

## Section 2 – Accounting Statements 2017/18 for

ST CUTHBERT WITHOUT PARISH COUNCIL

|   | Year ending        |                    | Notes and guidance  |
|---|--------------------|--------------------|---|
|   | 31 March 2017<br>£ | 31 March 2018<br>£ |   |
| 1. Balances brought forward   | 17654              | 14142              | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.  |
| 2. (+) Precept or Rates and Levies  | 23213              | 23774              | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.   |
| 3. (+) Total other receipts   | 12177              | 10671              | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.   |
| 4. (-) Staff costs  | 9008               | 9617               | Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses. |
| 5. (-) Loan interest/capital repayments   | NIL                | NIL                | Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).  |
| 6. (-) All other payments   | 29894              | 15677              | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).  |
| 7. (=) Balances carried forward   | 14142              | 23293              | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).   |
| 8. Total value of cash and short term investments                                   | 14142              | 23293              | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>                              |
| 9. Total fixed assets plus long term investments and assets                         | 124698             | 124698             | The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.  |
| 10. Total borrowings  | NIL                | NIL                | The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).  |
| 11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) | Yes                | No                 | The Council acts as sole trustee for and is responsible for managing Trust funds or assets.   |
|   |                    | ✓                  | N.B. The figures in the accounting statements above do not include any Trust transactions.  |

I certify that for the year ended 31 March 2018 the Accounting Statements in this Annual Governance and Accountability Return present fairly the financial position of this authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

*Angel R Burt*

Date

25/4/18

I confirm that these Accounting Statements were approved by this authority on this date:

24/05/18

and recorded as minute reference:

Signed by Chairman of the meeting where approval of the Accounting Statements is given

## Bank reconciliation – pro forma

Name of smaller authority: ST OUTBERT WITHOUT PARISH COUNCIL

County area (local councils and parish meetings only): CUMBRIA

### Financial year ending 31 March 2018

Prepared by HAZEL BRATCH CHECK/RFO (Name and role)

Date 25/04/18

Balance per bank statements as at 31 March 2018:

|                   | £     | £     |
|-------------------|-------|-------|
| COMMUNITY ACCOUNT | 12257 |       |
| BUSINESS MANAGER  | 11173 |       |
|                   | <hr/> | 23430 |

Petty cash float (if applicable) NIL

Less: any un-presented cheques at 31 March 2018

|         |       |       |
|---------|-------|-------|
| 200 983 | 22.50 |       |
| 200 985 | 35.00 |       |
| 200 987 | 80.00 |       |
|         | <hr/> | £ 137 |

Add: any un-banked cash at 31 March 2018 NIL

Net balances as at 31 March 2018 (Box 8)

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23293

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:**

#### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

14142

Add: Receipts in the year

34445

Less: Payments in the year

25294

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

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23293

(See [example](#) for guidance if required)