

St Cuthbert Without Parish Council

Parish Clerk: Hazel Broatch Gladden Cottage Newtown Irthington Carlisle CA6 4NX
Tel: 016977 41766 Email: clerk@stcuthbertwithout.org.uk

19 July 2018

Dear Councillor

You are summoned to attend the **COUNCIL MEETING** that will be held at Wreay Village Hall on **Thursday 26 July 2018 at 7.30pm**. This is a public meeting and all are welcome to attend.



Clerk

AGENDA

24. APOLOGIES FOR ABSENCE

In the absence of Cllrs D Pearson (Chairman) and R Taylor (Vice Chairman) **to resolve** that Cllr I Stewart will be Chairman for the meeting.

To receive apologies for absence; **approve** reasons for absence; and welcome members of the public or press.

25. MINUTES

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 24 May 2018.

26. REQUEST FOR DISPENSATIONS BY MEMBERS

To note any requests for dispensation made to either the full Council or to the Clerk

27. DECLARATION OF INTERESTS

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

28. PUBLIC PARTICIPATION

Members of the public to be invited to make any comments or representations

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

To receive and note information items relevant for the Parish.

29. COMMUNITY AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs) – to note (as agreed at last meeting) Lauren Watson, Chain of Survival Lead Cumbria, North West Ambulance Service will talk about installing AED's for community access in the Parish and **to resolve** whether to ask the Clerk to report on the implications of doing so to the next meeting.

30. ST CUTHBERT'S GARDEN VILLAGE

30.1 to note that a workshop (independently facilitated) was held between representatives of the Parish Council and the City Council on 14 June 2018. The City Council Officers feedback was that this had been very useful and it was agreed that further workshops be held at appropriate times as the process moves forward. **To note** that the City Council have confirmed that development in the Parish will be constrained to those within the existing Carlisle District Local Plan 2015-30 and as agreed at the workshop have supplied information on the status of developments within that Local Plan. Windfall

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developments will continue as defined in the Local Plan. It is the intention to produce a Local Plan for St Cuthbert's Garden Village in the near future and this would be incorporated into the Carlisle District Local Plan for 2015-30.

30.2 to note that the City Council Members' Advisory Group discussed representation by the Parish Council at their meetings. They are suggesting that instead of two Members attending the Advisory Group a more effective way forward would be for workshops between the City Council and the Parish Council be held in advance of Advisory Group Meetings, and the outcomes fed-in to the Advisory Group.

To resolve whether to make any comments on this suggestion.

30.3 to note the Clerk has received a proposal from a Parishioner that the areas (which will be on the fringe of the development e.g. where she lives (Burthwaite)) should benefit from "planning gain". She suggests improvements to infrastructure such as gas and sewage mains, broadband etc.

To resolve whether this should form part of the Parish Council's response to latest round of consultations.

30.4 to note the attached consultation and **to resolve** whether to comment and if so, what comments the Parish Council would wish to submit.

31. MEMORIAL RICHARD WORKMAN – to receive attached report from Cllr B. Dodd and **to resolve** next steps.

32. PLANNING APPLICATIONS

32.1 to note that the following were granted permission by the Planning Authority

18/0131 Former White Quey Inn, Stoneraise, Durdar CA5 7AT Revised Application

18/0227 Durdar Farm CA2 4TU Residential Development

18/0378 Land Bounded by Hammonds Pond, Oaklands Drive and Durdar Road. Revised Design

18/0379 21 Durdar Road CA2 4SD Erection of Single Storey and Rear Extension together with canopy to Front Elevation

18/0432 Scalesceugh Lodge Carleton CA4 0BT Change of use from Agricultural to Domestic Garden

32.2 to note the observations submitted to the Planning Authority by the Clerk

18/0556 Birchwood Farm Wreay CA4 0RS **No Observations**

32.3 to resolve whether to make any observations on the following:

18/0610 515 Durdar Road CA2 4TU Erection of Single Storey Extension to Provide Garage, Utility Room, Shower Room and Storage Area; First Floor Side/Rear Extension to Provide 1No Bedroom Above

32.4 Planning Appeal - to note representations made in the past to the original application will be forwarded to the Planning Inspectorate and taken into account. **To resolve** whether to withdraw or modify past representations. The appeal relates to the following planning application.

