

St Cuthbert Without Parish Council

Minutes of the Parish Meeting of St Cuthbert Without held on Thursday, 26 July 2018 at 1930 in Wreay Village Hall, Wreay.

PRESENT

Cllrs S Bird, L Cameron, B Dodd, J Hayton, D Nugent, I Stewart, C Stringfellow, J Westmorland and A Smith at 2010.

Cumbria County and City Councillor T Allison, County Councillor N Marriner and City Councillor A McKerrell

H Broatch (Clerk)

5 Members of the Public

24. APOLOGIES FOR ABSENCE

Received from Cllrs D Pearson (Chairman), R Taylor (Vice Chairman) and Cllr E Wallace (reasons for absence noted). Apologies also received from City Cllr. N Christian.

RESOLVED that in the absence of Cllrs D Pearson (Chairman) and R Taylor (Vice Chairman) that Cllr I Stewart will be Chairman for the meeting.

RESOLVED to consider request from Cllr D Pearson about how Parish Council wishes him to respond to requests for comments from press/media about GV proposals under agenda item 30.4 and planning consultation 18/0654 under Agenda Item 32.3.

NOTED that Cllr A Smith had advised the Clerk that she would be late due to major traffic delays on the M6.

25. MINUTES

RESOLVED that the Chairman sign, as a correct record, the minutes of the Annual Parish Meeting held on 24 May 2018.

26. REQUEST FOR DISPENSATIONS BY MEMBERS

NOTED none received.

27. DECLARATION OF INTERESTS

NOTED none received.

Public Participation Opened at 1932

28. PUBLIC PARTICIPATION

Parishioners from Wreay raised concerns about the cherry and other tree felling in the garden at the house that had been recently sold and which bordered the Village Green. Members explained that these trees were on private property and unlikely to be protected by Tree Protection Order (TPO) but asked the Clerk to check. They also raised concerns about the gullies in the middle of the Village needing to be emptied. The local Councillor agreed and the Clerk was asked to report this matter to Cumbria County Council Highways Department.

Parishioner from Carleton raised concerns about the access issues that would be caused at Moorside Drive by the construction traffic for the development planned by Gleeson Homes. The local Parish Councillors explained that they had met with the Area Manager for Gleeson Homes and shared their concerns about access but had not yet had a response. The Area Manager had said Gleeson Homes would leaflet all the residents before the development started and would get back to the local Parish Councillors before doing that. County and City Councillor T Allison said he had also been involved following contact from residents and he had been looking into the potential for alternative access route. He agreed to forward a copy of his letter to Gleeson Homes to the Clerk for circulation to the Parish Council.

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Parishioner from Burthwaite asked the Parish Council in their responses to consultation about proposals for St Cuthbert's Garden Village to consider lobbying for improvements in infrastructure and services especially those properties in the Parish who were off gas grid to benefit from any future investment in infrastructure and services for the neighbouring St Cuthbert's Garden Village.

Public Participation Closed at 1950

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

NOTED that County and City Cllr T Allison reported on the following matters:

Brisco X Roads – he had been in discussions with Kevin Crawley, Cumbria County Council Highways about installing speed activated indicators and it was agreed that the Clerk would investigate where the mobile device was and report back to meeting in September.

Pennine View – he had been working with the City Council's Enforcement Officer about the concerns relating to trees with TPOs raised by local residents. He would liaise with the Clerk about the outcomes of a survey he had done with local residents and follow any advice given by the City Council.

29. COMMUNITY AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs) –

Noted the apologies from Lauren Watson, Chain of Survival Lead Cumbria, North West Ambulance Service due to illness and deferred to next meeting.

30. ST CUTHBERT'S GARDEN VILLAGE

30.1 NOTED that

30.1.1 a workshop (independently facilitated) was held between representatives of the Parish Council and the City Council on 14 June 2018. The City Council Officers feedback was that this had been very useful and it was agreed that further workshops be held at appropriate times as the process moves forward.

30.1.2 the City Council has confirmed that housing developments in the Parish will be constrained to those within the existing Carlisle District Local Plan 2015-30 and have supplied information on the status of developments within that Local Plan 2015-30 Windfall developments will continue as defined in the Local Plan. It is the intention to produce a Local Plan for St Cuthbert's Garden Village in the near future and this would be incorporated into the Carlisle District Local Plan for 2015-30.

