

St Cuthbert Without Parish Council

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX
Tel: 016977 41766 Email: clerk@stcuthbertwithout.org.uk

20 September 2018

Dear Councillor

You are summoned to attend the **COUNCIL MEETING** that will be held at Carleton Day Centre on **Thursday 27 September 2018 at 7.30pm**. This is a public meeting and all are welcome to attend.



Clerk

AGENDA

44. APOLOGIES FOR ABSENCE

To receive apologies for absence; approve reasons for absence; and welcome members of the public or press.

45. MINUTES

To authorise the Chairman to sign, as a correct record, the minutes of the meetings held on 26 July 2018 and 11 September 2018.

46. REQUEST FOR DISPENSATIONS BY MEMBERS

To note any requests for dispensation made to either the full Council or to the Clerk

47. DECLARATION OF INTERESTS

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

48. PUBLIC PARTICIPATION

Members of the public to be invited to make any comments or representations (including presentation on the proposals for the new school, Scalegate Road, Brisco)

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

To receive and note information items relevant for the Parish.

49. ST CUTHBERT'S GARDEN VILLAGE

49.1 to note the report attached on the Workshop held with Carlisle City Council on 6 September 2018.

49.2 to discuss the current position of the Parish Council on the proposals to date. The Chairman will lead this discussion.

St Cuthbert Without Parish Council

50. LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW OF ELECTORAL WARDS AND ST CUTHBERT WITHOUT PARISH COUNCIL WARDS

(consultation.lgbce.org.uk) – to note attached report and to resolve whether to respond to the consultation.

51. PLANNING APPLICATIONS

51.1 to note that the following were granted permission by the Planning Authority:

| | | |
|---------|---|---|
| 18/0191 | Stone Barn, Blackhall Wood Farm, Durdar CA5 7LH | Conversion of Agricultural Building Into 1No dwelling together with extensions to provide Kitchen, Lounge, Dining Room and Bathroom Without Condition 2 Imposed By Planning Permission 15/0835 to take account of new Structural Survey |
| 18/0385 | Land North of 401 Durdar Road CA2 4TR | Erection of 3no detached bungalows (Reserved Matters Application Pursuant to Outline Approval 16/0135) |
| 18/0556 | Birchwood Farm, Wreay CA4 0RS | Erection of Agricultural Building for Livestock (Pigs) |
| 18/0610 | 515 Durdar Rd, Carlisle CA2 4TU | Erection of Single Storey Side Extension to Provide Garage, Utility Rm, Shower Rm and Storage Area; First floor Side/Rear Extension to provide 1no Bedroom above |
| 18/0654 | Glenamara Garlands Road CA1 3SU | Extension Single Storey to Side and Rear to provide Granny Annexe |

51.2 to note the observations submitted to the Planning Authorities by the Clerk

| | | | |
|------------------------------------|--|--|---|
| 18/0025/TPO | 1 Twickenham Court CA1 3TW | Works on 2No Cypress Trees Subject to TPO | Objection to felling of trees - no evidence of serious danger risk or serious disease |
| 18/0027/TPO | 6 Cherry Lane CA1 3GJ | Removal of Branches Overhanging Roof | No objections if needed for safety reasons |
| 2/18/9002 (Cumbria County Council) | Thackwood Materials Recycling Facility Monkcastle on the C1037 Monkcastle Southwaite CAA 0PD | Use of Land on Minerals Recycling Facility and Construction of Buildings and Other Ancilliary Facilities | No observations. |
| 18/0444 | Scalesceugh Hall CA4 0BT | Creation of a Building to be used for Health and Welbeing for the 55+ Year Group | No Observations |
| 18/0029/TPO | 12 Pennine View Carlisle | Felling of 1No Horse Chestnut Tree Subject to TPO 148 | Objection - no evidence of risk safety or serious disease |

St Cuthbert Without Parish Council

51.3 to resolve whether to make any observations on the following:

| | | |
|---------------|--|---|
| 18/0790 | Scalegate Road Brisco | Erection of School & Associated Access, Car Parking, Sports Facilities. Landscaping and Substation. |
| 18/0818 | Ratten Row, Taupin Skail Barn, Dalston CA5 7AY | Single Storey Extension and Replacement Garage |
| 18/0819 (LBC) | As above | As above |
| 18/0824 | Wilstan, Wood Lane, Brisco CA4 0RF | Erection of Replacement Conservatory, Boiler Room and WC |
| 18/0803 (LBC) | 8 Worthington Place CA1 3TS | Provision of 1No Ensuite to Ground Floor Bedroom and Built in Wardrobes on 3 rd Floor Level (LBC)` |

52. CLERK'S PROGRESS REPORT – to note

52.1 AEDs – NWAS advise that officer hours have been reduced and therefore they have asked if the Parish Council can submit any questions in writing as she will not be able to attend a meeting.

