree liabilities and the advice from Orchard Tree Services that the wood at the Picnic Area (especially the Oak Tree) could do with some maintenance.

70.2 NOTED the advice from Insurers about the need for proactive risk management at the Picnic Area.

70.3 RESOLVED that the Clerk identify what liabilities the Council has; assess the risk; and review existing risk management activities and bring recommendations to next meeting. This report would also cover the matters discussed under Agenda Item 69.

71. FINANCE

71.1 NOTED income received- £2.38 Interest from HSBC.

71.2 Schedule of Payments – AUTHORISED payment and sign off by cheque signatories of accounts listed below totalling £2935.59

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
37	1/10/18	Colville Grounds Maintenance	S/O	Grass Cutting	624.00
38	2/10/18	EON	D/D	Electrical Supply	42.13
39	30/10/18	MFL	201004	Supply and Fit Bolts	204.00
40	31/10/18	H Broatch	S/O	Salary October	563.62
41	31/10/18	HMRC	201005	PAYE/NI October	141.36
42	31/10/18	Colville Grounds Maintenance	S/O	Grass Cutting	624.00
43	1/11/18	EON	D/D	Electrical Supply	43.53
44	15/11/18	Orchard Tree Surgery	201006	Emergency Tree Felling	480.00
45	15/11/18	H Broatch	201007	Clerks Expenses	113.20
46	15/11/18	H Broatch	201008	Clerk's Allowances	35.50
47	15/11/18	Hayton Parish Council	201009	Photocopying	64.25
	TOTAL				2935.59

71.3 Monthly Bank Reconciliation – RECEIVED AND NOTED the reconciliation and balances authorised by Cllr A Smith, Internal Finance Auditor

71.4 2nd Quarterly Accounts – RECEIVED receive the accounts and **NOTED** that there were no significant variations to-date against the budget for 2018/19.

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72. BUDGET AND PRECEPT 2019/20 – RESOLVED to

72.1 approve the attached report from the Clerk/RFO with proposals for Budget and Precept for 2019/20

72.2 authorise the Chairman to sign the notification to Carlisle City Council about the Precept for 2019/20 being set at £24,500.

73 CORRESPONDENCE – NOTED schedule

74. AREAS OF CONCERN – NOTED for investigation and reporting by Clerk

75. DATE OF NEXT MEETING

Thursday **24 January 2019** at 7.30pm at Carlisle Racecourse.

Any agenda items to be submitted to Clerk by 12 Noon on Tuesday 15 January 2019.

DRAFT