30.1.3 the latest round of public consultation would close on 10 August 2018. The City Council had also advised that they were setting up another round of meetings with landowners.

30.2 NOTED that the City Council Members' Advisory Group discussed representation by the Parish Council at their meeting. They are suggesting that instead of two Members attending the Advisory Group a more effective way forward would be for workshops between the City Council and the Parish Council be held in advance of Advisory Group Meetings, and the outcomes fed-in to the Advisory Group. The City Council had also said that the consultation process would be open for the Parish Council to make observations at any point in the process.

RESOLVED to ask the City Council for another workshop to be held in August and for it to start at 1930.

30.3 RESOLVED to include in the response to consultation the comments raised by the Parishioner under Public Participation.

30.4 RESOLVED that the Chairman should respond to press and media enquiries by saying that the Parish Council was actively engaged in the process; meeting regularly with the City Council as proposals developed; and listening to local people in the community.

30.5 NOTED that the County Council's preferred route for the Carlisle South Link Road was the green route and that they would be submitting a Business Case to Central Government in August 2018.

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RESOLVED that the Clerk on behalf of the Parish Council should contact Edwin Thompson who were providing advice to landowners because of any potential implications for areas such as the Picnic Area at Carleton and report back to the next meeting.

31. MEMORIAL RICHARD WORKMAN –

RESOLVED that the proposal (which had been discussed with the family) to plant a tree sapling, a native species (an English Oak) would be the right way to honour his memory. The Clerk was asked to liaise with the family and the grounds maintenance contractor to progress this. She was also asked to liaise with the Chairman and Cllr B Dodd about a plaque to be located with the tree.

32. PLANNING APPLICATIONS

32.1 NOTED that the following were granted permission by the Planning Authority

18/0131 Former White Quey Inn, Stoneraise, Durdar CA5 7AT Revised Application

18/0227 Durdar Farm CA2 4TU Residential Development

18/0378 Land Bounded by Hammonds Pond, Oaklands Drive and Durdar Road. Revised Design

18/0379 21 Durdar Road CA2 4SD Erection of Single Storey and Rear Extension together with canopy to Front Elevation

18/0432 Scalesceugh Lodge Carleton CA4 0BT Change of use from Agricultural to Domestic Garden

32.2 NOTED no observations were submitted to the Planning Authority by the Clerk regarding application 18/0556 Birchwood Farm Wreay CA4 0RS

32.3 RESOLVED to make no observations on the following:

18/0610 515 Durdar Road CA2 4TU Erection of Single Storey Extension to Provide Garage, Utility Room, Shower Room and Storage Area; First Floor Side/Rear Extension to Provide 1No Bedroom Above
18/0654 Glaramara Garlands Road CA1 3SU new extension at rear of property to provide a granny annexe for the occupants parents.

32.4 Planning Appeal – 17/0711 Land to Rear of Stribers 23 Newbiggin Road Durdar CA2 4UJ Proposed Removal of Existing Garage and Erection of 1No Dwelling.

NOTED that representations made in the past to the original application will be forwarded to the Planning Inspectorate and taken into account.

32.5 Enforcement Notice Appeal – NOTED the appeal against the enforcement notice EC/16/0139/EC served on Land North of Glebe House Wreay which related to the retrospective planning application for retention of hardstanding for parking of vehicles on field adjacent to existing parking compound.

RESOLVED that the Clerk should submit a response from the Parish Council in support of the enforcement notice.

33. CLERK'S PROGRESS REPORT – NOTED

33.2 the website has been launched and optimisation is ongoing. The Parish Council is compliant with the transparency requirements for 2018/19.

33.2 financial management procedures have all been reviewed; updated and are compliant with the requirements of Governance and Accountability for Smaller Authorities in England Practitioners Guide March 2018.