52.2 Edwin Thompson/CSLR – contact made with Edwin Thompson about the Picnic Area Carleton.

52.3 Brisco X Roads – County Cllrs Marriner and Allison have secured installation of safety device.

52.4 Durdar X Roads – City Cllr A McKerrell advises that a Community Protection Warning Letter with Conditions has been served by the City Council on the garage owner. The conditions are that he is not to advertise vehicles for sale on highway; not to block the pavement opposite the garage; and not to park vehicles in the bus stop. The next step if the conditions are breached would be to serve a Community Protection Notice. If he breached again then this could lead to court action.

52.5 Tree Planting – grounds maintenance contractor will advise when it is appropriate to plant.

52.6 Highways Matters – reported and awaiting responses.

53. FINANCE

53.1 To note income received- £1993.77 (HMRC VAT refund)

53.2 Fellrunner Village Bus Ltd – to resolve whether following their request to make a donation of £14.10 (based on passenger journeys in the Parish over the last 12 months at 30p/journey) and to authorise payment be added to Schedule of Payments (53.2).

53.3 Schedule of Payments – to authorise payment and sign off by cheque signatories of accounts listed below totalling £3112.66:

St Cuthbert Without Parish Council

| VN | Inv. Date | PAYEE | CHQ. NO. | Purpose of Expenditure | AMOUNT £ |
|----|-----------|------------------------------|----------|-----------------------------|----------|
| 25 | 2/8/2018 | Colville Grounds Maintenance | S/O | Grass Cutting | 624.00 |
| 26 | 1/8/2018 | EON | D/D | Electricity Supply | 43.53 |
| 27 | 31/8/18 | H Broatch | S/O | Salary (August) | 563.62 |
| 28 | 1/9/2018 | HMRC | 201000 | PAYE & NI (August) | 141.36 |
| 29 | 3/9/2018 | Colville Grounds Maintenance | S/O | Grass Cutting | 624.00 |
| 30 | 1/9/2018 | EON | D/D | Electricity Supply | 43.53 |
| 31 | 17/9/2018 | H Broatch | 201001 | Clerk Expenses | 124.86 |
| 32 | 12/9/2018 | PKF Littlejohn LLP | 201002 | External Audit Fee 17/18 | 240.00 |
| 33 | 28/9/18 | H Broatch | S/O | Salary (September) | 563.62 |
| 34 | 28/9/18 | HMRC | 201000 | PAYE & NI (September) | 141.16 |
| 35 | 28/9/18 | HMRC | 201000 | NI (May, June, July) | 2.98 |
| | TOTAL | | | | 3112.66 |

53.4 Monthly Bank Reconciliations – to receive attached and note the reconciliation and balances authorised by Cllr A Smith, Internal Finance Auditor

53.5 External Auditor and Notification – to note attached external audit report and approve publication of notification on the website

53.6 CALC Membership Subscription Review 2018 – the proposed CALC/NALC membership fee for 2019/20 (using a revised method based on electorate for calculating CALC's proportion of the subscription fees) will be £421.08 (£199.69 for NALC and £221.39 for CALC). Any increases agreed at the 2018 AGM (to cover inflation etc) will be added to the sum above. The CALC/NALC membership fee for 2018/19 was £356.00. **To resolve** whether to make any comments for consideration by CALC Executive Committee Meeting on 20 October 2018. A decision on proposals will be taken at CALC AGM on 10 November 2018.

54. VILLAGE MATTERS

To resolve whether to replace and update the information signs on the noticeboards as they are out of date – previous Clerk contact details; email address and website details.

55. CORRESPONDENCE – to note

55.1 CALC – Monthly and Weekly Newsletters

55.2 CALC – AGM 10 November 2018 at Newbiggin Village Hall (Nr Stainton), Penrith. Details to follow.

56. AREAS OF CONCERN

No decisions can be taken on any matters raised but the Clerk may make investigations and/or they may be placed on the Agenda for a future meeting of this Parish Council

57. DATE OF NEXT MEETING

Thursday 22 November 2018 at 7.30pm in Wreay Village Hall, Wreay.

Any agenda items to be submitted to Clerk by 12 Noon on Tuesday 13 November 2018