17/0711 Land to Rear of Stribers 23 Newbiggin Road Durdar CA2 4UJ Proposed Removal of Existing Garage and Erection of 1No Dwelling.

32.5 Enforcement Notice Appeal – to note the appeal against the enforcement notice EC/16/0139/EC served on Land North of Glebe House Wreay which related to the retrospective planning application for retention of hardstanding for parking of vehicles on field adjacent to existing parking compound.

To resolve whether to submit any comments to the Planning Inspectorate.

33. CLERK'S PROGRESS REPORT – to note

33.2 the website has been launched. Optimisation is ongoing and has been challenging due to the previous website developers (despite agreeing to do so) not taking down the old website. We have now managed to get the old website marked as an archived site. It signposts anyone going to the old site to go to the new one and provides a link to do so.

33.2 financial management procedures have all been reviewed; updated and are compliant with the requirements of Governance and Accountability for Smaller Authorities in England Practitioners Guide March 2018.

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34. FINANCE

34.1 Schedule of Payments – to authorise payment and sign off by cheque signatories of accounts listed below:

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
12	31/5/18	H Broatch	S/O	Salary May	552.63
13	01/06/18	Colville Grounds Maintenance May	S/O	Grass Cutting	624.00
14	01/06/18	HMRC	996	PAYE May	143.80
15	22/5/18	John Kelly	997	Web Development	730.00
16	02/06/18	EON	D/D	Electrical Supply	43.53
17	30/6/18	H Broatch	S/O	Salary June	552.63
18	1/7/18	HMRC	996	PAYE June	140.80
19	3/7/2018	Colville Grounds Maintenance June	S/O	Grass Cutting	624.00
20	2/7/2018	EON	D/D	Electrical Supply	42.13
21	18/7/2018	H Broatch	998	Clerk Expenses	152.47
22	10/7/18	Hayton Parish Council	999	Photocopying recharge	37.33
23	30/7/18	H Broatch	S/O	Salary	552.63
24	30/7/18	HMRC	996	PAYE	141.00
	TOTAL				4336.95

34.2 Monthly Bank Reconciliations – to receive attached and note the reconciliation and balances authorised by Cllr A Smith, Internal Finance Auditor

34.3 Quarterly Accounts – to receive attached and note First Quarters Accounts for April- June 2018

34.4 Standing Order – to resolve that two signatories sign a letter authorising the bank to increase the Standing Order (paid on the last working date of each month) to H. Broatch to £563.62 (National Pay Award 2018/19)

35. VILLAGE MATTERS

35.1 Brisco X Roads to note County Cllr T. Allison has been gathering statistics and will report on progress to the meeting.

35.2 Pennine Way/ Tree Issues to note City Cllr T Allison, City Council Enforcement Officer, Cllr C Stringfellow and the Clerk have been made aware by residents of Pennine Way of issues caused by trees. City Cllr T Allison will report on proposals for a survey of residents and any feedback from the City Council on the cost of works associated with trees protected by TPOs.

36. CORRESPONDENCE –

To Note:

36.1 CALC – Monthly and Weekly Newsletters – including proposals for training on planning; invitation to attend/submit motions to CALC AGM; and advising that CALC are reviewing their annual subscription fee structures.

36.2 CSLR – notification of decision by Cumbria County Council to progress the green route.

36.3 Rural Services Network Weekly Newsletters – updates on rural concerns.

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36.4 NALC – report on Ledbury decision and advising that NALC will advise Parish Councils of any implications for policies and procedures.

37. AREAS OF CONCERN

No decisions can be taken on any matters raised but the Clerk may make investigations and/or they may be placed on the Agenda for a future meeting of this Parish Council

38. DATE OF NEXT MEETING

Thursday 27 September 2018 at 7.30pm in Carleton Day Centre, Carleton.

Any agenda items to be submitted to Clerk by 12 Noon on Tuesday 17 July 2018