34. FINANCE

34.1 Schedule of Payments – RESOLVED to authorise payment and sign off by cheque signatories of accounts listed below:

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VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
12	31/5/18	H Broatch	S/O	Salary May	552.63
13	01/06/18	Colville Grounds Maintenance May	S/O	Grass Cutting	624.00
14	01/06/18	HMRC	996	PAYE May	143.80
15	22/5/18	John Kelly	997	Web Development	730.00
16	02/06/18	EON	D/D	Electrical Supply	43.53
17	30/6/18	H Broatch	S/O	Salary June	552.63
18	1/7/18	HMRC	996	PAYE June	140.80
19	3/7/2018	Colville Grounds Maintenance June	S/O	Grass Cutting	624.00
20	2/7/2018	EON	D/D	Electrical Supply	42.13
21	18/7/2018	H Broatch	998	Clerk Expenses	152.47
22	10/7/18	Hayton Parish Council	999	Photocopying recharge	37.33
23	30/7/18	H Broatch	S/O	Salary	552.63
24	30/7/18	HMRC	996	PAYE	141.00
	TOTAL				4336.95

34.2 Monthly Bank Reconciliations – NOTED the reconciliation and balances authorised by Cllr A Smith, Internal Finance Auditor

34.3 Quarterly Accounts – NOTED First Quarters Accounts for April- June 2018

34.4 Standing Order – RESOLVED that two signatories sign a letter authorising the bank to increase the Standing Order (paid on the last working date of each month) to H. Broatch to £563.62 (National Pay Award 2018/19)

35. VILLAGE MATTERS

Cllr D Nugent asked that the damaged Jubilee Tree on Blackwell Common be staked to support it. The Clerk reported that, despite the vandalism, the tree was growing and blooming. The Grounds Maintenance contractor had advised leaving it until later when it had finished blooming and then to fully assess the damage done. He would then be able to recommend whether to replace or not.

36. CORRESPONDENCE – NOTED:

36.1 CALC – Monthly and Weekly Newsletters – including proposals for training on planning; invitation to attend/submit motions to CALC AGM; and advising that CALC are reviewing their annual subscription fee structures. Cllr A Smith expressed an interest in attending training on planning. The Clerk will liaise with her on what dates are available.

36.2 CSLR – notification of decision by Cumbria County Council to progress the green route.

36.3 Rural Services Network Weekly Newsletters – updates on rural concerns.

36.4 NALC – report on Ledbury decision and advising that NALC will advise Parish Councils of any implications for policies and procedures.

37. AREAS OF CONCERN NOTED

37.1 Cllr B Dodd advised that Carlisle City Council had still not swept the streets at Carleton. Clerk to progress chase.

37.2 Cllr S Bird reiterated his concerns about the gully emptying in Wreay and onto the motorway. He also raised concerns about trees which needed maintenance and would liaise with the Clerk about location and land ownership.

37.3 Cllr P Cherry advised that the sign had still not been installed at Brisco Common. The Clerk advised that she understood the Grounds Maintenance Contractor would be installing by end of the week but would follow up. He had apologised for delay.

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37.4 Cllr A Smith raised the continuing concerns about parked cars at Durdar X Roads and the implications for road safety including pedestrians and public bus service users. Pedestrians were being forced to walk on the highway as footways were blocked and the buses were unable to use layby putting passengers boarding and alighting at risk. It was accepted that considerable efforts had been made by Councillors and bodies like the Police to resolve this matter. The Clerk was asked to investigate the potential of a multi-agency approach and to talk with Environmental Health at City Council and others about what actions could be taken and to report back to the next meeting.

37.5 Cllr L Cameron reported that trees and bushes at the Lonning (Cumwhinton Road/London Road) which was two way were causing safety concerns. The Clerk was asked to talk with the landowner.

37.6 Cllr C Stringfellow reported concerns about the state of the footway from the motorway bridge to Carleton Clinic. The Clerk would investigate with City and County Council and report back. He also raised safety concerns about the manhole at entrance to Cumwhinton Drive as it was loose.

37.7 Cllr I Stewart raised road safety concerns about the development of houses and construction traffic at Redcat Road/Scalegate Road. The Clerk to investigate what developers said in their Highway Management Plan and report back.

38. DATE OF NEXT MEETING

Thursday 27 September 2018 at 7.30pm in Carleton Day Centre, Carleton.

Any agenda items to be submitted to Clerk by 12 Noon on Tuesday 17 July 2018